

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, February 26, 2024 – 6:00 P.M. Regular Meeting
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145**

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Leszynski	Present
Mrs. Pirnat	Present
Mr. Finucane	Present
Mr. Kraft	Present
Mr. Lamb	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

We Educate for Excellence...

Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

E. Westlake City School District Vision Statement

The Westlake City School District will provide a dynamic, student-centered, learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

F. Acknowledgement of Visitors

G. Approval of Agenda

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

2. Recognitions & Informative Reports

A. Mayor Clough

B. Superintendent's Report

C. Treasurer's Report

3. Hearing of the Public (15 Minutes) Agenda Items

A. The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

4. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Organizational Meeting of January 8, 2024
Special Meeting of January 8, 2024
Regular Meeting of January 22, 2024

Voice Vote: 5 – 0

5. Treasurer's Recommendations

Resolution 24- 49

A. Resolution to Authorize CFO/Treasurer to Transfer Funds

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to transfer the following funds:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	WHS Stadium Turf Fund (019-9016)	\$54,139.50

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 50

B. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
118744	Applewood Centers, Inc.	General Tuition for SPED Student Placed Out of District	\$18,495.39
118742	Education Alternatives	General Tuition for SPED Student Placement at Day Treatment Program	\$11,970.00
118747	ESC of Cuyahoga County	General Tuition for SPED Student Placed Out of District	\$17,670.00
118749	ESC of Cuyahoga County	General Purchased Services Preschool Staff	\$43,048.92
118746	Insight Behavioral Consulting	General Tuition for SPED Student Placed Out of District	\$18,200.00
118792	Lakewood City Schools	VOCED Tuition for 2022-23 and 2023-24	\$1,044,506.00
60171	North Shore Bowling Conference	WHS Bowling Conference Dues & Coach Membership- Partially funded by WDAB	\$3,334.20
118743	Monarch School	General Tuition for SPED Student Placed Out of District	\$23,793.00
118617	Professional Van Service	Student Transportation	\$6,017.60
2224	PSI	Remedial Tutor for Students in the Non-Public School	\$15,378.95
17712	PSI	Remedial Teacher for Students in the Non-Public School	\$5,934.22
118740	United Cerebral Palsy	General Tuition for SPED Student Placed Out of District	\$28,350.00
118741	United Cerebral Palsy	General Tuition for SPED Student Placed Out of District	\$9,450.00

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 51

C. Resolution to Approve Student Activity Purpose Statements and Budgets

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

2023-24 Purpose Statements and Budgets*

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
200	800	9151	Computer Club/Computer Science Honor Society - WHS	\$500.00	\$225.00
200	500	9175	Environmental Club - LBMS	\$500.00	\$0.00
			Total 200 Fund	\$1,000.00	\$225.00

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
300	500	9250	Westlake High School Coffee Cafe - WHS	\$40,000.00	\$30,000.00
300	600	9250	Westlake High School Coffee Cafe - Equipment		\$10,000.00
			Total 300 Fund	\$40,000.00	\$40,000.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

6. Superintendent’s Recommendations

Resolution 24- 52

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Alpha Graphics 29275 Clemens Road Westlake, OH 44145	Donated and installed a graphic for the Burneson Brew Coffee Cart at Lee Burneson Middle School.
Susanne Aupperle 30050 Sequoia Trail Westlake, OH 44145	Donated two trombones to the Music Department at Westlake High School.
Joseph Boncek 9344 Asbury Lane North Ridgeville, OH 44039	Donated two violins and a trombone to the Music Department at Westlake High School.
Gerri McGuire 3560 Chrisfield Drive Rocky River, OH 44116	Donated \$35.00 to the Literary Society at Westlake High School.
Steven McGuire 2238 Peregrine Drive Avon, OH 44011	Donated \$35.00 to the Literary Society at Westlake High School.
Mr. & Mrs. David Sidloski 15267 Old Oak Drive Strongsville, OH 44149	Donated \$3,000.00 to the WePlayFor3 Ally Sidloski Memorial Scholarship Fund at Westlake High School.

