

RECORD OF PROCEEDINGS 007

Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held February 20, 2024

The Regular meeting of the Madeira Board of Education was held on Tuesday, February 20, 2024 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by Vice President Steve Bernicke.

Present: Brad Cunningham, Steve Bernicke, David Eberly, Ann Ramos

Not Present: Ryan Lex

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Erin Beers, Eric Guerre, Ann Cuchra and Craig Cuchra.

AGENDA (30-24) – Mrs. Ramos moved, seconded by Mr. Eberly that the Board approve the agenda for the February 20, 2024 meeting of the Board of Education.

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

HEARING OF THE PUBLIC – There were no public comments at this time.

PLANNING COMMISSION REPORTS

Building Transitions-5th to 6th & 8th to 9th (Exhibit - 1)

Eric Guerre presented to the Board.

Current Practices MES to MMS:

- Shadow Day at MES
- Admin meeting with current 5th graders
- Team and transition meetings
- Class schedule pick up and decorate lockers
- Meet the team night
- Schoology
- Incoming 5th graders visit MMS
- Weekly Smores communication
- Hallway transitions, lunchroom seating, recess expectations
- PTO partnerships
- Madeira City Parks Board hosts a “splash party” at swim club
- Extracurriculars

Student Survey Results:

- 45.5% of current sixth graders remember 4th grade teachers discussing middle school with them.
- 48.7% of current 6th graders felt very prepared for the transition to middle school

Student Survey Common Themes:

- Homework- clear expectations, ease into workload
- Tour – video, schedules, visit in the spring, meet the teachers, info about LIGHT
- Lockers – biggest concern...time to practice combinations, transition times, patience during the first week of school
- Buddies – interest in having 6th grade buddies – student leaders supporting 6th grade transition to middle school

Current Practices MMS to MHS

- 8th grade world language class
- Visit to MHS
- Freshman focus and activity fair
- Class schedules
- Freshman orientation
- Team and transition meetings

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- First day of school welcome
- Madeira strong assembly
- Freshman class assembly
- Freshman meetings during common time
- 9th/10th grade team meetings
- One-on-One pairing

MMS to MHS Survey results:

- 66% of current ninth graders felt very prepared for the transition to high school
- 7% felt underprepared for the transition to high school
- An overwhelming majority saw a benefit from Freshman Focus (conducted February)
- 77 out of 101 surveyed took a language course in 8th grade and 95% of these students found taking a language at least somewhat beneficial
- 72% of students agreed that “8th grade teachers talked about what high school was going to be like
- 90 out of 101 participated in extracurricular activities and 77% of these students strongly agreed that extracurriculars are beneficial

Recommendations MES to MMS:

- Give students more opportunity to visit MMS buildings
- Give students more opportunity to visit MMS building (locker visits), including meeting teachers prior to start of school (ie. Mock school day, a day to drop off supplies, etc.)
- Shortened bell schedule (or transition days) for the first few days of school so students get familiar with classroom transitions
- Ramp up homework
- Educate and teach students on healthy and effective study habits (increased homework and balancing extracurricular activities/sports with school)
- Involve middle school student leaders to support 6th grade transition to middle school
- Provide more information for students (and parents) on using Schoology and extracurricular activities available
- Review Extracurricular Programs & Student Activities planning commission report from last year to find more ways for students to engage with each other outside the classroom
- Locker notes/words of advice from upperclassmen to welcome 6th graders
- Educate students on how to safely travel through downtown Madeira

Recommendations MMS to MHS:

- Give students more opportunity to visit MHS building, including meeting teachers prior to start of school
- Provide a sample schedule for students to see what a “typical” class schedule looks like
- Provide tour of school after students receive their schedule
- Educate students on healthy and effective study habits (increased homework and balancing extracurricular activities/sports with school)
- Involve high school student leaders to support 9th grade transition to high school
- Review Extracurricular Programs & Student Activities planning commission report from last year to find more ways for students to engage with each other outside the classroom
- Locker notes/words of advice from upperclassmen to welcome 9th graders
- Review timing of Freshman Focus (move to Fall)
- Check-in with 9th graders a few weeks after school starts

The full study is available on the district website.

