



**Pasadena Unified School District**  
 Language Assessment Development Department  
 District English Learner Advisory Committee (DELAC)

Juan Ruelas, Director  
 Arnold Rene Saldivar, Coordinator

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Raymundo Rosales, President  
 Begonia Bautista, Vice-President  
 Maria Chavez, Secretary  
 Alma Garnica/Beatriz Zepeda, Parliamentarian

**DELAC MINUTES**  
**September 21, 2020**

<b>Members Present:</b> ELAC Officers: _____ ELAC Members: _____ School Staff: _____ <b>District Guests:</b> _____ Community Members: _____ <b>TOTAL:</b> _____
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**Legal Compliance Requirement/Training Covered:** CDE Compliance items must be reflected on the Agenda and Minutes. Check off any box of the legal requirement covered in this meeting if applicable.

✓	<b>The DELAC shall advise the school district governing board on all of the following tasks:</b>
	Development of an LEA master plan, including policies guiding consistent implementation of EL educational programs and services that takes into consideration the SPSAs
	Conducting of an LEA-wide needs assessment on a school-by-school basis.
✓	Establishment of LEA program, goals, and objectives for programs and services for ELs.
	Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.
	<b>Review and comment on the LEA's reclassification procedures.</b>
	<b>Review and comment on the written notifications required to be sent to parents and guardians.</b>
	Under the local control funding formula, LEAs with at least 50 ELs and whose total enrollment includes at least 15 percent ELs must establish a DELAC, and that DELAC must carry out specific responsibilities related to the LCAP. If the DELAC acts as the ELAC under EC sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP).



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**September 21, 2020**

## 1. Welcome

**Call to order:** 6:12 p.m. by Vice President Begonia Bautista

## 2. Approval of the agenda:

First motion, Dora Flores  
Second motion, Rocio Tafolla  
All in favor

## 3. Reading and approval of the May minutes:

The first motion, Dora Flores  
Second motion, Claudia Ramos  
All in favor

**Schools in attendance:** Washington Elementary, Washington Middle School, Longfellow, Sierra Madre Middle School, Sierra Madre Elementary, Blair, Marshall, San Rafael, Jackson, Eliot, and San Rafael.

## 4. LADD Report: LADD Coordinator, Rene Saldivar

The Language Department offers Support to all English Learners. This DELAC committee meets once a month. The LADD department oversees all schools with English learners and their ELAC committees, which meet once a month to discuss their concerns at the school site. You just had an FPM audit and everything went well. Everything that is presented at these meetings can be found on the PUSD website.

### Distance Learning Update:

High School students were recognized and received the seal of biliteracy. Reclassified students were given their certificate, medals, and trophies.

Several schools were unable to complete summative exams due to entering the emergency model in remote learning last year. The exams will continue this year until October 31.

We have online resources to support ELs.

Scholastics Literacy: To Support RFEP Long Term English Learners.

Newsela: Will support LTELS, RazKids, EL and DLIP students.

In schools, academic instructors are using different learning methods.

Hybrid instruction will be offered at Blair School for more at risk students. LEARNS employees in person and teacher online will be used. These students are English learners and special education. Students are chosen by schools and academic instructors.

Students who have connection and technology problems may benefit.

PUSD has 2,296 English learners. This information is according to last year's census. 510 of these students are migrant students for which they offer us additional funding.

Tutoring will begin this week at schools that show interest and have tutors ready to begin. Exams should start as soon as possible.

Comment: Please provide the informative material, agendas and presentations before the meetings so that they can be reviewed calmly.



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## 5. ELACs Report:

Longfellow, has 635 children preparing them for the test and the importance of the test is explained to them. Back to school was a bit tricky due to connection issues. Parents were informed that school begins at 8am and ends at 1pm. Washington Elementary, ELAC, SSC meetings were held and both discussed the importance of tutoring and the test that students did not complete. Sierra Madre middle and Elementary, introduced the new assistant to the community. The new committee could not be formed due to lack of parents. Blair, help will be offered to the neediest students, the committee was not formed but a new secretary was chosen. Marshall, you had nothing to report until the next meeting. Roosevelt, the school has closed without any reports. Jackson, parents were informed about the classes being offered for adults. ELAC obligations and responsibilities are reviewed. Remote learning continues to improve. Eliot, introduced himself to the new English teacher. The drama teacher supports level 3-4 ELs with tutoring.

**6. DELAC Report:** Parents can use student Chromebooks to connect to meetings.

## 7. Open forum:

Jennifer Hall Lee - Nominee for PUSD Board Elections. She is very excited to be able to serve the community. And you have an idea where you would like to build relationships in the community and bring these connections to schools. In order to provide in-person mentors for students and give them a different vision.

CAP Rep. Wendy Duran: For new parents our program offers support for college success. Support is for students in grades 6-12 and up. This program is completely free and has a group of supportive parents.

Representative of the health programs department, Guillermina Echauri: Our department is offering scholarships for students. We are currently preparing kids so that 3rd graders can create their own plants at home. Ask your schools and fan the third grade teachers if you are interested.

Office of Family Engagement, Suzanne Berberian, shared how to access the new CANVAS age where parents can get information about classes and workshops for adults. Links to PUSD meetings can be found on this page.

## Questions:

When does the tutoring start? This week

When do last year's exams start? As soon as the schools are ready.

What is the district doing to fix technical problems? Apart from the distance by phone, assistance is being offered in person; we just have to be patient.

**Closing:** 8:34 p.m.