



BOARD OF EDUCATION MEETING AGENDA
April 2, 2024
6 PM - NEW YORK MILLS UFSD LIBRARY

- Steve King
- Kristin Hubley
- Jacqueline Edwards
- Jeremy Fennell
- Kimberly Gyore
- Robert Mahardy, Jr.

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
1.3 Acceptance of Agenda	S. King	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President's Message	S. King		Information	
2.2 BOCES Representative Report	G. Porcelli		Information	

2.3 Committee Reports			Information	
Policy Committee: <i>Jacqueline Edwards/Chair, Kimberly Gyore, Kristin Hubley</i> Facilities Committee: <i>Jeremy Fennell/Chair, Jacqueline Edwards</i> Communications Committee: <i>Robert Mahardy/Chair, Jeremy Fennell</i> Safety Committee: <i>Kristin Hubley/Chair, Robert Mahardy</i> Transportation Committee: <i>Kimberly Gyore/Chair, Robert Mahardy</i> Finance Committee: <i>Kristen Hubley/Chair, Jacqueline Edwards, Kimberly Gyore</i> SBI: <i>Steve King (SBI Alternate: Kristin Hubley)</i>				
3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4	S. King	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.2 Business Office Reports		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.3 CSE Reports		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.4 Approval of the Previous Minutes	3.5.2024; 3.25.2024	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
4. OLD BUSINESS				
4.1 Capital Updates			Information	
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.2 – Approval Community Use of Facilities Request with Herkimer Originals – practice schedule change		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

5.3 - Resolution to Approve NYSPHSAA Section III Combine Contract with Oriskany High School Girls Modified Softball		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.4 – Policy 8400 Field Trips (Second Read - Adopt) a. – Regulation 8400.1 (Rescinded)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.5 – Regulation 8500.1 Administrative Practices and Procedures Relative to Program Access (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.6 – Policy 8501 Prereferral and Declassification Teams (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.7 – Policy 8502 Programs for Students with Disabilities Under Section 504 of the Federal Rehabilitation Act of 1973 (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.8 – Policy 8503 Independent Educational Evaluations (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.9 – Policy 1001 Community Use of School Facilities (Second Read - Adopt) a. – Regulation 1001.1 (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
6. K-12 REPORTS				
6.1 Executive Principal K-12	M. Facci		Information	

6.2 Interim Principal K-12	D. DiSpirito		Information	
7. SUPERINTENDENT'S REPORT				
7.1 Enrollment Update	M. LaGase	Yes	Information	
7.2 Superintendent's Update	M. LaGase		Information	
8. COMMUNICATIONS				
8.1 From the Floor -	District Clerk		Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
8.2 Board Discussion	BOE		Discussion	
9. EXECUTIVE SESSION ** (If Needed)	BOE		Discussion/Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
9.1 Return to General Session (time)	BOE		Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
10. ADJOURNMENT				
10.1 Adjournment			Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

**§105. Conduct of executive sessions.

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- a. matters which will imperil the public safety if disclosed;**
- b. any matter which may disclose the identity of a law enforcement agent or informer;**
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
- d. discussions regarding proposed, pending or current litigation;**

- e. collective negotiations pursuant to article fourteen of the civil service law;**
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
 - g. the preparation, grading or administration of examinations; and**
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

New York Mills Union Free School District
Internal Claims Audit Report
February 2024

<u>Fund</u>	<u>Check Dates</u>	<u>Amount</u>	<u>Checks Issued</u>	<u>Check #s</u>
General	2/1/2024	\$170.00	1	60501
	2/2/2024	\$226,753.27	2	Debit Charges 1075-1076
	2/2/2024	\$4,205.96	4	60495-60498
	2/2/2024	\$235,139.18	50	60502-60551
	2/16/2024	\$244,082.72	3	Debit Charges 1077-1079
	2/16/2024	\$4,887.36	5	60552-60556
	2/16/2024	\$537,876.67	39	60557-60595
Federal	2/16/2024	\$9,616.00	1	45115
	2/16/2024	\$38,617.00	1	45116
Capital	2/16/2024	\$1,090.00	1	2184
School Lunch	2/16/2024	\$3,569.30	1	2073
Totals for the month		\$1,306,007.46	108	

I certify that these claims have been audited and paid for the month of February 2024
Christine Hurlbut 3/13/2024

Transaction		Post			
Date	Date	Credit Card	Amount	Comment	
1/9/2024	1/10/2024	WWW.FerraraFirm.com	\$225.00	2024 District Clerk Virtual Workshop	
1/18/2024	1/22/2024	NASSP Product	\$23.49	NHS Contemporary Certificates Pk 25	
		total	\$248.49		

NY Mills UFSD Extra-Curricular Fund
March 1, 2024-March 31, 2024

Name	Beginning Balance	Received	Payments	Ending Balance
Class of 2024	\$4,298.49	\$3,182.00	\$1,791.00	\$5,689.49
Class of 2025	\$9,789.76			\$9,789.76
Class of 2026	\$7,015.55			\$7,015.55
Class of 2027	\$4,701.49			\$4,701.49
Class of 2028	\$3,325.75			\$3,325.75
Varsity Club	\$1,275.42	\$2,200.00		\$3,475.42
Student Council	\$9,601.43		\$69.00	\$9,532.43
Nat.Honor Society	\$445.44	\$450.00		\$895.44
Yearbook Club	\$9,702.94		\$1,667.35	\$8,035.59
Band Club	\$160.72			\$160.72
Elementary Drama	\$5,050.77			\$5,050.77
HS Drama/Chorus	\$8,378.36	\$880.00	\$5,046.83	\$4,211.53
Taxes paid to NYS				
Model UN	\$735.21			\$735.21
Technology Club	\$0.00			\$0.00
After Prom Party	\$2,020.00			\$2,020.00
Total	\$66,501.33	\$6,712.00	\$8,574.18	\$64,639.15

Reconciliation

Ending Book Balance
 Outstanding Checks Deposits
 in Transit
 Reconciled Balance
 Ending M&T Bank Balance

Outstanding Checks

Total
Total

Returned checks

Total


**NEW YORK MILLS UNION FREE SCHOOL DISTRICT
NEW YORKS MILLS, NY**

**TREASURER'S REPORT
February 29, 2024**

GENERAL FUND	A	TREASURER'S REPORT
GENERAL FUND MONEY MARKET		TREASURER'S REPORT
GENERAL FUND RESTRICTED RESERVE		TREASURER'S REPORT
NY MUNI TRUST		TRIAL BALANCE
SCHOOL LUNCH	C	TREASURER'S REPORT
SCHOOL LUNCH SAVINGS		TREASURER'S REPORT
		TRIAL BALANCE
TRUST & AGENCY	TA	TREASURER'S REPORT
PAYROLL		TREASURER'S REPORT
		TRIAL BALANCE
CAPITAL FUND	H	TREASURER'S REPORT
		TRIAL BALANCE
DEBT SERVICE	V	TREASURER'S REPORT
		TRIAL BALANCE
FEDERAL FUND	F	TREASURER'S REPORT
		TRIAL BALANCE
SCHOLARSHIP FUND	TE	TREASURER'S REPORT
	TN	TRIAL BALANCE
ALL REVENUE STATUS REPORTS		
ALL APPROPRIATON STATUS REPORTS		

