

BOARD OF EDUCATION
BALLSTON SPA CENTRAL SCHOOLS
BALLSTON SPA, NEW YORK 12020

BID ANALYSIS

ITEM BID: 2023-2024 Paper Bid

DATE ADVERTISED: **SARATOGIAN** 10/4/2023

DAILY GAZETTE 10/4/2023

DATE OF BID OPENING: 10/13/2023

NUMBER OF VENDORS CONTACTED: 6

NUMBER OF BIDS RECEIVED: 5

SOURCE OF FUNDS: _____

BIDDERS:

- WB Mason
- Staples
- Canon Solutions
- Contract Paper Group
- Liberty Paper

LOW BID: (indicate name and address)

WB Mason \$68,394.84

RECOMMENDATION:

Award by item to the lowest responsible bidder as per attached

BOARD APPROVAL DATE: _____

2023-2024 Paper Bid - Vendor Total Award

WB Mason \$ 68,394.84
29 Mill Street
Albany, NY 12204
Jason.foote@wbmason.com

Contract Paper Group Inc
1013 Portage Trail Suite 2
Cuyahoga Falls, OH 44221-3047
nmasturzo@ovol.us

Liberty Paper
5025 Hampton Street
Los Angeles, CA 90058
Kristen Perez
323-973-4562
kristen@libertypp.com

Staples Contract Commercial LLC
1901 Summit Tower
Orlando, FL 32810
gary.baker@staples.com
888-224-3784 ext 4815

School Specialty
Attn: Bid Dept
140 Marble Drive
Lancaster, PA 17601
bideastnotices@schoolspecialty.com

Canon Solutions America Inc
425 N. Martingale Rd 16th Floor
Schaumburg, IL 60173
frecheverria@csa.canon.com
847-706-3443
847-706-3417 fax

Deltek Inc
2291 Wood Oak Drive
Herndon VA 20171
Patricia Manarin
PublicRecords@deltek.com

**Ballston Spa Central School District
2023-2024 Paper Bid
Vendor Bid Sheet**

Description	Estimated		Staples	WB Mason	Liberty Paper	Canon	CPG	Total Price
	Quantity							
Index Paper (Case)								
90Lb Weight - Card Stock								
8 1/2 x 11 White	54		\$72.44	\$47.52			\$58.75	\$2,566.08
8 1/2 x 11 Blue	1		\$102.40	\$62.50			\$76.00	\$62.50
8 1/2 x 11 Green	1		\$179.84	\$62.50			\$76.00	\$62.50
8 1/2 x 11 Canary	1		\$102.40	\$62.50			\$76.00	\$62.50
8 1/2 x 11 Pink	1			\$62.50			\$58.00	\$62.50
8 1/2 x 11 Buff	0		\$0.00	no bid				
8 1/2 x 11 Salmon	4		\$192.48	\$62.50				\$250.00
8 1/2 x 11 Ivory	6		\$102.40	\$62.50			\$76.00	\$375.00
8 1/2 x 11 Gray	4		no bid	\$62.50				\$250.00
11 x 17 White	1		\$177.84	\$49.70				\$49.70
Index Paper (REAMS)								
8 1/2 x 11 Black	2		no bid	\$15.95				\$31.90
8 1/2 x 11 Brown	1		no bid	no bid				\$0.00
8 1/2 x 11 Orange	2		no bid	\$11.28				\$22.56
8 1/2 x 11 Dark Purple	2		no bid	\$11.28				\$22.56

8 1/2 x 11 Dark Pink (not N	2	no bid	\$11.28			\$22.56
8 1/2 x 11 Red	2	no bid	\$11.28			\$22.56
8 1/2 x 11 Dark Blue	2	no bid	\$11.28			\$22.56
8 1/2 x 11 Gray	2	no bid	\$8.56			\$17.12

Xerographic Paper (Case)

24 lb

8 1/2 x 11 Red	7	\$91.75	\$96.20		\$98.00	\$673.40
8 1/2 x 11 Christmas Green	9	\$91.75	\$96.20		\$98.00	\$865.80
8 1/2 x 11 Light Purple (lilac	10	\$91.75	\$96.20		\$98.00	\$962.00
8 1/2 x 11 Orange	8	\$91.75	\$96.20		\$98.00	\$769.60

Xerographic Paper (Case)

20 lb

8 1/2 x 11 White	1830	\$31.99	\$30.44	\$31.50	\$36.49	\$32.45	\$55,705.20
8 1/2 x 11 Blue	8	\$58.80	\$46.70			\$50.50	\$373.60
8 1/2 x 11 Blue Light	16	no bid	\$46.70			\$50.50	\$747.20
8 1/2 x 11 Green	12	\$58.80	\$46.70			\$50.50	\$560.40
8 1/2 x 11 Green Light	6	\$58.80	\$46.70			\$50.50	\$280.20
8 1/2 x 11 Canary	6	\$58.80	\$46.70			\$50.50	\$280.20
8 1/2 x 11 Yellow (Canary)	22	\$58.80	\$46.70			\$50.50	\$1,027.40
8 1/2 x 11 Pink	2	no bid	\$46.70			\$50.50	\$93.40
8 1/2 x 11 Pink Light	7	\$58.80	\$46.70			\$50.50	\$326.90
8 1/2 x 11 Buff	11	no bid	\$47.70			\$50.50	\$524.70
8 1/2 x 11 Goldenrod	4	\$58.80	\$46.70			\$50.50	\$186.80
8 1/2 x 11 Salmon	8	\$58.80	\$46.70			\$50.50	\$373.60
8 1/2 x 11 Tan	6	\$58.80	No bid			no bid	
8 1/2 x 11 Ivory	5	\$58.80	\$46.70			\$50.50	\$233.50

8 1/2 x 11 Gray	4	\$58.80	\$47.70	\$50.50	\$190.80
Xerographic Paper (Case)					
20 lb					
8 1/2 x 14 White	4	\$64.91	\$49.82	\$54.00	\$199.28
11 x 17 White	3	\$54.96	\$39.42	\$40.50	\$118.26
TOTAL					\$68,394.84

*** Please Note - Delivery will be made at one location ***