



English Learner Advisory Committee (ELAC)

Pomona Elementary

Meeting Date: February 27, 2024

| Time: 3:00 PM

Location: 2051 Pomona Ave, Costa Mesa, CA 92627

Attendance – See attached list.

-Parents: 06 | -School Staff: 03 | -District Staff: 00 | -Guests: 03

MINUTES

Required Topics/ Training Covered:	
Check topic(s) covered at this meeting and reflected in minutes.	
<input type="checkbox"/>	1 ELAC parent members have been elected by parents or guardians of English learners (ELs). Parents or guardians of English learners must constitute at least the same percentage of the ELAC membership as their children represent the student body.
<input type="checkbox"/>	2 Elect one to two members to the District English Learner Advisory Committee (DELAC).
<input type="checkbox"/>	3 Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
<input checked="" type="checkbox"/>	4 Advise the principal and staff in the development of a site plan for ELs as part of the School Plan for Student Achievement (SPSA). <ul style="list-style-type: none"> <input type="checkbox"/> Review current year SPSA/Annual Evaluation <input checked="" type="checkbox"/> Mid-Year SPSA Progress Report <input type="checkbox"/> Advise on next year's SPSA
<input type="checkbox"/>	5 Administration of a Districtwide needs assessment on a school-by-school basis to parents of all English learners.
<input checked="" type="checkbox"/>	6 Review school results of the EL needs assessment.
<input type="checkbox"/>	7 Administration of the school's Annual Language Census; share relevant English learner schoolwide data.
<input type="checkbox"/>	8 Promote ways to make parents aware of the importance of regular school attendance.
<input type="checkbox"/>	9 Provide input on the Local Control Accountability Plan (LCAP) actions, services, and expenditures as they impact English learners and families.

I. Call To Order/Welcome and Introductions

The meeting was called to order at **03:09 PM** by Mrs. Pedroso. She welcomed all present to the Pomona Elementary English Learner Advisory Committee and asked everyone to introduce him/herself.

II. Approval of Minutes

Mrs. Pedroso read the minutes from the **December 5, 2023** meeting. It was moved by Rocio Alejandro and seconded by Luz Montiel that the minutes be approved as written (or as corrected/amended).

III. District English Learner Advisory Committee (DELAC) Report

DELAC Representative was not present at the meeting.

IV. Required Topics

- 1. School Plan for Student Achievement (SPSA) Input:** Mrs. Pedroso shared the Mid-Year SPSA Progress Report. One of the things that she has noticed is that attendance seems to be an issue. The school has held 37 individual parent meetings about attendance. Students need more help with their emotions, ex: anxiety and big emotions. That is why the school is offering parent classes on how to help their students with their emotions. Mrs. Pedroso shared progress on how students are doing on the Acadience Test Grades K-2. Some of the changes, how students are doing homework, explained to families how they can practice at home with their students that way we see academic growth.

Parent Commented: The teacher needs to provide that trust/safety in students.

- 2. Needs Assessment Results:** Parents are requesting more night activities, if families are telling us that it's better for them, we can offer different times. The needs assessment showed that parents are having difficulty with their children in the area of reading and math, therefore next year I would like to offer parents classes in these areas on how they can support their students at home.

V. Other Presentations or Speakers

Huntington Beach Adult School: Phil Villamor, Felipe Esparza, David Alviso- From Huntington Beach Adult School presented to our parents. They shared information on English as a second language classes. They offer short-term CTE classes and Citizenship Classes. Presenters shared a flier with parents that had a QR code where it linked parents to the enrollment page. Presenters shared information on Adult Secondary Education and how parents can obtain a HS Diploma or GED. On April 16th, 2024, HBAS is hosting a job fair at their Huntington Beach campus. There are 4 campuses where classes are offered.

VI. Safety Update:

1. 4 New Cameras Installed- more safety for the school. We can see who is coming in and out.

VII. Questions/Comments/Evaluations

1. A parent commented on the SPSA that the teachers should be able to create an environment in their classrooms where they ensure trust and safety for students.
2. Several parents expressed how appreciative they were of the presentation.

VIII. Adjournment

The ELAC Meeting was adjourned at 04:00 PM. The next ELAC meeting will be at 8:30 AM on April 26, 2024, in Room 3.

Minutes submitted by: **Zaira Diaz, School Community Facilitator**