

SCHOOL FACILITIES USE – RENTAL & PERSONNEL FEE SCHEDULE

Please Note:

- All rental fees will be waived for school-based organizations (extra-curriculars) and for organizations that directly benefit students (PTO, Boosters, and Project Graduation). This does not include fees for an AV technician and custodial time outside of regularly scheduled hours such as nights, weekends, holidays and vacations nor does it include any dedicated or additional custodial help during regularly scheduled shifts.
- Custodial services are required during all indoor facility and synthetic turf field & track complex use. Renters will be billed at the “Additional Service Rates” below for all custodial services that are not otherwise scheduled including all nights, weekends, vacations, and holidays.
- A district trained audio-video (AV) technician is required when any district Performing Arts Center or Auditorium lighting or sound system is to be used.
- All published rates are hourly.
- All checks must be made out to the North Middlesex Regional School District.

Season/Camp Contract Notes:

- Season/Camp contract rates require a minimum commitment of 100 hours of paid district facility rental per school year or a minimum commitment of 20 hours of rental per week for summer camps and the majority of participants must be students within the school district.
- Season/Camp contract rates for the NMRHS Performing Arts Center and Nissitissit Auditorium do not include use of the commons. These rates are intended for events with no public audience. Rental of the Commons or Lobby will need to be added for events that include an audience or public entry.
- A district trained technician is required when any district Performing Arts Center or Auditorium lighting or sound system is to be used. An approved organization under a Season/Camp Contract may request to have a participating technician trained and approved by a district trained technician to meet this requirement.

NORTH MIDDLESEX REGIONAL HIGH SCHOOL

	<i>Season/ Camp (Commons Not Included)</i>	<i>Town-Based Non-Profit Groups</i>	<i>Other Groups and Organizations</i>
Performing Arts Center Complex & Commons*	Monday – Friday: \$50.00	Monday – Friday: \$95.00	Monday – Friday: \$240.00
	Saturday & School Vacation: \$100.00	Saturday & School Vacation: \$135.00	Saturday & School Vacation: \$250.00
	Sunday & Holiday: \$120.00	Sunday & Holiday: \$155.00	Sunday & Holiday: \$270.00

Performing Arts Center - Use of Lighting /Sound Systems	District Trained AV Technician: \$40.00	District Trained AV Technician: \$40.00	District Trained AV Technician: \$40.00
Commons	\$45.00	\$45.00	\$75.00
Commons Annex	\$30.00	\$30.00	\$50.00
Large Group Instruction Room	\$45.00	\$45.00	\$75.00
Gymnasium	\$30.00	\$45.00	\$75.00
Synthetic Turf Field & Track Complex / Stadium*	Monday – Friday: \$100 Saturday & School Vacation: \$120 Sunday & Holiday: \$140	Monday – Friday: \$130.00 Saturday & School Vacation: \$150.00 Sunday & Holiday: \$170.00	Monday – Friday: \$255.00 Saturday & School Vacation: \$275.00 Sunday & Holiday: \$295.00
Press Box, Score Board, PA	\$25.00	\$25.00	\$55.00
Stadium Lights	\$30.00	\$30.00	\$75.00

*The rental cost of the NMRHS Performing Arts Center and the Synthetic Turf Field & Track Complex includes one (1) Facility & Event Supervisor. If additional personnel is needed, the renters will be billed at the published “Additional Service Rates” below.

NISSITISSIT MIDDLE SCHOOL AUDITORIUM

	<i>Season/ Camp (Lobby Not Included)</i>	<i>Town-Based Non-Profit Groups</i>	<i>Other Groups and Organizations</i>
Auditorium Complex & Lobby*	Monday – Friday: \$50.00 Saturday & School Vacation: \$90.00 Sunday & Holiday: \$100.00	Monday – Friday: \$80.00 Saturday & School Vacation: \$120.00 Sunday & Holiday: \$140.00	Monday – Friday: \$215.00 Saturday & School Vacation: \$225.00 Sunday & Holiday: \$245.00
Lobby	\$30.00	\$30.00	\$50.00
Auditorium - Use of Lighting /Sound Systems	District Trained Technician: \$40.00	District Trained Technician: \$40.00	District Trained Technician: \$40.00

*The rental cost of the Nissitissit Auditorium includes one (1) Facility & Event Supervisor. If additional personnel is needed, the renters will be billed at the published “Additional Service Rates” below.

OTHER INDOOR FACILITIES

	<i>Season/ Camp</i>	<i>Town-Based Non-Profit Groups</i>	<i>Other Groups and Organizations</i>
Classroom or Conference Room	\$20.00	\$30.00	\$50.00
Library	\$30.00	\$30.00	\$50.00
Kitchen*	\$60.00	\$60.00	\$100.00
Elementary/Middle School Cafeteria	\$20.00	M-F Groups under 30 during school year (max 2 hours): \$0 All Other: \$30	\$50.00
Elementary/Middle School Gym	\$20.00	\$30.00	\$50.00
Hawthorne Brook Middle School or Varnum Elementary School Small Auditorium	\$20.00	M-F Groups under 30 during school year (max 2 hours): \$0 All Other: \$30.00	\$50.00

*Kitchen rates include one (1) food services employee as a kitchen site supervisor. Presence of a food service employee is required whenever a district kitchen is in use.

OTHER OUTDOOR FACILITIES

	<i>Season/ Camp</i>	<i>Town-Based Non-Profit Groups</i>	<i>Other Groups & Organizations</i>
Natural Surface Fields & Outdoor Spaces	\$20.00	\$20.00	\$80.00
Field Lining	Cost of Custodian & Materials	Cost of Custodian & Materials	Cost of Custodian & Materials

Outdoor facilities are not available for use during winter months and may be denied or canceled when deemed necessary due to prohibitive conditions such as ice or mud.

ADDITIONAL SERVICES*

	<i>Monday - Friday</i>	<i>Saturday & School Vacation (2-hour minimum)</i>	<i>Sunday & Holiday (4-hour minimum)</i>
Additional Custodial Services	\$30.00	\$50.00 (Required)	\$70.00 (Required)

*Additional personnel may be required at the discretion of the Facility Use Manager based upon the size and type of event being held.

The Superintendent reserves the right to:

- Determine costs for district space rentals that are not otherwise specified within district policy based on equivalent facilities and services specified in the policy.
- Adjust (increase or decrease) the fee schedule noted herein should they feel a specific event(s) might warrant such consideration.
- Assign a designee to make such decisions on the Superintendent's behalf.

APPROVED: June 12, 2023