



Pasadena Unified School District
 Language Assessment Development Department
 District English Learner Advisory Committee (DELAC)

Juan Ruelas, Director
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351 S. Hudson Ave, Room 209
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Raymundo Rosales, President
 Begonia Bautista, Vice-President
 Maria Chavez, Secretary
 Alma Garnica/Beatriz Zepeda, Parliamentarian

DELAC MINUTES
October 19, 2020

| |
|---|
| Members Present: ELAC Officers: _____ ELAC Members: _____ School Staff: _____ District Guests: _____ Community Members: _____ TOTAL: _____ |
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Legal Compliance Requirement/Training Covered: CDE Compliance items must be reflected on the Agenda and Minutes. Check off any box of the legal requirement covered in this meeting if applicable.

| | |
|---|---|
| ✓ | The DELAC shall advise the school district governing board on all of the following tasks: |
| | Development of an LEA master plan, including policies guiding consistent implementation of EL educational programs and services that takes into consideration the SPSAs |
| | Conducting of an LEA-wide needs assessment on a school-by-school basis. |
| | Establishment of LEA program, goals, and objectives for programs and services for ELs. |
| | Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. |
| | Review and comment on the LEA's reclassification procedures. |
| ✓ | Review and comment on the written notifications required to be sent to parents and guardians. |
| | Under the local control funding formula, LEAs with at least 50 ELs and whose total enrollment includes at least 15 percent ELs must establish a DELAC, and that DELAC must carry out specific responsibilities related to the LCAP. If the DELAC acts as the ELAC under EC sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP). |



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1. Welcome

Call to order: 6:04 p.m. by Vice President Begonia Bautista

2. Approval of the agenda:

First motion, Dora Flores
Second motion, Rocio Tafolla
All in favor

3. Reading and approval of the September minutes:

The first motion, Lucy Lazalde
Second motion, Rocio Tafolla
All in favor

Schools in attendance: Washington Elementary, Washington Middle School, Longfellow, Sierra Madre Middle School, Sierra Madre Elementary, Blair, Eliot, Marshall, San Rafael, and Jackson.

4. Development and Update of the LCAP 2020-2023: *David Renee, special projects state and federal programs.*

This plan has been presented to the Board and it has been approved. The plan will include parent feedback and will continue to be a working document and updated as soon as more ideas and feedback is obtained.

5. LADD Report: *Rene Saldivar, LADD coordinator*

- Annual letter presentation
- 13 schools have signed up for EL tutoring after school.

For the next meeting members want to know the name of the schools participating in the after school tutoring and the number of students per school in the after school tutoring.

6. ELACs Report:

Eliot introduced a new instructional coach and the new community assistant. Started after school tutoring. They also had the visit of John Muir High school principal who made a presentation on college prep programs. *Blair* had a good amount of parent attendance and offered a parent development workshop. *Washington Elementary* has not been able to form their new ELAC board. The tutoring after school has begun and students are being tested. *Longfellow* was able to form their ELAC committee, the budget was presented by principal, all students have been evaluated and teachers are staying after school to offer extra assistance to any student that might need it. Also it will be offering free flu shots for all. *Sierra Madre Middle* had a presentation coming from John Muir High School on College Prep Programs. Parents were informed that 70% of parents have activated and have access to Parent Portal. *Sierra Madre Elementary* had connection problems and weren't able to form the ELAC committee. Budget was presented and had a presentation on college prep programs.

7. DELAC Report: *Begonia Bautista, Vice Chair*

- Huntington Hospital will be offering free COVID testing.
- Young and Healthy will be offering free COVID testing at some school sites



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8. Open Forum:

- Wendy Duran, College Access Plan Rep: College Financial Aid information
- Guillermina Echauri, Health Programs Dep.: information on COVID testing for all offered by young and healthy.
- Jazmin, Day One Rep: Information on safe routes for walking to school, safety contest, and bicycle free repair program and free bicycle distributions to families that might need them. Day one will have a safe outdoor space that will provide free wifi access to students and a safe space for tutoring times 8am-2pm and 3pm-5pm.
- Elizabeth Palomares, Family and Community Engagement Liaison. Vist the parent canvas page at the district to find out about workshops and adult classes as well to stay informed on everything that is going on at different school sites.
- LADD will continue to provide hot spots and chromebooks that need them, and will continue to try to resolve any connectivity issues.

Closing: 8:07 p.m.



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