

Head Of Year 7 (Non-Teaching Pastoral Role)



COOMBE
WOOD
SCHOOL

For September 2024

Salary: NJC 18 S/P6 Term Time plus 2 weeks

£29,426.64

Location: South Croydon

Career Opportunity

We are seeking a dynamic and committed individual to serve as the non-teaching Head of Year 7 at our school. The Head of Year 7 plays a crucial role in providing pastoral care and support to students transitioning into secondary education. This position does not involve direct teaching responsibilities but focuses on fostering a positive learning environment, supporting student welfare, and collaborating with teaching staff to ensure the overall well-being and academic success of Year 7 students.

Key Responsibilities:

Pastoral Care: Provide effective pastoral support to Year 7 students, addressing their individual needs, concerns, and challenges.

Student Well-being: Monitor and promote the well-being of Year 7 students, ensuring a safe and inclusive learning environment.

Behaviour Management: Implement and oversee behaviour management strategies, promoting positive behaviour and addressing disciplinary issues when necessary.

Mentorship: Serve as a mentor and role model for Year 7 students, offering guidance and support as they navigate the transition to secondary school.

Parental Engagement: Foster positive relationships with parents and carers, communicating effectively regarding student progress, welfare, and any relevant concerns.

Collaboration: Work closely with teaching staff to support the academic progress and personal development of Year 7 students, participating in meetings and initiatives aimed at enhancing student outcomes.

Transition Support: Coordinate transition programs and activities to help Year 7 students adjust to secondary school life and academic expectations.

Data Analysis: Utilise student data to identify trends, areas for improvement, and opportunities to enhance support services for Year 7 students.

Community Outreach: Engage with the wider school community and external stakeholders to promote the well-being and success of Year 7 students.

Professional Development: Stay informed about best practices in pastoral care, student support, and education management through professional development opportunities.

Qualifications:

Bachelor's degree (essential)

Prior experience working in a pastoral care or student support role within an educational setting.

Strong interpersonal and communication skills, with the ability to engage effectively with students, parents, and colleagues.

Empathy, patience, and a genuine commitment to supporting the well-being and success of young learners.

Excellent organisational skills and the ability to manage multiple responsibilities effectively.

Knowledge of behaviour management strategies, counselling techniques, and child development principles.

Commitment to promoting diversity, equity, and inclusion within the school community.

Additional Information:

This is a full-time, non-teaching position with responsibilities primarily focused on pastoral care and student support. The successful candidate will report to the Senior Leadership Team and work collaboratively with colleagues across the school.

Opportunities for professional development and advancement within the school may be available for qualified candidates demonstrating exceptional performance and commitment.

Ethos

Our ethos derives from the theoretical and practical nature of sport with **TEAMWORK, RESPECT, ENJOYMENT, DISCIPLINE** and **SPORTSMANSHIP** as its core values. All staff are expected to demonstrate and support these in their everyday work. Coombe Wood School teaching and non-teaching staff will work closely together across many different areas of the school to ensure the best possible learning experiences for our students.

Coombe Wood School is part of Folio Education Trust: <http://www.folio-education.co.uk/>. This is a local collaboration of schools, with future possibilities of shared training or working at more than one school, so by becoming part of the team at Coombe Wood School, your career will experience wider benefits.

Location

Serving the communities of South and Central Croydon, this fully-inclusive secondary co-educational school was established in 2018 to meet an urgent rising local demand. The school is situated opposite Lloyd Park in South Croydon, with an excellent Tramlink service to and from East Croydon station (just 5 minutes' journey-time away) and a short walk from several bus routes. Over £35 million has been invested in our state-of-the-art school, including enhanced sports and performing arts facilities, comprising a competition-sized sports hall, a full-size 3G artificial surface, sprung dance floor studios, music rooms and a recording studio.

Benefits include:

Awarded GOOD by Ofsted in January 2023

Chance to join an innovative and supportive team and help the drive for EXCELLENCE.

Opportunity of career progression with natural expansion of the school.

Working with students who use MyZone technology to track and improve their fitness, as a result increasing their focus and concentration in class.

Outstanding facilities

Free access to sports amenities for staff.

Application Procedure

Please download the job description, candidate pack and application form or visit <http://www.cws-croydon.co.uk/Career-Opportunities>

For enquiries relating to the role, please contact careers@cws.foliotrust.uk

Please email your completed applications to careers@cws.foliotrust.uk in compliance with safer recruitment guidelines CVs will not be accepted.



Closing Date: Sunday 14th April 2024

Interview Date: To be confirmed

Safeguarding: Folio Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The recruitment process will include an enhanced DBS check, medical screening, confirmation of right to work in the UK and all other pre-employment checks in line with safer recruitment requirements.

The Candidate Privacy Notice ("Privacy Notice") is published on our web site www.folio-education.co.uk

Equal Opportunities

At Folio Education Trust, we believe that all individuals are of equal value and we are committed to equal opportunities for all. All people who work and study in the school have the right to be respected and valued within a safe and secure environment and not to be discriminated against on the grounds of age, class, sex, race, disability, sexual orientation and religion or belief.