New York Mills Union Free Schools
February 29, 2024

	General Fund	GF Money Market	Restricted	NY Muni Trust	School Lunch	Sch Lunch Saving	Trust & Agency	Payroll	Capital Fund	Debt Service	Federal
Beginning Balance	\$1,113,255.26	\$3,614,805.94	\$1,768,219.01	\$1,570,051.68	\$29,801.29	\$30,293.23	\$ -	\$ -	\$115,380.72	\$1,381,240.54	\$200,421.32
Receipts	\$ 1,366,567.29	\$ 9,873.85	\$ 4,923.71	\$6,534.76	\$ 23.39	\$ 84.35	\$ 470,835.99	\$ 331,774.86	\$ 91.59	\$ 3,846.14	\$ 143.06
Disbursements	\$ (1,253,362.57)	\$ (1,000,000.00)	\$ -	\$0.00	\$ (3,569.30)	\$ -	\$ (470,835.99)	\$ (331,774.86)	\$ (1,090.00)	\$ -	\$ (80,634.22)
Balance	\$ 1,226,459.98	\$ 2,624,679.79	\$ 1,773,142.72	\$ 1,576,586.44	\$ 26,255.38	\$ 30,377.58	\$ -	\$ -	\$ 114,382.31	\$ 1,385,086.68	\$ 119,930.16
Bank Balance	\$ 991,262.73	\$ 2,624,679.79	\$ 1,773,142.72	\$ 1,576,586.44	\$ 26,255.38	\$ 30,377.58	\$ 69,588.38	\$ 179,051.20	\$ 114,382.31	\$ 1,385,086.68	\$ 119,930.16
Outstanding Checks	\$ (8,091.34)			\$ -	\$ -	\$ -		\$ (2,341.63)	\$ -	\$ -	\$ -
Reconciling Items	\$ 243,288.59			\$ -	\$ -	\$ -	\$ (69,588.38)				\$ -
Balance	\$ 1,226,459.98	\$ 2,624,679.79	\$ 1,773,142.72	\$ 1,576,586.44	\$ 26,255.38	\$ 30,377.58	\$ -	\$ 176,709.57	\$ 114,382.31	\$ 1,385,086.68	\$ 119,930.16


 PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
 GENERAL FUND
 ACCOUNT 6526
 TREASURER'S MONTHLY REPORT

FROM: 02/01/24 For the period TO: February 29, 2024

Total available balance as reported at the end of preceding period 1,113,255.26

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
FEB 29	Interest	645.12	
1	DOH Medicaid Reimbursement	488.60	
2	941 Refund	5.33	
2	Boces Rental	9,568.00	
6	Due From Federal/Reclassify SSH#4408	10,932.60	
14	Outstanding ERS	7.97	
13	Boces Partial Aid	289,711.51	
13	Milestone Settlement	4,349.81	
13	OhioPyle Comission	17.11	
13	Matthews Buses	782.00	
14	Transfer from Federal Fund, for Payroll	10,734.31	
28	Transfer from Money Market to General	1,000,000.00	
29	VLT Lottery Grant	21,381.61	
29	DOH Medicaid Reimbursement	1,192.41	
1-29	Retiree Health Insurance Receipts	16,750.91	
	Total Receipts		1,366,567.29
	Total Receipts, including balance	1,366,567.29	\$2,479,822.55

DISBURSEMENTS MADE DURING MONTH

BY CHECK	To Check No.		
From Check No.	Flex Checks	60501	170.00
60495	PR Checks 2/2	60498	4,205.96
60502	Warrant 53 2/2	60551	235,139.18
60552	PR Checks 2/16	60556	4,887.36
60557	Warrant 59 2/16	60595	537,876.67

BY DEBIT CHARGE

OMNI Disbursements	10,163.98
Transfer for Payrolls	460,672.01
Credit Card Payment	248.49

Total amount of checks issued and debit charges

	1,253,363.65
Cash Balance as shown by records	471,084.48
	<u>\$1,226,458.90</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	991,262.73
Less total of outstanding checks - See Attached Nvision Report	(8,091.34)
Bank cleared check .31 cents off	(0.29)
Lost Check, Reissued, Both Cleared Bank	2,650.00
Outstanding ERS from Jan	(1.08)
Payroll in Transit 3-1	240,638.88
	1,226,458.90
	<u>1,226,458.90</u>

Net balance in bank Total available balance \$ 1,226,458.90

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION



PREPARED BY

TREASURER OF SCHOOL DISTRICT

NEW YORK MILLS UFSD
Bank Reconciliation for period ending on 2/29/2024



Account: M&T GENERAL FUND CHECKING
Cash Account(s): A 200

Ending Bank Balance:		991,262.73
Outstanding Checks (See listing below):	-	8,091.34
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	983,171.39
Cash Account Balance:	1,225,266.49

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
03/24/2023	59608	JIM WEAVER	82.40
12/01/2023	60306	FRED DECK	100.34
12/15/2023	60378	DWIGHT PUTNAM	100.34
12/15/2023	60383	AVA SIMON	16.25
01/05/2024	60437	ERIC MOREAU	194.34
01/19/2024	60461	ALL PEST CONTROL	60.85
01/19/2024	60491	SCHOOL LIBRARY JOURNAL	89.00
02/02/2024	60512	BRITTANY DINEEN	194.34
02/02/2024	60514	ANGELO FARO	96.34
02/02/2024	60521	BRUCE HAIRSTON	100.34
02/02/2024	60548	DANIEL WILCZEK	100.34
02/16/2024	60557	ALL PEST CONTROL	62.70
02/16/2024	60558	AMAZON CAPITAL SERVICES	277.76
02/16/2024	60569	KAREN INFUSINO	116.34
02/16/2024	60572	LEAF, INC.	749.00
02/16/2024	60583	RICHARD J. RACIOPPA	116.34
02/16/2024	60587	STRODEL, KAS	86.34
02/16/2024	60589	TOTAL TOOL	405.00
02/16/2024	60590	TOWN OF NEW HARTFORD	4,749.64
02/16/2024	60592	UTICA SPRAY & CHEMICAL COMPANY	389.34
02/16/2024	60595	YORKVILLE BATTERY INC.	4.00
Outstanding Check Total:			8,091.34

Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
 GENERAL FUND MONEY MARKET ACCOUNT
 ACCOUNT 3532
 TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period \$3,614,805.94

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
FEB 29	Interest	9,873.85	
	Transfer from General		
Total Receipts			\$9,873.85
Total Receipts, including balance			\$3,624,679.79

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	To Check No	0.00	
BY DEBIT CHARGE	Transfer to General Fund Checking	1,000,000.00	
(Total amount of checks issued and debit charges)			1,000,000.00
Cash Balance as shown by records			<u>\$2,624,679.79</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month (M&T)	<u>2,624,679.79</u>	
Amount of transfers in transit	0.00	
Net balance in bank	2,624,679.79	
Amount of deposit in transit	0.00	
Total available balance		<u>\$2,624,679.79</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
NY MUNI TRUST
ACCOUNT 0060
TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period \$1,570,051.68

