



**Regional School Unit 5**  
Durham · Freeport · Pownal

*“To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions.”*

Jean Skorapa, Superintendent of Schools  
Kelly Wentworth, Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools  
June Sellers, Ed.D., Director of Instructional Support

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**Finance Committee Minutes**  
**March 27, 2024**  
**Freeport High School Library**

In Attendance: Beth Munsen Chair, Maura Pillsbury, Michelle Ritcheson, Jean Skorapa, Superintendent, Kelly Wentworth, Director of Finance & HR

Chair Munsen called the meeting to order at 5:07 P.M.

**FY25 Budget Annual Budget Meeting Warrant Review:**

Kelly presented the draft documents for calling the Annual Budget Meeting and the Budget Validation Referendum. The Finance Committee reviewed the documents and made a few edit suggestions in regards to the reserve accounts. Kelly will send the documents to the attorney, who will be our moderator, for review and final approval. Once approved these materials will be presented to the Board of Directors at their April 10, 2024 meeting.

**FY23 Audit Update:**

FY23 Audit is in its final review stages. Kelly has cleared her calendar on Thursday afternoon, March 28th and Friday, March 29th to review the auditors draft. Once the auditor's draft is reviewed, the Auditor will submit the FY23 audit to the DOE.

**Other:**

Next meetings topics: Stetson Scholarship Funds, Grants Review, and Banking/Credit Card Exploration

Meeting adjourned at 6:14 P.M.