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Surveying Our Parents for Effective Feedback (Exhibit - 2)

Erin Beers presented to the Board.

Objective of Study: The Madeira planning commission is working to develop a family feedback survey that allows the district to capture important, relevant information from our families that helps us to better understand how they are feeling about Madeira City Schools. The goal is to be able to create a survey tool that allows us to benchmark ourselves as a district each year while also keeping it concise, targeted, and reflective of family perceptions. The district currently provides a parent survey but the intention is to revamp the current study that is used.

The committee contacted eight other local school districts. Only 4 out of the districts currently have surveys that utilize at this point and one school is in the process of developing a parent survey.

- Forest Hills utilizes an end of year survey with families, and it is currently being updated (29 questions)
- Mariemont uses Qualtrics to gather the survey data and analyze the feedback from parents.
- Wyoming currently uses the same survey from Madeira but is modifying the survey to better reflect the district's strategic plan.
- Sycamore administered a culture and climate survey to families in January, 2023. They are currently working to revamp the survey for a shorter version to retain the ability to compare data year after year. The survey results were posted on their district website. (43 questions)
- Reading is in the process of updating their strategic plan and are working with Innovate K12 to survey their community.
- The Ohio Department of Education provides sample questions for a family involvement survey but it was developed in 2009.

Possible Survey Questions/Statements using likert scale statements:

- Care and Connect: I receive information on what I can do at home to help my child improve or advance his/her learning.
- Care & Connect: There are many different ways I can be involved with the school, either at the school itself, at home, or in the community.
- Care & Connect: My child's school respects all cultures and diversity.
- Challenge & Support: I receive information on what my child should learn and be able to do in each grade in school.
- Challenge & Support: I believe the school's academic curriculum challenges my child.
- Create and Explore: I am given information about services to support my child's learning and behavior needs and enhance his or her talents (tutoring, mentoring, camps, career exploration).
- Create & Explore: The school helps my child feel comfortable as he/she moves from one grade to the next.
- Accountability & Action: This school promptly responds to my phone calls, messages, and emails.
- Accountability & Action: The district's mission statement reflects the values of the community.
- Extended response opportunity: Please provide any comments or suggestions below on what the school could do to better support your involvement in your child's learning and school.

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Recommendations:

- 1 survey for multi-student/multi-building families
- Connect the survey statements/questions to our Madeira Mission Statement and Culture Playbook
- Investigate a survey company like Innovate K-12 in order to manage survey in order to get comparisons to other districts
- Share the results with the community after analysis is completed
- Exit interviews for families with students leaving the district

The full study is available on the district website.

CONSENT CALENDAR (31-24) – Mr. Eberly moved, seconded by Mrs. Ramos to approve the consent calendar.

A. Minutes

1. January 8, 2024 (Exhibit - 3)

A. Resignation – Classified/Support

- a. **Shelley Haas** – MMS Cheer Coach

C. Supplemental Contract for the 2023-2024 School Year unless otherwise specified
Supplement contract finalization will be dependent upon person/s obtaining background checks and active Professional License or Educational Aide Permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.