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
FEB 29	Interest	6,534.76	
Total Receipts			\$6,534.76
Total Receipts, including balance			\$1,576,586.44

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	To Check No	0.00	
BY DEBIT CHARGE		0.00	
(Total amount of checks issued and debit charges)			\$0.00
Cash Balance as shown by records			<u>\$1,576,586.44</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,576,586.44	
Less total of outstanding checks	0.00	
Net balance in bank	1,576,586.44	
Amount of deposits in transit	0.00	
Total available balance		<u>\$1,576,586.44</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
RESTRICTED RESERVE ACCOUNT
ACCOUNT 3540
TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period \$1,768,219.01

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
FEB 29	Interest	4,923.71	
	Transfer from General		
	Total Receipts		\$4,923.71
	Total Receipts, including balance		\$1,773,142.72

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	To Check No	0.00	
BY DEBIT CHARGE		0.00	
	(Total amount of checks issued and debit charges)		\$0.00
	Cash Balance as shown by records		<u>\$1,773,142.72</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,773,142.72	
Less total of outstanding checks	0.00	
Net balance in bank	1,773,142.72	
Amount of deposits in transit	0.00	
Total available balance		<u>\$1,773,142.72</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 2/29/2024



Account	Description	Debits	Credits
A 200	CASH IN CHECKING	1,226,458.90	0.00
A 201 03	MUNICASH INVESTMENTS-NY	1,576,586.44	0.00
A 201 05	MONEY MARKET INVESTMENT	2,624,679.79	0.00
A 210	PETTY CASH	300.00	0.00
A 231 01	RESTRICTED RESERVES SAVINGS	1,773,142.72	0.00
A 391	DUE FROM OTHER FUNDS	15,135.50	0.00
A 391F	DUE FROM FEDERAL AID FUND	253,513.88	0.00
A 410	STATE & FEDERAL AID RECEIVABLE	67,699.00	0.00
A 510	ESTIMATED REVENUE	14,951,975.00	0.00
A 521	ENCUMBRANCES	2,276,009.20	0.00
A 522	EXPENDITURES	8,493,106.02	0.00
A 599	APPROPRIATED FUND BALANCE	1,936,572.21	0.00
A 600	ACCOUNTS PAYABLE	1.00	0.00
A 632	DUE TO STATE TEACHERS RETIREMENT	0.00	38,302.75
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	28,846.75
A 718	NYS EE RETIREMENT	0.00	14.81
A 720	GROUP HEALTH INSURANCE	0.00	402,500.83
A 720F	FLEX HEALTH	0.00	84,221.00
A 721	NYS INCOME TAX	188.67	0.00
A 726FICA	FICA TAX	49.84	0.00
A 726MED	MEDICARE TAX	11.62	0.00
A 821	RESERVE FOR ENCUMBRANCES	0.00	2,276,009.20
A 827	RESERVE FOR NYSERS RETIREMENT CREDITS	0.00	167,404.00
A 864	RESERVE FOR TAX CERTIORARI	0.00	145,499.33
A 867	RESERVE FOR EMPLOYEE BENEFITS	0.00	421,620.00
A 878	CAPITAL RESERVE	0.00	672,889.83
A 878 01	CAPITAL RESERVE/TRANSPORTATION	0.00	291,777.46
A 882	RESERVE FOR REPAIRS	0.00	35,000.00
A 909	FUND BALANCE, UNRESERVED	0.00	472,572.21
A 910	APPROPRIATED FUND BALANCE	0.00	1,464,000.00
A 911	UNAPPROPRIATED FUND BALANCE	0.00	656,639.63
A 960	APPROPRIATIONS	0.00	16,888,547.21
A 980	REVENUES	0.00	11,149,584.78
A Fund Totals:		35,195,429.79	35,195,429.79
Grand Totals:		35,195,429.79	35,195,429.79

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	TAXES RECEIVABLE	7,317,286.00	0.00	7,317,286.00	7,090,249.91	227,036.09
<u>A 1081</u>	PAYMENTS IN LIEU OF TAXES	258,000.00	0.00	258,000.00	267,135.51	-9,135.51
<u>A 1085</u>	STAR PROGRAM	800,000.00	0.00	800,000.00	750,428.02	49,571.98
<u>A 1335</u>	OTHER STUDENT FEES AND CHARGES	1,500.00	0.00	1,500.00	2,530.89	-1,030.89
<u>A 2401</u>	INTEREST AND EARNINGS	75,000.00	0.00	75,000.00	148,273.80	-73,273.80
<u>A 2413</u>	RENTAL OF REAL PROPERTY/BOCES	5,000.00	0.00	5,000.00	10,568.00	-5,568.00
<u>A 2450</u>	COMMISSIONS	2,000.00	0.00	2,000.00	1,632.53	367.47
<u>A 2700</u>	RETIREE DRUG SUBSIDY	35,000.00	0.00	35,000.00	20,565.47	14,434.53
<u>A 2701</u>	REFUNDS FOR BOCES AIDED SERVICES	325,000.00	0.00	325,000.00	413,024.73	-88,024.73
<u>A 2703</u>	REFUND OF PRIORS YRS EXPENSE	75,000.00	0.00	75,000.00	84,283.02	-9,283.02
<u>A 2705</u>	GIFTS AND DONATIONS	0.00	0.00	0.00	2,223.00	-2,223.00
<u>A 2770</u>	UNCLASSIFIED OTHER REVENUE	65,000.00	0.00	65,000.00	54,502.94	10,497.06
<u>A 3101</u>	BASIC FORMULA	2,820,019.00	0.00	2,820,019.00	548,875.54	2,271,143.46
<u>A 3101.001</u>	EXCESS COST	950,000.00	0.00	950,000.00	260,447.25	689,552.75
<u>A 3102</u>	LOTTERY AID	875,000.00	0.00	875,000.00	590,179.97	284,820.03
<u>A 3102..00.2</u>	COMMERCIAL GAMING	16,395.00	0.00	16,395.00	276,985.56	-260,590.56
<u>A 3102.001</u>	VLT LOTTERY GRANT	150,000.00	0.00	150,000.00	121,162.46	28,837.54
<u>A 3102.003</u>	CANNIBUS	0.00	0.00	0.00	1,267.65	-1,267.65
<u>A 3103</u>	BOARDS OF COOPERATIVE EDUCATIONAL S	925,000.00	0.00	925,000.00	289,711.51	635,288.49
<u>A 3104</u>	TUITION AID	1,000.00	0.00	1,000.00	0.00	1,000.00
<u>A 3260</u>	TEXTBOOKS	30,000.00	0.00	30,000.00	8,760.00	21,240.00
<u>A 3262</u>	COMPUTER SOFTWARE AID	8,000.00	0.00	8,000.00	0.00	8,000.00
<u>A 3262.001</u>	HARDWARE AID	8,500.00	0.00	8,500.00	0.00	8,500.00
<u>A 3263</u>	LIBRARY A/V LOAN PROGRAM	3,250.00	0.00	3,250.00	0.00	3,250.00
<u>A 3289</u>	OTHER STATE AID	0.00	0.00	0.00	1,400.00	-1,400.00
<u>A 4089</u>	FEDERAL AID ARP, CARES ACT	203,525.00	0.00	203,525.00	203,525.00	0.00
<u>A 4601</u>	MEDICAID REIMBURSEMENT	2,500.00	0.00	2,500.00	1,852.02	647.98
A Totals:		14,951,975.00	0.00	14,951,975.00	11,149,584.78	3,802,390.22
Grand Totals:		14,951,975.00	0.00	14,951,975.00	11,149,584.78	3,802,390.22

