

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
March 11, 2024**

The Union Board of Education met in regular session on Monday, March 11, 2024, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2023 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Heather McAdams, president.
- FLAG SALUTE** The flag salute was led by Heather McAdams, president.
- MEMBERS PRESENT** Mr. Ken Kinnear, Ms. Heather McAdams, Ms. Stacey Roerman, Mr. Joey Reyes
- MEMBERS ABSENT** Dr. Chris McNeil
- OTHERS PRESENT** Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Assistant Superintendent Sandi Calvin, Deputy Superintendent Dr. John Federline, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Elementary Education Theresa Kiger, Director of Operations Dr. Josh Robinson, Director of Purchasing & Supply Management David Young, and others.
- ADOPTION OF THE AGENDA** Mr. Kinnear moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.
- Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye
- All voted aye – motion carried.
- The agenda was adopted as posted.
- CONSENT AGENDA** Ms. Roerman moved for approval of items on the consent agenda as follows:
- Minutes of the February 12, 2024, regular board meeting and Minutes of the March 4, 2024 special board meeting;
 - Out of State travel requests for the following:
 - Highsteppers to Kilgore, TX – Apr. 11-12, 2024;
 - Track Team to Lawrence, KS – Apr. 18-20, 2024;

- Letter of Agreement with MidFirst Bank and Jenks Public Schools for the 2024 Backyard Bowl and authorize the Director of Athletics, Emily Barkley, to execute the agreement;
- Basis of Agreement with Nike, Inc. to name Union Football as a Nike Elite Program, and authorize the Superintendent or designee to execute the agreement;
- Consultant Agreement with Jensen Learning Corp., for Teaching with Poverty in Mind, training new teachers at Union 6th and 7th Grade Center, in the amount of \$4,500.00 from Title I funds, and authorize Crystal Pounds, Principal of Union 7th Grade Center, to execute the agreement;
- Participating Addenda for previously approved Master Memoranda of Understanding with Fab Lab Tulsa and Spot 31, Inc. for Community Schools, and authorize the Superintendent or designee to execute the agreement;
- Agreement and Statement of Work with Accruent, LLC for the EMS software program, in the amount of \$32,445.11 from bond funds, and authorize Art Churchill, Senior Facilities Manager to execute the agreement;
- Contract with Bledsoe, Hewett & Gullekson for the 2024-2025 Estimate of Needs and Temporary Appropriations, in the amount of \$5,000.00 from general funds, and authorize the Chief Financial Officer, Dr. Trish Williams, to execute the agreement;
- Change Order No. 2 with Dewberry Architect, Inc., for the 8th Grade Center Kitchen Renovation, in the amount of \$13,141.00 from child nutrition funds, and authorize the Superintendent or designee to execute the agreement;
- Master Agreement with Henderson Engineers, Inc. for HVAC Commissioning project for Peters Elementary, in the amount of \$86,450.00 from bond funds;
- Personnel resignations and terminations of certified and/or support staff for the 2022-2023 and 2023-2024 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2022-2023 school year;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Crowdfunding Donations;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22404506 through #22405183 in the amount of \$3,394,605.73 and supplemental PO list #22405184 through #22405266 in the amount of \$140,670.41 and final authorization to issue, revise, pay and close encumbrances

and claims for all purchase orders issued in FY 2023-2024 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

USPA REPORT

None.

UCTA REPORT

UCTA Vice President, Deena Churchill, informed the Board that they are sending members to lobby at the Capitol for public education. They greatly appreciate the district’s generosity in allowing them this privilege. Last week they finalized the UCTA elections. The executive committee remains the same. Kerri Gunter-President, Deena Churchill-Vice President, Michelle Taylor-Treasurer, Jamie Cole-Secretary, and Ally Hyde-Membership Chair. Deena stated that Thursday afternoon cannot come soon enough.

HEARINGS AND CORRESPONDENCE

None.

COMMUNICATIONS

None.

COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA

None

BUSINESS AGENDA

PROPOSED 2024-2025 SCHOOL CALENDAR

Dr. Hartzler stated that they wanted to propose another option based on the feedback received when the original calendar was proposed. Dr. Hartzler stated that approximately 75% of those that responded to the survey indicated that they would prefer the Early Release Friday calendar. Dr. Hartzler recommended the Board approve the Early Release Friday schedule for the 2024-2025 school calendar.

Ms. McAdams questioned why some Fridays are not early release. Ms. Calvin stated that a certain number of hours were needed, without adding to the teacher work schedule. Early Release Fridays will begin in September. The Friday before December break will not be Early Release due to maintaining a final exam schedule on that day. We will go back to the regular schedule in April to work within the remaining 16 hours.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

THE MATH LEARNING CENTER

Dr. Nelson recommended the Board approve the purchase of Math Learning curriculum for K-5 students from The Math Learning Center in the total amount of \$131,868.00 from ARP (ESSER III) funds.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

EARLY RETIREMENT INCENTIVE (ERI)

Mr. Loegering recommended the Board approve the final 2023-2024 Early Retirement Incentive (ERI) program participation list. Mr. Loegering stated that a long-term teacher had an unexpected situation come up; they weren't planning on retiring this year. With being a long-term teacher, there was time to get everything into TRS and with Dr. Hartzler's approval, the program was opened.