Funded with General Funds - Certified

Name	Assignment	Amount
Rebecca Larson	Preschool Itinerant Services	Up to 200 Hours @ \$35/Hour
Mike Shafer	MHS – Girls Asst. Lacrosse Coach	\$2,756.00
Taylor Brannon	MHS – Boys Tennis Head Coach	\$3,224.00
Tyler James	MHS – Baseball Head Coach	\$4,888.00
Kirby Slater	MHS – Baseball Coach	\$3,328.00

Funded with Non-General Funds - Certified

Name	Assignment	Amount
Rick Rockwell	Mighty Mustang Camp Supervisor	\$1,500.00
Peter Hopewell	Mighty Mustang Site Coordinator	\$1,000.00

Funded with Non-General Funds - Classified

Name	Assignment	Amount
Greg Ervin	Mini Zons Camp Director	\$2,000.00
Jared Kline	Mini Zons Camp Supervisor	\$1,000.00
Alyssa Frye	Mini Zons Camp Counselor	\$300.00
Aaron Harding	Mighty Mustangs Camp Director	\$2,000.00
Tyler Hirano	Mighty Mustangs Camp Instructor	\$700.00

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D. Treasurers Report

1. General Fund Financial Report for January, 2024 and warrant payments for all funds in the amount of \$774,536. (Exhibit - 4)

	Jan 1- Jan 31	FY24 FYTD	FY23 FYTD
Revenues	\$621,941	\$14,065,772	\$12,795,474
Expenditures	\$2,065,877	\$17,663,128	\$16,253,167
Ending Cash	\$11,155,253	\$11,155,253	\$11,634,795

2. Donations

Donor	Item/Recipient	Amount
Madeira Athletic Boosters	Athletic Program	\$9,000.00
Madeira Athletic Boosters	MHS – Football Program	\$2,500.00
Madeira Athletic Boosters	MHS – Cheer Mats	\$6,442.00
Madeira Athletic Boosters	MHS – Girls' Basketball Program	\$700.00
Dan Hartung	MMS – Boys' Golf Program	\$80.00
The Cissell Family	NHS winter Dance	\$80 Gift Card

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (32-24) – Mr. Eberly moved, seconded by Mrs. Ramos that the Board resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is/are qualified for the position. ***Coach employment and contract finalization will be dependent upon person/s obtaining background checks, completing OHSA requirements, valid pupil activity program permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.***

Name	Assignment	Amount
Andrew Stricker	MHS – Boys Lacrosse Coach	\$2,756.00
Mark Honschopp	MHS – Boys Tennis Coach	\$1,768.00
Ron Bashara	MMS – Boys Tennis Coach	\$1,144.00
Mason Elam	MHS – Baseball Coach	\$2,600.00
Brad Kanter	MHS – Baseball Coach	\$2,080.00
Charles Smith	MHS – Softball Head Coach	\$4,888.00
Nate Mercer	MHS – Softball Coach	\$1,976.00
Dallas Mount	MHS – Softball Coach	\$2,808.00
Brooke Pacollia	MHS – Girls Lacrosse Coach	\$1,200.00
John Berling	2024-2025 MHS – Girls Volleyball Head Coach	\$5,000.00

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

PERSONNEL

A. Supplemental Contracts for the 2023-2024 School Year (33-24) – Mr. Cunningham moved, seconded by Mrs. Ramos that the Board approve the following supplemental contract for the 2023-2024 school year.

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Funded with General Funds - Certified

Name	Assignment	Amount
Jennifer Eberly	Home Instruction	Up to 50 Hours @ \$35/Hour

Vote: Mr. Cunningham, aye; Mr. Eberly, abstain; Mrs. Ramos, aye; Mr. Bernicke, aye.

GOVERNANCE

A. Resolution Authorizing the Filing of an Original Board of Revision Complaint (34-24) – Mr. Eberly moved, seconded by Mr. Cunningham that the Board approve a resolution authorizing the filing of an original Board of Revision Complaint, as authorized by Ohio Revised Code 5715.19, with the Hamilton County Board of Revision, asking that the true value of the property located at 7911, 8001 and 8003 Euclid Avenue be increased to the July 2022 sale price of \$1,253,832. (Exhibit - 5)