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400-00-0000</u>	CONTRACTUAL		2,000.00	292.84	2,292.84	210.83	610.72	1,471.29
<u>A 1010.404-00-0000</u>	CONFERENCE FEES		8,000.00	0.00	8,000.00	1,019.71	0.00	6,980.29
<u>A 1010.490-00-0000</u>	BOCES		4,600.00	0.00	4,600.00	756.20	743.80	3,100.00
1010	BOARD OF EDUCATION	*	14,600.00	292.84	14,892.84	1,986.74	1,354.52	11,551.58
<u>A 1040.160-00-0000</u>	NON-INSTRUCT. SALARIES		5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
<u>A 1040.404-00-0000</u>	CONFERENCE FEES		3,850.00	-3,500.00	350.00	292.50	0.00	57.50
<u>A 1040.406-00-0000</u>	ADVERTISING		5,000.00	1,609.26	6,609.26	527.07	4,109.26	1,972.93
<u>A 1040.450-00-0000</u>	OFFICE SUPPLIES		500.00	0.00	500.00	0.00	0.00	500.00
1040	DISTRICT CLERK	*	14,850.00	-1,890.74	12,959.26	819.57	4,109.26	8,030.43
<u>A 1060.408-00-0000</u>	PERSONAL SERVICES		2,500.00	0.00	2,500.00	650.00	0.00	1,850.00
1060	DISTRICT MEETING	*	2,500.00	0.00	2,500.00	650.00	0.00	1,850.00
10	Consolidated Payroll	**	31,950.00	-1,597.90	30,352.10	3,456.31	5,463.78	21,432.01
<u>A 1240.150-00-0000</u>	PROFESSIONAL SALARIES		165,000.00	0.00	165,000.00	108,800.00	0.00	56,200.00
<u>A 1240.160-00-0000</u>	NON-INSTRUCT. SALARY		48,000.00	0.00	48,000.00	31,617.50	0.00	16,382.50
<u>A 1240.403-00-0000</u>	TRAVEL-MILEAGE		1,000.00	0.00	1,000.00	118.68	0.00	881.32
<u>A 1240.404-00-0000</u>	CONFERENCE FEES		5,000.00	0.00	5,000.00	2,144.42	0.00	2,855.58
<u>A 1240.409-00-0000</u>	DUES		3,000.00	0.00	3,000.00	849.00	0.00	2,151.00
<u>A 1240.450-00-0000</u>	OFFICE SUPPLIES		1,500.00	0.00	1,500.00	605.61	0.00	894.39
1240	CHIEF SCHOOL OFFICE	*	223,500.00	0.00	223,500.00	144,135.21	0.00	79,364.79
12		**	223,500.00	0.00	223,500.00	144,135.21	0.00	79,364.79
<u>A 1310.160-00-0000</u>	NON-INSTRUCT. SALARIES		85,233.00	0.00	85,233.00	58,321.30	0.00	26,911.70
<u>A 1310.403-00-0000</u>	TRAVEL-MILEAGE		275.00	0.00	275.00	0.00	0.00	275.00
<u>A 1310.404-00-0000</u>	CONFERENCE FEES		250.00	0.00	250.00	20.00	0.00	230.00
<u>A 1310.450-00-0000</u>	OFFICE SUPPLIES		200.00	0.00	200.00	28.28	0.00	171.72
<u>A 1310.490-00-0000</u>	BOCES SERVICES		70,067.00	0.00	70,067.00	39,098.10	26,065.90	4,903.00
1310	BUSINESS ADMINISTRATION	*	156,025.00	0.00	156,025.00	97,467.68	26,065.90	32,491.42
<u>A 1320.408-00-0000</u>	AUDITING SERVICES		28,000.00	0.00	28,000.00	24,471.30	3,528.70	0.00
1320	AUDITING	*	28,000.00	0.00	28,000.00	24,471.30	3,528.70	0.00
<u>A 1380.401-00-0000</u>	SERVICE CONTRACTS		20,000.00	0.00	20,000.00	10,457.25	2,142.75	7,400.00
1380	FISCAL AGENT FEE	*	20,000.00	0.00	20,000.00	10,457.25	2,142.75	7,400.00
13		**	204,025.00	0.00	204,025.00	132,396.23	31,737.35	39,891.42
<u>A 1420.408-00-0000</u>	ATTORNEY SERVICES		45,000.00	18,419.16	63,419.16	9,800.31	34,822.85	18,796.00
1420	LEGAL	*	45,000.00	18,419.16	63,419.16	9,800.31	34,822.85	18,796.00

