

FARGO BOARD OF EDUCATION MEMO #48 – 2023-24

September 26, 2023

RE: Award of Bid – Semi-Annual Generator Inspection, Testing, & Maintenance Services

FROM: James Hand, Director of Facilities
Dr. Rupak Gandhi, Superintendent
Jackie Gapp, Business Manager

BOARD FOCUS: Action Required

Sealed bids were received on September 14, 2023, for Semi-Annual Generator Inspection, Testing, and Maintenance Services.

Butler Machinery was the sole bidder. The bid of Butler Machinery meets all specifications and is recommended for award.

Bidder	Year 1	Year 2	Year 3
Butler Machinery	\$53,250.00	\$53,250.00	\$53,250.00

RECOMMENDATION: Accept the bid of Butler Machinery for a 3-year term in the amount of \$159,750.00 for Semi-Annual Generator Inspection, Testing, and Maintenance Services, and issue a purchase order accordingly.