

Name of Student:

The following questions are asked in accordance with the McKinney-Vento Act 42 U.S.C. 1134a [2] and Education Law 3209 (1)(a). The answers to the following residency questions will provide information to help the Marcellus Central School District determine the services a student may be eligible to receive. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Is the student in temporary living arrangements due to the loss of housing or economic hardship?

Yes ☐ No ☐

If the answer to the above question is yes, please complete the following:

**The student is currently living ...**

**Please  
check ☒**

In a household with the custodial parent and/or legal guardian ☐

In a shelter ☐

With more than one family or relatives in a house or apartment ☐

In a place not designed for ordinary sleeping accommodations such as a car, park, or transportation center/station (i.e. train, bus, etc) ☐

In a motel, hotel, trailer park, camping ground or other similar situation due to the lack of alternative, adequate housing ☐

In an abandoned apartment/building ☐

In an Office of Children and Family Services (OCFS) facility awaiting permanent foster care placement ☐

As a migratory child by moving from place to place ☐

As an unaccompanied youth for whom no parent or person in parental relation is available ☐

Please answer the following questions. This will help determine whether you are residents of the Marcellus Central School District.

Is the current address and living arrangement in Marcellus the student's actual and only address/residence?

Yes ☐ No ☐

As the parent or legal guardian, is the place you claim as your residence, the place where you and your child sleep, reside, and use as a base of operation?

Yes ☐ No ☐

Does the student intend to remain permanently in the district?

Yes ☐ No ☐

Does the student live with the adult having physical custody (custodian parent or guardian) of the student?

Yes ☐ No ☐

I certify that the information above is correct. I realize that any misrepresentation may lead to the student(s) being denied enrollment in the Marcellus Central School District.

Signature of parent or guardian:

Registrar: If answer to first question is "yes" please give to Liaison. Date:

Initial:

**AGE AND RESIDENCY REQUIREMENTS**

## Acceptable Proofs of Residency

It will be necessary for you to provide one form of Primary Proof and at least one form of Secondary Proof. ***All forms of proof must be dated within three (3) months of presentation.***

### ***Primary proof – show you own or rent property in the district***

#### **OWN your home:**

- ▶ Residential tax bill for improved residential real property within the district, in the name of parent or legal guardian
- ▶ Copy of signed purchase agreement for improved residential real property within the district
- ▶ Residential mortgage instrument, or deed, duly recorded in the Onondaga County Clerk's Office in the name of parent or legal guardian, which describes real property with a residential address within the district.

#### **OR....RENT your home:**

- ▶ Lease agreement and Rental Receipt in the name of parent or legal guardian, for improved residential real property within the district, with name, address, and telephone number of Landlord for verification purposes.
- ▶ Notarized letter from owner of the house stating the parent or legal guardian and student(s) are residing with them. Include the address of the property and utility bill of the owner.

### ***Secondary proof – show you actually reside in the district***

- ▶ Utility bill (electricity, telephone, or natural gas or propane) or letter indicating service to begin within 30 days for service at a residential address within the district being billed in the name of Parent or Legal Guardian
- ▶ Bank statement in the name of Parent or Legal Guardian, addressed to a residential address within the district.
- ▶ Social Services correspondence or statement addressed in the name of Parent or Legal Guardian, addressed to a residential address within the district.
- ▶ Social Security correspondence or statement addressed in the name of Parent or Legal Guardian, addressed to a residential address within the district.
- ▶ U.S. Postal Service verification of change of address to a residential address within the district, in the name of Parent or Legal Guardian
- ▶ Federal or NYS income tax documentation with preprinted name and address addressed in the name of Parent or Legal Guardian, addressed to a residential address within the district, such as a W2 form, preprinted label from government, or income tax return check with preprinted address.
- ▶ A policy or binder of homeowner's or residential renter's insurance for residential real property within the district addressed and/or issued in the name of Parent or Legal Guardian.
- ▶ Document issued by federal, state or local agencies (e.g. Federal Office of Refugee Resettlement)
- ▶ Other proof acceptable to a district administrator that would demonstrate that the child actually resides (defined as the primary place where the child predominately sleeps, has a physical presence as an inhabitant, changes clothes, and has a base of operations for their care, custody, and living arrangements in the school district).

## Acceptable Proofs of Age

- |   |  |
|---|--|
| ▶ Birth Certificate                                 | ▶ Official driver's license  |
| ▶ Passport  | ▶ School photo identification with date of birth                           |
| ▶ State or other government issued identification   | ▶ Military dependent identification card                                   |
| ▶ Hospital or health records                        | ▶ Court order or other court issued documents                              |
| ▶ Consulate identification card                     | ▶ Document issued by federal, state or local agencies                      |
| ▶ Native American tribal document                   | (e.g. local social service agency, federal Office of Refugee Resettlement) |
| ▶ record from non-profit international aid agencies |  |