Ms. Roerman moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

APPLICATION FOR TEMPORARY APPROPRIATIONS

Dr. Williams recommended the Board approve the 2024-2025 Application for Temporary Appropriations for the 2024-2025 fiscal year for the general, building, and child nutrition funds.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

BUILDING FUND BUDGET REVISIONS

Dr. Williams recommended the Board accept the 2023-2024 Building Fund Budget Revisions. Dr. Williams stated that the district received Redbud School Grant funds from the State Department of Education. Due to the increase in the

appropriation for this year, this required an increase in the building fund budget by \$1,226,401.00.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

RECEIVE BIDS FOR THE PURCHASE OF COMBINED GENERAL OBLIGATION BONDS

Since due and legal notice had been given that Union School District would offer for sale on this date and at this hour and at this place its \$33,000,000 Combined Purpose General Obligation Bonds of 2024, the Board of Education proceeded to consider the bids received for the purchase of said Bonds. The following electronic bids were received and considered by the Board of Education:

<u>Bidder</u>	<u>Gross Interest Cost</u>	<u>Premium</u>	<u>Net Interest Cost</u>	<u>True Interest Cost</u>
BOK Financial Securities, Inc.	\$3,906,375.00	\$623,452.50	\$3,282,922.50	2.788042%
Fifth Third Securities, Inc.	\$3,968,250.00	\$631,290.00	\$3,336,960.00	2.834002%
JP Morgan Securities LLC	\$3,968,250.00	\$629,640.00	\$3,338,610.00	2.835491%
UBS Financial Services Inc.	\$3,968,250.00	\$620,647.50	\$3,347,602.50	2.843606%
KeyBanc Capital Markets	\$4,042,500.00	\$636,487.50	\$3,406,012.50	2.898529%
Piper Sandler & Co.	\$3,968,250.00	\$558,195.00	\$3,410,055.00	2.900045%
Huntington Securities, Inc.	\$3,968,250.00	\$557,122.50	\$3,411,127.50	2.901015%
StoneX Financial Inc.	\$3,968,250.00	\$553,492.50	\$3,414,757.50	2.904300%
Mesirow Financial, Inc.	\$3,968,250.00	\$543,097.50	\$3,425,152.50	2.913708%
Robert W. Baird & Co., Inc.	\$3,968,250.00	\$536,745.00	\$3,431,505.00	2.919460%
Jefferies LLC	\$4,145,625.00	\$485,763.30	\$4,631,388.30	3.12810%

Dr. Williams noted the District had received 11 bids and that Standard & Poor’s has confirmed the district’s rating of AA+. She introduced Mr. Jon Wolff of Municipal Finance Service. Mr. Wolff stated that Bank of Oklahoma submitted the lowest

bid. Mr. Wolff recommended the Board award the bonds to Bank of Oklahoma.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

**RESOLUTION FOR THE
ISSUANCE OF COMBINED
PURPOSE OBLIGATION
BONDS**

Mr. Kinnear moved the Board approve the resolution providing for the issuance of the combined purpose general obligation bonds in the sum of \$33,000,000 by Independent School District No. 9, Tulsa County, Oklahoma, authorized at an election called and held for such purpose; prescribing form of bonds; designating bonds as “Combined Purpose General Obligation Bonds of 2024”; providing for the registration thereof; providing for the levy of an annual tax for the payment of principal of and interest on the same; approving the form of a Continuing Disclosure Certificate; and fixing other details of the issue.

Ms. Roerman seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

NEW BUSINESS

None.

**COMMENTS FROM THE
AUDIENCE AND BOARD
MEMBERS**

None.

EXECUTIVE SESSION

Ms. Roerman moved the Board adjourn to Executive Session for the purpose of conducting confidential communications regarding the employment of Dr. John Federline as Superintendent of Schools effective July 1, 2024, pursuant of OKLA.STAT.tit 25, § 307 (B)(1). Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

The board entered into executive session at 7:16 p.m. to discuss confidential communications regarding the employment of Dr. John Federline as Superintendent of Schools effective July 1, 2024, pursuant of OKLA.STAT.tit 25, § 307 (B)(1). Those

present in executive session were Heather McAdams, Stacey Roerman, Ken Kinnear, and Joey Reyes, all Board members; and Dr. John Federline, Deputy Superintendent.

RETURN TO OPEN SESSION

Ms. McAdams acknowledged that the Board had returned to Open Session at 8:54 p.m.

STATEMENT OF EXECUTIVE SESSION MINUTES

Ms. McAdams stated that during Executive Session, the Board discussed only the confidential communications regarding the employment of Dr. John Federline as Superintendent of Schools effective July 1, 2024, pursuant of OKLA.STAT.tit 25, § 307 (B)(1). Those present in executive session were Heather McAdams, Stacey Roerman, Ken Kinnear, and Joey Reyes, all Board members; and Dr. John Federline, Deputy Superintendent.

No decisions were made and no action was taken

CONTRACT WITH DR. JOHN FEDERLINE

Mr. Kinnear stated that one of the roles of a board member is to make sure that we have the proper CEO. It brings him great joy to be doing this tonight. Ms. Roerman thanked Dr. Federline for the job that he has done as Deputy Superintendent, by showing leadership and filling in the gaps during this time. Ms. McAdams stated she appreciates Dr. Hartzler’s role in mentoring Dr. Federline, in making sure that this transition to maintain our culture of the “Union Way.” Mr. Reyes stated that it has been great to see the growth of Dr. Federline and trusting Dr. Hartzler and his leadership.

Mr. Kinnear moved that the Board approve entering into a contract with Dr. John Federline as Superintendent of Schools effective July 1, 2024, and granting the Board President, in consultation with the District’s legal counsel, authority to execute a contract consistent with the discussions had during the executive session.

Ms. Roerman seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

ADJOURNMENT

Ms. Roerman moved to adjourn the meeting. Mr. Kinnear seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye,

All voted aye – motion carried.

The meeting adjourned at 8:59 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **March 11, 2024**, regular meeting were approved by a majority vote of the Union Board of Education on **April 1, 2024**.



Joey Reyes, Clerk
Union Board of Education