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1430.400-00-0000</u>	MISC. CONTRACTS		35,000.00	-35,000.00	0.00	0.00	0.00	0.00
<u>A 1430.490-00-0000</u>	PERSONNEL SERVICES		0.00	44,000.00	44,000.00	23,099.64	20,900.36	0.00
1430	PERSONNEL	*	35,000.00	9,000.00	44,000.00	23,099.64	20,900.36	0.00
<u>A 1460.490-00-0000</u>	RECORDS INFORMATION		6,000.00	560.00	6,560.00	3,936.00	2,624.00	0.00
1460	RECORDS MANAGEMENT OFFICER	*	6,000.00	560.00	6,560.00	3,936.00	2,624.00	0.00
<u>A 1480.490-00-0000</u>	PUBLIC INFOR SPEC.		40,000.00	0.00	40,000.00	25,233.26	14,766.74	0.00
1480	PUBLIC INFORMATION & SERVICES	*	40,000.00	0.00	40,000.00	25,233.26	14,766.74	0.00
14		**	126,000.00	27,979.16	153,979.16	62,069.21	73,113.95	18,796.00
<u>A 1620.160-00-0000</u>	NON INSTRUCT SALARIES		129,963.00	0.00	129,963.00	95,936.21	0.00	34,026.79
<u>A 1620.400-00-0000</u>	CONTRACTUAL		54,600.00	33,212.00	87,812.00	59,015.57	14,742.11	14,054.32
<u>A 1620.401-00-0000</u>	SERVICE CONTRACTS		19,095.00	60.85	19,155.85	18,190.55	219.70	745.60
<u>A 1620.416-00-0000</u>	NATURAL GAS		85,000.00	0.00	85,000.00	30,940.00	6,188.00	47,872.00
<u>A 1620.417-00-0000</u>	ELECTRICITY		95,000.00	0.00	95,000.00	70,042.05	14,008.40	10,949.55
<u>A 1620.418-00-0000</u>	WATER		28,000.00	13,771.10	41,771.10	21,022.58	17,507.84	3,240.68
<u>A 1620.450-00-0000</u>	CLEANING SUPPLIES		16,500.00	1,294.11	17,794.11	8,214.09	4,564.47	5,015.55
1620	OPERATION OF PLANT	*	428,158.00	48,338.06	476,496.06	303,361.05	57,230.52	115,904.49
<u>A 1621.160-00-0000</u>	NON INSTRUCT SALARIES		171,600.00	0.00	171,600.00	79,451.30	0.00	92,148.70
<u>A 1621.200-00-0000</u>	NEW EQUIPMENT		55,000.00	17,804.00	72,804.00	72,803.99	0.00	0.01
<u>A 1621.400-00-0000</u>	CONTRACTUAL		39,638.00	1,878.16	41,516.16	14,871.42	6,010.27	20,634.47
<u>A 1621.401-00-0000</u>	SERVICE CONTRACTS		6,500.00	2,070.62	8,570.62	5,638.78	2,395.65	536.19
<u>A 1621.402-00-0000</u>	REPAIRS		15,000.00	0.00	15,000.00	11,109.93	1,605.64	2,284.43
<u>A 1621.450-00-0000</u>	SUPPLIES & MATERIALS		35,000.00	397.53	35,397.53	25,582.64	8,279.30	1,535.59
<u>A 1621.450-00-0508</u>	GROUNDS		20,000.00	1,500.00	21,500.00	9,581.14	7,185.26	4,733.60
<u>A 1621.490-00-0000</u>	BOCES SERVICES		40,000.00	14,650.00	54,650.00	32,760.00	21,890.00	0.00
1621	MAINTENANCE OF PLANT	*	382,738.00	38,300.31	421,038.31	251,799.20	47,366.12	121,872.99
<u>A 1670.400-00-0000</u>	POSTAGE		10,500.00	5,299.02	15,799.02	12,427.72	3,256.14	115.16
<u>A 1670.490-01-0000</u>	PRINTING		65,000.00	0.00	65,000.00	38,700.00	26,300.00	0.00
1670	CENTRAL PRINTING & MAILING	*	75,500.00	5,299.02	80,799.02	51,127.72	29,556.14	115.16
16		**	886,396.00	91,937.39	978,333.39	606,287.97	134,152.78	237,892.64
<u>A 1910.414-00-0000</u>	INSURANCE		55,000.00	-1,440.00	53,560.00	41,055.05	0.00	12,504.95
1910	UNALLOCATED INSURANCE	*	55,000.00	-1,440.00	53,560.00	41,055.05	0.00	12,504.95
<u>A 1920.400-00-0000</u>	ASSOCIATION DUES		2,500.00	0.00	2,500.00	426.93	0.00	2,073.07
1920	SCHOOL ASSOCIATION DUES	*	2,500.00	0.00	2,500.00	426.93	0.00	2,073.07

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1964.400-00-0000</u>	REFUND PROP. TAX		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1964	REFUND ON REAL PROPERTY TAXES	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<u>A 1981.490-00-0000</u>	BOCES SERVICES		149,350.00	0.00	149,350.00	85,638.12	57,092.88	6,619.00
1981	BOCES ADMINISTRATIVE COSTS	*	149,350.00	0.00	149,350.00	85,638.12	57,092.88	6,619.00
19	General Support	**	216,850.00	-1,440.00	215,410.00	127,120.10	57,092.88	31,197.02
1		***	1,688,721.00	116,878.65	1,805,599.65	1,075,465.03	301,560.74	428,573.88
<u>A 2010.150-00-0000</u>	INSTRUCTIONAL SALARIES		25,000.00	0.00	25,000.00	20,607.50	0.00	4,392.50
<u>A 2010.490-00-0000</u>	OTHER BOCES		55,000.00	0.00	55,000.00	29,359.38	25,640.62	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	80,000.00	0.00	80,000.00	49,966.88	25,640.62	4,392.50
<u>A 2020.150-00-0000</u>	INSTRUCTIONAL SALARIES		205,715.00	0.00	205,715.00	130,894.50	0.00	74,820.50
<u>A 2020.160-00-0000</u>	NON INSTRUCT. SALARIES		85,020.00	0.00	85,020.00	49,724.14	0.00	35,295.86
<u>A 2020.403-02-0000</u>	TRAVEL-MILEAGE		500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2020.403-03-0000</u>	TRAVEL-MILEAGE		500.00	0.00	500.00	218.88	0.00	281.12
<u>A 2020.404-02-0000</u>	CONFERENCE		500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2020.404-03-0000</u>	CONFERENCE		500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2020.409-00-0000</u>	DUES		1,600.00	0.00	1,600.00	877.50	0.00	722.50
<u>A 2020.450-02-0000</u>	OFFICE SUPPLIES		1,000.00	-200.00	800.00	0.00	0.00	800.00
<u>A 2020.450-03-0000</u>	OFFICE SUPPLIES		1,000.00	1,159.20	2,159.20	2,158.61	0.00	0.59
2020	SUPERVISION-REGULAR SCHOOL	*	296,335.00	959.20	297,294.20	183,873.63	0.00	113,420.57
<u>A 2070.150-00-0000</u>	INSERVICE SALARIES		25,000.00	0.00	25,000.00	20,763.00	0.00	4,237.00
<u>A 2070.400-00-0000</u>	CONTRACTUAL		3,000.00	0.00	3,000.00	780.00	820.00	1,400.00
<u>A 2070.490-00-0000</u>	BOCES INSERVICE		20,000.00	0.00	20,000.00	11,298.00	8,702.00	0.00
2070	INSERVICE TRAINING-INSTRUCTION	*	48,000.00	0.00	48,000.00	32,841.00	9,522.00	5,637.00
20	Group Insurance	**	424,335.00	959.20	425,294.20	266,681.51	35,162.62	123,450.07
<u>A 2110.120-00-0000</u>	INSTRUCTIONAL SALARIES K-3		864,525.00	0.00	864,525.00	371,139.58	0.00	493,385.42
<u>A 2110.120-01-0000</u>	INSTRUCTIONAL SALARIES 4-6		565,033.00	0.00	565,033.00	257,947.45	0.00	307,085.55
<u>A 2110.130-00-0000</u>	INSTRUCTIONAL 7-12		1,500,890.00	0.00	1,500,890.00	642,339.46	0.00	858,550.54
<u>A 2110.130-01-0000</u>	AFTER SCHOOL PROGRAM		20,000.00	0.00	20,000.00	7,823.00	0.00	12,177.00
<u>A 2110.131-00-0000</u>	HEALTH BUY-OUTS		22,000.00	0.00	22,000.00	1,800.00	0.00	20,200.00
<u>A 2110.140-00-0000</u>	SUBSTITUTE SALARIES		107,000.00	0.00	107,000.00	101,738.52	0.00	5,261.48
<u>A 2110.160-00-0000</u>	NON INSTRUCT SALARIES		79,353.00	0.00	79,353.00	33,660.66	0.00	45,692.34
<u>A 2110.200-02-0000</u>	NEW EQUIPMENT		10,000.00	0.00	10,000.00	6,871.31	140.45	2,988.24
<u>A 2110.400-02-0000</u>	CONTRACTUAL		6,000.00	5,320.35	11,320.35	5,464.35	0.00	5,856.00

