File: GDD

SUPPORT STAFF VACATIONS AND HOLIDAYS

Holidays

The school calendar, as adopted by the North Middlesex Regional School Committee, establishes holidays and school recess periods for the employees who work on teacher and/or student days.

Employees who work on a 12-month basis will be granted paid holidays on all legal holidays and such other holidays as designated by the School Committee. They will also be expected to report to work during school recess periods unless days during these periods are considered official and designated as paid holidays by the Committee.

To qualify for holiday pay, the employee must be at work on the day before and the day following the holiday unless his absence is approved on the basis of current leave policies.

Vacations

All 12-month non-represented personnel employed by the District after July 1, 2016 will be eligible for paid vacations in accordance with the following:

1-5 years -- two weeks of vacation

5-10 years -- three weeks of vacation

After 10 years -- four weeks of vacation

SOURCE: MASC

LEGAL REF.: M.G.L. 4:7; 136:12

CONTRACT REFS. Support Staff Agreements