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

B. Resolution Authorizing the Filing of an Original Board of Revision Complaint (35-24) – Mr. Eberly moved, seconded by Mr. Cunningham that the Board approve a resolution authorizing the filing of an original Board of Revision Complaint, as authorized by Ohio Revised Code 5715.19, with the Hamilton County Board of Revision, asking that the true value of the property located at 8185 Camargo Road be increased to the May 2022 sale price of \$775,000. (Exhibit - 6)

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

C. Approval of Guaranteed Maximum Price Number One for the Madeira High School Athletic Renovation Project (36-24) – Mrs. Ramos moved, seconded by Mr. Cunningham that the Board approve the GMP amendment number one the Madeira High School Athletic Renovation Project. (Exhibit - 7)

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

D. Scarlet and Gray Custodial Contract (37-24) – Mrs. Ramos moved, seconded by Mr. Cunningham that the Board approve the Scarlet and Gray Custodial Contract for 6/1/2024 to 5/31/2028. (Exhibit - 8)

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

E. Long-term Substitute Rates (38-24) – Mr. Eberly moved, seconded by Mr. Cunningham that the Board approve long-term substitute rates for substitutes contracted through The Center for Collaborative Solutions.

- 1. Long-Term Administrator Substitute - \$300/day**
- 2. Long-Term Classified Substitute - \$20/hour**

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mrs. Hauser reported that the finance committee had the first meeting of the year last week. The committee reviewed the insurance premium rates for the new plan year, summer permanent improvement projects, staffing updates, technology replacement cycle, the estimated remaining budget of the MES construction project, the preliminary athletic renovation project budget and the district's tuition reimbursement budget. The committee also had its first review of the salary study. The full results of the study will be presented by the planning commission at the March Board meeting. Lastly, the committee reviewed the final expenses of the COVID federal funding. All of the funding has now been expended.
- Buildings and Grounds – Mr. Bergan reported that the MHS pipe repair project is completed. The last step yet to be completed is the repairs to the track but that is scheduled to be completed prior to the track season starting. Mr. Bergan also stated that we are working to get the design finalized for our athletic renovation project. Members from Madeira, HGC and MSA were able to go to Centre College to view their athletic spaces and lockers which allowed GMP # 1 to be finalized for this agenda.

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- Community Relations – Mr. Matsudo reported that there will be a senior citizen coffee in the coming months and a senior citizen day for the play in April.
- Policy – There was no formal update at this time.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mr. Matsudo reported that the salary study report will be presented in March.
- Great Oaks – There was no formal update at this time.
- Legislation – Mrs. Hauser reported that the Joint Committee on Property Tax Review and Reform have been hearing invited testimony from various interested parties. There are several other bills that have been introduced: House Bill 339 would allow religious non chartered schools to receive state funding through educational savings accounts. House Bill 407 was introduced to provide accountability for schools who are receiving at least 20% of students with edchoice vouchers. House Bill 411 would adjust the state minimum teacher salary to \$50,000. All of these bills are in the preliminary stages of committee and testimony and we will continue to monitor them and how they impact Madeira.
- Student Achievement Liaison – Mr. Matsudo reported that seniors are continuing to decide where they are headed after graduation.

DISCUSSION ITEMS

- Mr. Matsudo stated that April 8th will be an early release for the solar eclipse.
- Mr. Matsudo asked for availability from the Board members to potentially have a Board retreat special work session.
- Mr. Matsudo reported that it may be necessarily to have a special Board Meeting the 1st week in April to approve GMP # 2 for the athletic renovation project.

EXECUTIVE SESSION (39-24) – Mr. Eberly moved, seconded by Mrs. Ramos that the Board adjourn to Executive Session to consider employment of public employees in addition to conferences with the Board's attorney to discuss matters which are the subject of pending or imminent court action.

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

ADJOURNMENT (40-24) – Mrs. Ramos moved, seconded by Mr. Cunningham that the February 20, 2024 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Cunningham, aye; Mr. Eberly, aye; Mrs. Ramos, aye; Mr. Bernicke, aye.

Board President

Treasurer