

BOARD OF EDUCATION
BALLSTON SPA CENTRAL SCHOOLS
BALLSTON SPA, NEW YORK 12020

BID ANALYSIS

ITEM BID: Roll Up Door Service and Replacement (Bid#BS12182023)

DATE ADVERTISED: SARATOGIAN 12/20/2023

DAILY GAZETTE 12/20/2023

DATE OF BID OPENING: 1/24/2024

NUMBER OF VENDORS CONTACTED: 4

NUMBER OF BIDS RECEIVED: 1

SOURCE OF FUNDS: _____

BIDDERS:

Winchip Overhead Door Co. Inc Percentage of mark up 30%
Hourly billing rate \$328 for two men prevailing wage rates

LOW BID: (indicate name and address)

Winchip Overhead Door Co. Inc.
PO Box 378
Glens Falls, NY 12801

RECOMMENDATION:

Award by item to the lowest responsible bidder as per attached

BOARD APPROVAL DATE: _____

Specifications

Ballston Spa Central School District Roll Up Door Repair/Replacement Specification

The successful bidder shall have a demonstrated ability to service, and replace as authorized, rollup garage, security and fire rollup doors from a variety of manufacturers upon request.

A non-inclusive sampling of doors and locations includes:

70 Malta Avenue Tax Collector transaction window
Bus Garage service bays and Dispatcher window
High School Cafeteria
High School Ticket Booth
High School shipping and receiving
Grounds garage delivery bays
Other locations as needed

Repair requests shall be initiated by the District Maintenance Manager.

Proposals for door replacements, when necessary, shall be submitted to the District Maintenance for review in consideration of approval.

There are two price requests included in this bid:

1. The materials markup to be charged to the District
2. The hourly labor rate to be charged to the District

As this is public work, a certified payroll is required to be submitted prior to the authorization of payment for services rendered.

Overtime, at 1.5 times the quoted rate, shall be approved for work performed outside the days/hours of Monday through Friday, 7:30 A.M. to 4:00 P.M.

Ballston Spa CENTRAL SCHOOL DISTRICT

Educating Everyone Takes Everyone

Office of Business and Support Services
Kelly Lucarelli Assistant Coordinator for Purchasing

(518) 884 - 7195 Ext. 1361
E-mail: klucarelli@bcsd.org

BID FORM BS#12182023

Page 2 of 2

1. Percentage of markup to be charged for parts:

\$ 30%

2. Hourly billing rate for corrective/replacement services:

\$ 328.00 For Turnover Prevailing Wage Rates