



Job Description

SPANISH TEACHER

JOB SUMMARY

Under supervision of the site administrator, provide K-6 grade students with a standards-based, sequential instruction that aligns with California World Language Content Standards for Spanish.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Develops and implements Spanish lessons and activities that are aligned with California World Language Standards.
- Develops and implements age-appropriate instructional lesson plans and instructional materials to provide scaffolded lessons to adapt the curriculum to the needs of each student.
- Cultivates students' understanding of the importance of culture, traditions, customs, and world languages, as part of the Global Citizen component of the Learner Profile.
- Monitors and reports student progress to classroom teachers.
- Collaborates with classroom teachers to share scope and sequence of Spanish and help with goal setting for students.
- Fosters a collaborative learning environment, equipping students with the skills to effectively work as a team and feel a sense of belonging.
- Organizes school and/or community activities such as Multicultural Fair, cultural events, etc.
- Organizes a lunchtime activity and/or club such as Language Club or games in Spanish, etc.
- Collaborates with teachers and other staff members.
- Attends meetings and conferences as assigned.
- Assists with before/after school, recess, and lunch supervision.
- Provides substitute lesson plans when needed.
- Performs related tasks as assigned.

QUALIFICATIONS

Knowledge of:

- Pedagogy and content knowledge for elementary instruction
- Spanish language instruction for K-6 students
- EUSD Framework of the Future
- Appropriate grade level lessons for students in K-6

- Progress monitoring and grading for students in K-6
- Safety practices
- Effective time management skills
- Effective classroom management skills
- Technology as a tool to enhance learning
- District operations, policies, rules, and regulations

Ability to:

- Communicate clearly and concisely, both orally and in writing, in both English and Spanish
- Be self-motivated, self-directed learner, collaborative team player, constructive thinker, and problem solver
- Effectively and efficiently plan and organize grade level lessons, student activities, etc.
- Scaffold lessons and adapt the curriculum to the needs of each student
- Maintain and organize student information/data to monitor student progress
- Communicate clearly and concisely, both orally and in writing
- Establish and maintain cooperative and effective working relationships with others
- Work effectively and efficiently with minimal direction
- Demonstrate interpersonal skills using tact, patience, and courtesy
- Maintain regular and consistent attendance

Education, Licenses, and Other Requirements:

- Bachelor's Degree
- Valid California Single Subject Foreign Language: Spanish Credential **OR**
- Valid California Multiple Subject K-12 Teaching Credential with supplemental authorization in Spanish
- EL Authorization

Experience:

- Teaching Spanish to K-6 students preferred

WORKING CONDITIONS

Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

- Moderate noise level
- Daily contact with district and/or school staff

Physical Abilities:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Hearing and speaking to exchange information in person and on the telephone
- Dexterity of hands and fingers to operate a computer keyboard
- Seeing to read a variety of materials
- Sitting for extended periods of time
- Standing for extended periods of time
- Bending at the waist, kneeling, or crouching
- Occasionally lift and/or move up to 25 pounds

OTHER:

- Possession of a valid California's driver's license and employee provided transportation required.

CLEARANCES:

- California Department of Justice (DOJ) fingerprint clearance
- Pre-employment physical examination and drug screen clearance
- Current negative tuberculosis (TB) clearance

Board Approved: February 13, 2024