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.400-03-0000	CONTRACTUAL	7,500.00	14,966.00	22,466.00	4,481.82	17,983.77	0.41
A 2110.403-02-0000	TRAVEL-MILEAGE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.403-03-0000	TRAVEL-MILEAGE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.404-02-0000	CONFERENCE FEES	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
A 2110.404-03-0000	CONFERENCE FEES	1,000.00	0.00	1,000.00	51.20	0.00	948.80
A 2110.450-02-0001	INST SUPPLY-GRADE 1	600.00	0.00	600.00	495.63	65.82	38.55
A 2110.450-02-0002	INST SUPPLY-GRADE 2	400.00	0.00	400.00	291.73	0.00	108.27
A 2110.450-02-0003	INST SUPPLY-GRADE 3	400.00	0.00	400.00	284.88	0.00	115.12
A 2110.450-02-0004	INST SUPPLY-GRADE 4	400.00	0.00	400.00	356.03	0.00	43.97
A 2110.450-02-0005	INST SUPPLY-GRADE 5	400.00	0.00	400.00	143.59	0.00	256.41
A 2110.450-02-0006	INST SUPPLY-GRADE 6	600.00	0.00	600.00	540.09	0.00	59.91
A 2110.450-02-0007	INST SUPPLY ESL	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-02-0013	INST SUPPLY-KNDG	400.00	0.00	400.00	384.33	0.00	15.67
A 2110.450-02-3000	INST SUPPLY-ART	2,500.00	0.00	2,500.00	383.62	18.97	2,097.41
A 2110.450-02-3050	STEM	200.00	0.00	200.00	198.60	0.00	1.40
A 2110.450-02-4000	INST SUPPLY-MUSIC	2,500.00	0.00	2,500.00	826.03	54.38	1,619.59
A 2110.450-02-4100	INST SUPPLY-PHYS ED.	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-02-4200	INST-SUPPLY-REMEDICATION	600.00	0.00	600.00	538.97	48.85	12.18
A 2110.450-02-4700	INST SUPPLY-GENERAL	12,500.00	-4,000.00	8,500.00	4,024.08	152.16	4,323.76
A 2110.450-03-3000	INST SUPPLY-ART	4,000.00	108.00	4,108.00	3,845.23	261.78	0.99
A 2110.450-03-3200	INST SUPPLY-BUSINESS ED.	200.00	0.00	200.00	98.03	5.50	96.47
A 2110.450-03-3400	INST SUPPLY-ENGLISH	1,100.00	505.78	1,605.78	1,392.13	4.70	208.95
A 2110.450-03-3500	INST SUPPLY-FOR LANGUAGE	400.00	20.00	420.00	324.92	24.51	70.57
A 2110.450-03-3600	INST SUPPLY-HEALTH	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-03-3700	INST SUPPLY-HOME EC.	1,100.00	746.00	1,846.00	841.28	0.00	1,004.72
A 2110.450-03-3800	INST SUPPLY-INDUSTRIAL ART	2,000.00	0.00	2,000.00	889.25	173.60	937.15
A 2110.450-03-3900	INST SUPPLY-MATH	1,400.00	-1,400.00	0.00	0.00	0.00	0.00
A 2110.450-03-4000	INST SUPPLY-MUSIC	1,000.00	500.00	1,500.00	1,248.37	251.63	0.00
A 2110.450-03-4100	INST SUPPLY-PHYS ED	400.00	260.00	660.00	659.54	0.00	0.46
A 2110.450-03-4300	INST SUPPLY-SCIENCE	1,000.00	0.00	1,000.00	857.10	29.00	113.90
A 2110.450-03-4400	INST SUPPLY-SOCIAL STUDY	600.00	0.00	600.00	587.05	0.00	12.95
A 2110.450-03-4700	INST SUPPLY-GENERAL	5,000.00	0.00	5,000.00	3,711.38	217.83	1,070.79
A 2110.473-00-0000	Charter School Tuition	0.00	20,000.00	20,000.00	14,057.00	5,943.00	0.00

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A 2110.480-01-0000	TEXTBOOKS-OTHER SCHOOLS		1,000.00	-150.00	850.00	748.07	21.73	80.20
A 2110.480-02-0006	TEXTBOOKS-GRADE 6		7,000.00	-2,330.00	4,670.00	2,610.37	0.00	2,059.63
A 2110.480-02-4800	WORKBOOKS-ELEMENTARY		35,000.00	0.00	35,000.00	19,524.98	4,723.30	10,751.72
A 2110.480-03-2270	CONSUMABLE		8,000.00	0.00	8,000.00	6,541.05	454.80	1,004.15
A 2110.480-03-3200	TEXTBOOKS-BUSINESS ED.		500.00	167.00	667.00	666.25	0.00	0.75
A 2110.480-03-3400	TEXTBOOKS-ENGLISH		5,200.00	0.00	5,200.00	4,110.10	213.03	876.87
A 2110.480-03-3500	TEXTBOOKS-FOR. LANGUAGE		500.00	0.00	500.00	463.80	0.00	36.20
A 2110.480-03-4000	TEXTBOOKS-MUSIC		2,100.00	0.00	2,100.00	2,100.00	0.00	0.00
A 2110.480-03-4700	TEXTBOOKS-GENERAL INST.		2,500.00	0.00	2,500.00	2,000.00	0.00	500.00
A 2110.490-00-0000	BOCES SERVICES		875,000.00	-16,952.00	858,048.00	391,782.05	333,717.95	132,548.00
2110	TEACHING-REGULAR SCHOOL	*	4,164,201.00	17,761.13	4,181,962.13	1,900,842.88	364,506.76	1,916,612.49
21	New York State Income Tax	**	4,164,201.00	17,761.13	4,181,962.13	1,900,842.88	364,506.76	1,916,612.49
A 2250.150-00-0000	INSTRUCTIONAL SALARIES		630,087.00	0.00	630,087.00	258,186.80	0.00	371,900.20
A 2250.160-00-0000	NON INSTRUCT SALARIES		125,615.00	0.00	125,615.00	76,417.51	0.00	49,197.49
A 2250.200-00-0000	NEW EQUIPMENT		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.400-00-0000	CONTRACTUAL		15,000.00	1,155.00	16,155.00	9,760.98	5,767.02	627.00
A 2250.404-00-0000	CONFERENCE FEES		250.00	0.00	250.00	0.00	0.00	250.00
A 2250.450-00-0000	INSTRUCT. SUPPLIES		3,000.00	0.00	3,000.00	893.37	21.77	2,084.86
A 2250.470-00-0000	TUITION		200,000.00	206,169.20	406,169.20	256,608.73	149,559.85	0.62
A 2250.490-00-0000	BOCES SERVICES		1,725,088.00	0.00	1,725,088.00	1,073,745.98	651,342.02	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	2,701,540.00	207,324.20	2,908,864.20	1,675,613.37	806,690.66	426,560.17
A 2280.150-00-0000	INSTRUCTIONAL SALARIES		104,786.00	0.00	104,786.00	58,598.88	0.00	46,187.12
A 2280.490-00-0000	BOCES SERVICES		255,785.00	99,487.00	355,272.00	213,163.20	142,108.80	0.00
2280	OCCUPATIONAL EDUCATION	*	360,571.00	99,487.00	460,058.00	271,762.08	142,108.80	46,187.12
22	Federal Income Tax	**	3,062,111.00	306,811.20	3,368,922.20	1,947,375.45	948,799.46	472,747.29
A 2330.490-00-0000	BOCES-SPECIAL SCHOOL		65,955.00	0.00	65,955.00	37,773.00	25,182.00	3,000.00
2330	TEACHING-SPECIAL SCHOOLS	*	65,955.00	0.00	65,955.00	37,773.00	25,182.00	3,000.00
23	Income Executions	**	65,955.00	0.00	65,955.00	37,773.00	25,182.00	3,000.00
A 2610.150-00-0000	INSTRUCTIONAL SALARIES		85,399.00	0.00	85,399.00	39,154.20	0.00	46,244.80
A 2610.160-00-0000	NON INSTRUCT SALARIES		31,000.00	0.00	31,000.00	14,820.10	0.00	16,179.90
A 2610.460-00-0000	STATE AIDED LIBRARY MATERIALS		3,412.00	3,000.00	6,412.00	5,610.93	28.98	772.09
A 2610.490-00-0000	BOCES SERVICES		45,000.00	0.00	45,000.00	24,201.48	17,798.52	3,000.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	164,811.00	3,000.00	167,811.00	83,786.71	17,827.50	66,196.79

