



Pasadena Unified School District

Language Development and Assessment Department
District English Learner Advisory Committee (DELAC)

Juan Ruelas, Director
Arnold Rene Saldivar, Coordinator

351 S. Hudson Ave, Room 209
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Begonia Bautista, Chair
OPEN, Vice-Chair
Maria Chavez, Secretary
Alma Garnica/Beatriz Zepeda, Parliamentary

DELA MINUTES March 22, 2021

Members Present: ELAC Officers: 3 Additional Parents Invited: 10 School Personnel: 1,

District Guests: 5 Community Members: 3 TOTAL: 22,

Legal Compliance Requirement/Training Covered: CDE Compliance items must be reflected on the Agenda and Minutes. Check off any box of the legal requirement covered in this meeting if applicable.

✓	DELAC shall inform PUSD of the following:
	The development of a district master plan that includes policies that guide the consistent implementation of EL programs and services that take into account the School Plan for Student Achievement (SPSA).
	Conducting a district-wide needs assessment on a school-by-school basis
	Establishing district programs, goals, and objectives for EL programs and services
	The development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.
	Review and comments on PUSD reclassification procedures. Review and comments on written notifications to be sent to parents and guardians.
	Under the local control funding formula, a district with at least 50 English Learners (EL) and whose total enrollment includes at least 15 percent English Learners (EL) must establish a DELAC, and that DELAC must lead to carry out specific responsibilities related to the LCAP. If the DELAC acts as ELAC according to EC sections 52063 (b) (1) and 52062 (a) (2), Review and comment on the written notifications that must be sent to parents and guardians.

Present Schools:

Washington Elementary, Washington Middle School, Sierra Madre Middle School, Sierra Madre Elementary, Blair, Eliot, Jackson, Longfellow, Muir, PHS



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Welcome / Call to Order: March 22, 2021 at 6:08 p.m.

1. **Approval of Agenda:** The Order of the Day was approved, the first motion was made by Begonia Bautista and the second by Rocio Tafolla. All in favor.
2. **Review and Approval of the Minutes:** The Minutes were approved, the first motion was made by Claudia Ramos and seconded by Begonia Bautista. All in favor.
3. **LADD Report:** Rene Saldivar, Coordinator
ELPAC is the state test administered to all English learners to measure their levels of English in four domains, speaking, listening, reading and writing. The test has two assessments: the initial assessment to identify an English learner and the Summative assessment that is administered every year to identify ELs until they are reclassified. The summative ELPAC testing began February and will continue through May. Currently 2079 English Learner students are being tested.

ELPAC Testing Progress by Domain:

Listening: 608 students have started and 598 have finished.

Speech: 337 students have started and 333 have finished.

Reading: 599 students have started and 575 have finished.

Writing: 364 students have started and 350 have finished.

At least one domain: 728 students have started and 707 have finished.

All Four Domains: 213 students have started and 39 have finished.

Additional Support for Schools: Substitutes have been trained to administer the ELPAC to help support schools with high volumes of English Learners.

Coaches are being paid overtime to administer the ELPAC test after their contract hours.

Additional Instructional Assistants have been hired and are being trained and will be dispatched to schools to support English Learners, testing, and English Language development.

- Test results can be accessed through the Test Operations Management System (TOMS) and can be downloaded by the district at any time 24 hours a day 7 days a week.
4. **ELAC Reports:** *DELAC Representatives*
San Rafael: During the meeting the following topics were discussed, reopening of schools, ELAC recommendations, summer school and Acapi and Wonders (readings material in English).
Blair: During the meeting the following topics were discussed, reopening of schools and a presentation of Upper Bound in math and science programs.



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Sierra Madre elementary / middle: During the meeting the following topics were discussed, reopening school, additional Funding from Title I, and ELPAC testing.

Eliot: During the meeting the following topics were discussed, Full-time Community Assistant (thanks to a grant awarded to the school), Learning Pod for Special Education Students (group of 8 students), and ELPAC testing.

Washington Elementary: During the meeting the following topics were discussed, parent involvement, budget, Learning Pods, Substitutes that will support in the administration of ELPAC testing, Substitute to support ELD language development (group of 10 students) mostly emerging level and newcomers, CSI funding to partially pay for (Behavioral Aid), ELA data for grades 1st-3rd, ELPAC testing, and school reopening.

Washington Middle: They have not had their meeting yet it will be next Wednesday, they are still developing their ELAC recommendations that will be presented to the SSC school council.

5. **DELAC Report:** *Begonia Bautista, President*

We need a community liaison at LADD. Tutoring will continue at all schools that request it and have teachers available. Small group learning continuation in schools. Nominations and elections are coming and we have vacant seats on the board that we would like to fill. Include their emails in the chat so that the agenda and minutes are sent to them before the meeting. ELACs remember to continue developing recommendations that they will present to the SSC school council.

6. **Open Forum:** Members

- Wendy Duran, workshop for students in 9th grade.
- Laura Diaz Allen, what are the challenges for teachers and coaches to help English Learners?
- Renee Saldivar, LADD we will provide assistance to students during the summer by working in collaboration with PEF.
- Dr. Blanco, Prevention Project, is a topic scheduled for the school board in April. The program is for building positive relationships with the police and is for high school students.

7. **Adjourned:** 7:42 p.m.

Next DELAC Meeting
Monday, April 26, 2021 @ 6:00 p.m