



English Learner Advisory Committee (ELAC)

Pomona Elementary School

Meeting Date: Tuesday, December 5, 2023

| Time: 3:00 PM

Location: 2051 Pomona Ave, Costa Mesa, CA 92627

Attendance – See attached list.

-Parents: 11 | -School Staff: 04 | -District Staff: 00 | -Guests: 01

MINUTES

Required Topics/ Training Covered:	
Check topic(s) covered at this meeting and reflected in minutes.	
<input type="checkbox"/>	1 ELAC parent members have been elected by parents or guardians of English learners (ELs). Parents or guardians of English learners must constitute at least the same percentage of the ELAC membership as their children represent the student body.
<input type="checkbox"/>	2 Elect one to two members to the District English Learner Advisory Committee (DELAC).
<input type="checkbox"/>	3 Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
<input type="checkbox"/>	4 Advise the principal and staff in the development of a site plan for ELs as part of the School Plan for Student Achievement (SPSA). <ul style="list-style-type: none"> <input type="checkbox"/> Review current year SPSA/Annual Evaluation <input type="checkbox"/> Mid-Year SPSA Progress Report <input type="checkbox"/> Advise on next year's SPSA
<input checked="" type="checkbox"/>	5 Administration of a Districtwide needs assessment on a school-by-school basis to parents of all English learners.
<input type="checkbox"/>	6 Review school results of the EL needs assessment.
<input checked="" type="checkbox"/>	7 Administration of the school's Annual Language Census; share relevant English learner schoolwide data.
<input type="checkbox"/>	8 Promote ways to make parents aware of the importance of regular school attendance.
<input type="checkbox"/>	9 Provide input on the Local Control Accountability Plan (LCAP) actions, services, and expenditures as they impact English learners and families.

I. Call To Order/Welcome and Introductions

The meeting was called to order at 3:00 PM by Pomona's School Principal, Cindy Pedroso. She welcomed all present to the Pomona School English Learner Advisory Committee.

II. Approval of Minutes

Rocio Alejandro read the minutes from the October 24, 2023 meeting. It was moved by Jose Orozco and seconded by Adriana Frutis that the minutes be approved as written.

III. District English Learner Advisory Committee (DELAC) Report

DELAC Representative, Jose Orozco, was not able to attend the last meeting on November 29, 2023. DELAC Representatives, Iliana Santos and Rutilio Olivera, were not in attendance for today's meeting. No report was provided at this meeting.

IV. Presentations or Speakers

Melinda Hoag had a presentation provided by Karina Alejo, a Licensed Clinical Social Worker. She discussed all the services Melinda Hoag provides, along with their wellness class schedule. She stressed Melinda Hoag being a one-stop shop for services being in-house, in the same building. Some examples of services are the Mental Health Center, SOS Children and Family Health Center, SOS Dental Center, Public Law Center, and CHIOC. Some examples of wellness classes are yoga, zumba, and pilates.

V. Required Topics

- 1. EL Data Review:** Mrs. Pedroso reviewed what the process of reclassification looks like. She emphasized how reclassification is the goal for English Learner students before heading to middle school. Mrs. Pedroso then reviewed English Learner data to parents; English Language Enrollment for the 22-23 school year, Pomona's 22-23 ELPAC Summative overall performance level growth comparison to the district, and Pomona's 2023 ELPAC Summative.
- 2. Needs Assessment Administration:** Mrs. Pedroso explained the needs assessment form they will fill out and the importance of it. This was the first time parents were given a chance to fill out the needs assessment in person. It will be sent out online on Wednesday 12/6 and Thursday 12/7. Parents had another opportunity to fill it out during our community school input meeting on Friday, 12/8. Lastly, hard copies of the needs assessment were sent home on Monday, 12/11.

VI. Follow-up on Topics:

1. DELAC representatives will share information from the next DELAC meeting.
2. There was an interest in having a CHIOC representative come on a separate date to answer all the questions that came about when Karina shared about the changes to enrollment/eligibility for Medi-Cal starting in January 2024.

VII. Questions/Comments/Evaluations

1. Some parents expressed having previously used Melinda Hoag's services at the start of Karina's presentation.
2. A parent asked Karina if there was open enrollment for Medi-Cal. Yes, in January 2024.
3. Several parents asked when they could call CHIOC about qualifying for Medi-Cal. Karina emphasized she recommends calling them right now and not wait until the start of the new year when everyone will be calling with questions as well.
4. A parent also emphasized how it is very important to pass the ELPAC exam and reclassify.
5. A parent asked when EL students are being evaluated. The Initial Exam is not facilitated by the student's teacher and students participate in the ELPAC every spring.

VIII. Adjournment

The ELAC Meeting was adjourned at 4:00 PM. The next ELAC meeting will be at 03:00 PM on February 27, 2024, in Room 3.

Minutes submitted by: **Daniela Gomez, School Community Facilitator**