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2630.220-00-0000</u>	STATE AIDED EQUIPMENT		9,509.00	15,602.20	25,111.20	17,020.43	8,045.58	45.19
<u>A 2630.450-00-0000</u>	SUPPLIES		7,291.00	-3,723.00	3,568.00	2,403.50	780.04	384.46
<u>A 2630.460-00-0000</u>	STATE AIDED SOFTWARE		8,180.00	350.00	8,530.00	221.00	8,180.00	129.00
<u>A 2630.490-00-0000</u>	BOCES		665,340.00	-1,000.00	664,340.00	352,541.58	297,458.42	14,340.00
2630	COMPUTER ASSISTED INSTRUCTION	*	690,320.00	11,229.20	701,549.20	372,186.51	314,464.04	14,898.65
26	Social Security Tax	**	855,131.00	14,229.20	869,360.20	455,973.22	332,291.54	81,095.44
<u>A 2810.150-00-0000</u>	INSTRUCTIONAL SALARIES		101,290.00	0.00	101,290.00	38,111.35	0.00	63,178.65
<u>A 2810.160-00-0000</u>	NON INSTRUCT SALARIES		35,500.00	0.00	35,500.00	12,750.77	0.00	22,749.23
<u>A 2810.404-00-0000</u>	CONFERENCE FEES		500.00	-65.00	435.00	0.00	0.00	435.00
<u>A 2810.450-00-0000</u>	INTRUCTIONAL SUPPLIES		2,650.00	0.00	2,650.00	1,840.12	800.00	9.88
<u>A 2810.490-00-0000</u>	BOCES SERVICES		82,000.00	18,390.00	100,390.00	60,233.82	40,156.18	0.00
2810	GUIDANCE-REGULAR SCHOOL	*	221,940.00	18,325.00	240,265.00	112,936.06	40,956.18	86,372.76
<u>A 2815.160-00-0000</u>	NON INSTRUCT SALARIES		50,000.00	0.00	50,000.00	30,269.65	0.00	19,730.35
<u>A 2815.400-00-0000</u>	CONTRACTUAL		2,000.00	0.00	2,000.00	1,703.92	0.00	296.08
<u>A 2815.405-02-0000</u>	PRINTING-ELEMENTARY		1,500.00	-1,500.00	0.00	0.00	0.00	0.00
<u>A 2815.405-03-0000</u>	PRINTING-HIGH SCHOOL		3,000.00	-3,000.00	0.00	0.00	0.00	0.00
<u>A 2815.450-02-0000</u>	OFFICE SUPPLIES-ELEM		0.00	1,885.00	1,885.00	348.53	36.38	1,500.09
<u>A 2815.450-03-0000</u>	OFFICE SUPPLIES-H.S.		0.00	3,000.00	3,000.00	625.81	0.00	2,374.19
<u>A 2815.490-00-0000</u>	BOCES SERVICES		24,500.00	0.00	24,500.00	10,491.26	5,230.74	8,778.00
2815	HEALTH SERVICES-REGULAR SCHOOL	*	81,000.00	385.00	81,385.00	43,439.17	5,267.12	32,678.71
<u>A 2820.490-00-0000</u>	BOCES SERVICES		54,000.00	0.00	54,000.00	25,274.40	24,725.60	4,000.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	54,000.00	0.00	54,000.00	25,274.40	24,725.60	4,000.00
<u>A 2825.150-00-0000</u>	SOCIAL WORKER		55,022.00	0.00	55,022.00	24,578.76	0.00	30,443.24
2825	SOCIAL WORK SRVC-REG SCHOOL	*	55,022.00	0.00	55,022.00	24,578.76	0.00	30,443.24
<u>A 2830.400-00-0000</u>	SRO OFFICER		45,000.00	1,940.00	46,940.00	162.70	0.00	46,777.30
2830	PUPIL PERSONNEL SRVC-SPEC SCHL	*	45,000.00	1,940.00	46,940.00	162.70	0.00	46,777.30
<u>A 2850.150-00-0000</u>	INSTRUCTIONAL SALARIES		97,525.00	0.00	97,525.00	29,296.50	0.00	68,228.50
<u>A 2850.160-00-0000</u>	NON INSTRUCT SALARIES		0.00	4,500.00	4,500.00	0.00	0.00	4,500.00
<u>A 2850.400-00-0000</u>	CONTRACTUAL		1,000.00	265.00	1,265.00	1,061.50	0.00	203.50
<u>A 2850.450-00-0000</u>	SUPPLIES		1,000.00	0.00	1,000.00	960.05	0.00	39.95
2850	CO-CURRICULAR ACTIV-REG SCHL	*	99,525.00	4,765.00	104,290.00	31,318.05	0.00	72,971.95
<u>A 2855.150-00-0000</u>	INSTRUCTIONAL SALARIES		152,650.00	0.00	152,650.00	51,969.00	0.00	100,681.00
<u>A 2855.160-00-0000</u>	NON INSTRUCT SALARIES		5,235.00	4,000.00	9,235.00	7,723.75	0.00	1,511.25