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 53

B. Resolution to Approve WTA Contract

RESOLVED that the Westlake Board of Education approves the new agreement with the Westlake Teachers Association

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	Abstain
Mrs. Pirnat	AYE

Resolution 24- 54

C. Resolution to Terminate Employment of Classified Employees on Probationary Status

RESOLVED that the Westlake Board of Education approves the termination of classified employees on probationary status, in accordance with Section J in Article 37 of the OAPSE Local #319 collective bargaining agreement:

<u>Names</u>	<u>Effective Date</u>
Alexandra Stevens	01/22/2024
Yivielena Torres-Ortiz	02/06/2024

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 55

D. Resolution to Approve Employment of Classified Staff Members

RESOLVED that the Westlake Board of Education approves employment of the following classified staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Anne Marie King	Special Education Assistant	Westlake High School	3	7	5	9	02/26/2024
Mark Ross	Mechanic	Transportation	4	8	5	12	02/20/2024
Amanda Salem	Supervision Assistant	Westlake Elementary School	0	2.5	5	9	02/12/2024
Kimberly Sinagra	Supervision Assistant	Westlake Elementary School	0	3.5	5	9	02/05/2024
Bridget Smith	Special Education Assistant	Westlake Elementary School	1	7	5	9	02/26/2024

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 56

E. Resolution to Approve Stipend for Classified Staff Member

RESOLVED that the Westlake Board of Education approves a stipend to be paid at the hourly rate for the following Classified Staff Member for work performed outside of contracted hours:

<u>Name</u>	<u>Not to Exceed</u>	<u>Purpose</u>	<u>Effective Date</u>
Patricia McHugh	3 hours	Special Education Assistant Services for School Sponsored Shamrock Dance	03/01/2024

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 57

F. Resolution to Approve Employment of Classified Substitutes

RESOLVED that the Westlake Board of Education approves the following classified substitutes for the 2023-2024 school year:

Names

Christine Rhiew
Bridget Smith
Nikki VanHoose

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 58

G. Resolution to Approve Employment of Home Instructor

RESOLVED that the Westlake Board of Education approves the following licensed staff member for home instruction:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
Ray Mohr	Home Instructor	\$27.98	40 hours	02/01/2024

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 59

H. Resolution to Approve Athletic Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following athletic supplemental contracts for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Seth Anderson	WHS Baseball 9th Grade Coach (50% contract)	2	N
Joshua Barsa	WHS Baseball Assistant Coach	2	N
Michael Bee	LBMS Track Assistant Boys Coach	9	Y
Bianca Beekman Smith	WHS Faculty Manager - Spring (50% contract)	2	N
James Bingham	WHS Faculty Manager - Spring (50% contract)	2	Y
Catherine Eason	WHS Track Assistant Girls Coach	0	Y
Traci Edmunds	WHS Softball Head Coach	1	N
Rebecca Guercio	WHS Softball Assistant Coach (50% contract)	0	N
Paul Hammond	WHS Track Assistant Girls Coach	20	Y
Thomas Jenkins	WHS Track Assistant Boys Coach (50% contract)	20	N
Bryan Mackenzie	LBMS Track Assistant Girls Coach	0	N
Christopher Milano	LBMS Track Assistant Boys Coach	5	Y
Malakai Roberts	WHS Baseball 9th Grade Coach (50% contract)	1	N
Kyle Romansky	WHS Track Assistant Boys Coach	14	N
Jacob Schober	WHS Track Head Boys Coach	16	Y
Steven Stahl	WHS Track Assistant Girls Coach	20	N
Dennis Sullivan	LBMS Track Head Girls Coach	20	Y
Dennis Sullivan	LBMS Track Head Boys Coach	20	Y
Zoltan Tamasy	WHS Tennis Assistant Boys Coach	5	N
Carson "CJ" Tinline	WHS Lacrosse Assistant Boys Coach	1	N
Ryan Vargo	WHS Baseball Assistant Coach	2	N
Aris Jhaveri	WHS Volunteer Tennis Assistant Boys Coach	n/a	N

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 60

I. Resolution to Approve Athletic Event Workers

RESOLVED that the Westlake Board of Education approves the following athletic event game workers for the 2023-2024 school year:

<u>Name</u>
John Christensen
Carson "CJ" Tinline

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 61

J. Resolution to Approve Employment of Project/Camp Link Personnel

RESOLVED that the Westlake Board of Education approves the employment of the following Project/Camp Link personnel:

<u>Name</u>	<u>Position</u>	<u>Step/Wage</u>	<u>Effective Date</u>
Brittany Verlei	Project Link Site Coordinator	2	03/04/2024
Ryan Steinmetz	Community Education Instructor	\$25.31/Hour	02/07/2024
Erik Tavitas	Project Link Student Aide	\$10.45/Hour	02/26/2024

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 62

K. Resolution to Approve Volunteers

RESOLVED that the Westlake Board of Education approves the following Chaperone/Parent Volunteers, pending approved background checks, for the WHS Instrumental Music overnight field trip to Orlando, Florida:

<u>Names</u>
Elisa Bala
Brian Burke
Jennifer Darling
Jennifer Frey
Carol Gebhart
Eileen Herbert
Lisa Hunt
Kelly McCann
Steve McCann
Adam McCutcheon
Scott McMillen
Melissa Neubeck
Brian Reynolds
Dean Willmer
Wendi Willmer

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 63

L. Resolution to Approve Technology Infrastructure

RESOLVED that the Westlake Board of Education approves the eRate contract with CDW-G for technology infrastructure:

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 64

M. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake City School District Board of Education approves the following contracts and purchased services:

United Cerebral Palsy Association of Greater Cleveland, Inc. (January 22, 2024 - August 16, 2024)
KidsLink Agreement for Provision of Consultation Services

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 65

N. Resolution to Approve Memorandum of Understanding for CCP Partnerships with CCC

RESOLVED that the Westlake Board of Education approves the College Credit Plus Memorandum of Understanding with Cuyahoga Community College for the 2024-25 academic year.

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 66

O. Resolution to Approve Course Catalogs (formerly Program of Studies) for Westlake High School and Lee Burneson Middle School

RESOLVED that the Westlake Board of Education approves the Course Catalogs for WHS and LBMS for the 2024-25 school year.

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 67

P. Resolution to Approve the 2024 Camp Link Parent/Student Handbook

RESOLVED that the Westlake Board of Education approves the 2024 Camp Link Parent/Student Handbook.

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 68

Q. Resolution to Authorize Membership in OHSAA

RESOLVED that the Westlake Board of Education authorizes 2024-25 membership in the Ohio High School Athletic Association

Whereas, Westlake City School District, District IRN number 045062 of 24365 Hilliard Boulevard, Cuyahoga County, Ohio

Has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

Whereas, The Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

Now Therefore, Be It Resolved by The Board of Education that Westlake High School and Lee Burneson Middle School do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements, and administrative responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and

Be It Further Resolved that the schools under this Board's jurisdiction agree to conduct their athletics programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 69

R. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trips:

**Westlake High School
Latin Club**

Latin Competition
Crowne Plaza Columbus North Worthington
6500 Doubletree Avenue, Columbus, OH

Depart: Friday, March 8, 2024 at 9:00 am
Return: Sunday, March 10, 2024 at 4:00 pm

Estimated cost is \$300 per student. All costs will be paid by parents.
Transportation provided by WCSD bus.

**Westlake High School
Science Olympiad**

State Competition
Ohio State University
281 W Lane Ave., Columbus, OH

Depart: Friday, April 26, 2024 @ 9:00 am
Return: Saturday, April 27, 2024 @ 11:00 pm

Estimated cost is \$90 per student (for hotel and meals). All costs paid by parents.
Transportation provided by WCSD bus.

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

7. Hearing of Public (15 Minutes)

A. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

8. Board Comments

9. Board Items

10. Executive Session

A. Adjourn to Executive Session to discuss the Appointment, Employment, Dismissal, Disciplining, Promotion, Demotion or Compensation of an Employee or Official

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Enter Executive Session at 6:50 P.M.

B. Adjourn Executive Session and Return to Regular Session

Adjourn Executive Session and Return to Regular Session at 10:04 P.M.

Moved by Mrs. Pirnat Seconded by Mr. Lamb

11. Closing

A. Adjournment

Moved by Mrs. Pirnat Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Meeting Adjourned at 10:05 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.