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2855.400-00-0000</u>	CONTRACTUAL		10,000.00	0.00	10,000.00	440.00	0.00	9,560.00
<u>A 2855.403-00-0000</u>	TRAVEL-MILEAGE		500.00	2,116.00	2,616.00	615.70	0.00	2,000.30
<u>A 2855.409-00-0000</u>	DUES		5,000.00	0.00	5,000.00	2,450.00	0.00	2,550.00
<u>A 2855.410-00-0000</u>	RENTAL		5,000.00	0.00	5,000.00	0.00	2,100.00	2,900.00
<u>A 2855.411-00-0000</u>	OFFICIALS		35,000.00	0.00	35,000.00	22,086.40	0.00	12,913.60
<u>A 2855.413-00-0000</u>	TOURNAMENT FEES		5,000.00	0.00	5,000.00	1,602.43	0.00	3,397.57
<u>A 2855.450-00-0000</u>	INSTRUCT. SUPPLIES		28,000.00	0.00	28,000.00	20,936.98	626.42	6,436.60
<u>A 2855.450-00-0014</u>	UNIFORMS		12,600.00	121.60	12,721.60	11,403.25	259.80	1,058.55
2855	INTERSCHOL ATHLETICS-REG SCHL	*	258,985.00	6,237.60	265,222.60	119,227.51	2,986.22	143,008.87
28	New York City Income Tax	**	815,472.00	31,652.60	847,124.60	356,936.65	73,935.12	416,252.83
2		***	9,387,205.00	371,413.33	9,758,618.33	4,965,582.71	1,779,877.50	3,013,158.12
<u>A 5510.160-00-0000</u>	NON INSTRUCT SALARIES		291,415.00	0.00	291,415.00	151,951.46	0.00	139,463.54
<u>A 5510.161-00-0000</u>	NON INSTRUCT SALARIES		85,000.00	0.00	85,000.00	57,535.22	0.00	27,464.78
<u>A 5510.210-00-0000</u>	NEW BUSES		145,995.00	6,261.00	152,256.00	0.00	145,994.49	6,261.51
<u>A 5510.400-00-0000</u>	CONTRACTUAL		9,800.00	-2,500.00	7,300.00	668.30	3,092.05	3,539.65
<u>A 5510.414-00-0000</u>	INSURANCE		26,500.00	0.00	26,500.00	26,500.00	0.00	0.00
<u>A 5510.450-00-0000</u>	BUS REPAIR SUPPLIES		15,000.00	7,100.00	22,100.00	14,827.02	6,927.96	345.02
<u>A 5510.450-00-0509</u>	DIESEL		50,000.00	3,066.49	53,066.49	14,746.30	17,387.59	20,932.60
<u>A 5510.490-00-0000</u>	BOCES SERVICES		2,000.00	0.00	2,000.00	600.00	1,400.00	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	625,710.00	13,927.49	639,637.49	266,828.30	174,802.09	198,007.10
<u>A 5530.414-00-0000</u>	INSURANCE		9,500.00	0.00	9,500.00	9,500.00	0.00	0.00
<u>A 5530.416-00-0000</u>	NATURAL GAS		16,850.00	654.00	17,504.00	14,586.00	2,917.20	0.80
<u>A 5530.417-00-0000</u>	ELECTRICITY		25,000.00	-700.00	24,300.00	12,360.35	2,472.08	9,467.57
<u>A 5530.418-00-0000</u>	WATER		10,000.00	6,000.04	16,000.04	5,333.28	8,666.68	2,000.08
<u>A 5530.450-00-0515</u>	SUPPLIES&MATERIALS		1,000.00	1,350.00	2,350.00	1,633.64	388.96	327.40
<u>A 5530.450-00-0516</u>	TOOLS-MECHANICS		100.00	0.00	100.00	100.00	0.00	0.00
5530	GARAGE BUILDING	*	62,450.00	7,304.04	69,754.04	43,513.27	14,444.92	11,795.85
55		**	688,160.00	21,231.53	709,391.53	310,341.57	189,247.01	209,802.95
5		***	688,160.00	21,231.53	709,391.53	310,341.57	189,247.01	209,802.95
<u>A 9010.800-00-0000</u>	EMPLOYEE RETIREMENT		295,187.00	-2,500.00	292,687.00	114,371.00	0.00	178,316.00
9010	STATE RETIREMENT	*	295,187.00	-2,500.00	292,687.00	114,371.00	0.00	178,316.00
<u>A 9020.800-00-0000</u>	TEACHER RETIREMENT		615,888.00	0.00	615,888.00	7,869.73	0.00	608,018.27
9020	TEACHERS' RETIREMENT	*	615,888.00	0.00	615,888.00	7,869.73	0.00	608,018.27

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 9030.800-00-0000</u>	SOCIAL SECURITY		514,547.00	0.00	514,547.00	225,412.60	0.00	289,134.40
9030	SOCIAL SECURITY	*	514,547.00	0.00	514,547.00	225,412.60	0.00	289,134.40
<u>A 9040.800-00-0000</u>	WORKERS COMP.		45,000.00	783.00	45,783.00	45,783.00	0.00	0.00
9040	WORKERS' COMPENSATION	*	45,000.00	783.00	45,783.00	45,783.00	0.00	0.00
<u>A 9050.800-00-0000</u>	UNEMPLOYMENT INS.		10,000.00	-1,700.00	8,300.00	0.00	5,000.00	3,300.00
9050	UNEMPLOYMENT INSURANCE	*	10,000.00	-1,700.00	8,300.00	0.00	5,000.00	3,300.00
<u>A 9055.800-00-0000</u>	DISABILITY INSURANCE		1,800.00	154.70	1,954.70	1,096.12	323.95	534.63
9055	DISABILITY INSURANCE	*	1,800.00	154.70	1,954.70	1,096.12	323.95	534.63
<u>A 9060.800-00-0000</u>	HEALTH INSURANCE		1,974,509.00	-33,689.00	1,940,820.00	1,518,030.83	0.00	422,789.17
9060	HOSPITAL, MEDICAL & DENTAL INS	*	1,974,509.00	-33,689.00	1,940,820.00	1,518,030.83	0.00	422,789.17
90		**	3,456,931.00	-36,951.30	3,419,979.70	1,912,563.28	5,323.95	1,502,092.47
<u>A 9711.600-00-0000</u>	SERIAL BOND-PRINCIPAL-CONSTRUCTION		730,000.00	0.00	730,000.00	0.00	0.00	730,000.00
<u>A 9711.700-00-0000</u>	SERIAL BOND-INTEREST-CONSTRUCTION		215,824.00	0.00	215,824.00	57,912.00	0.00	157,912.00
9711	SERIAL BOND	*	945,824.00	0.00	945,824.00	57,912.00	0.00	887,912.00
<u>A 9785.600-00-0000</u>	POWER AUTHORITY-PRINCIPAL		74,771.00	-74,771.00	0.00	0.00	0.00	0.00
<u>A 9785.700-00-0000</u>	POWER AUTHORITY-INTEREST		61,013.00	-61,013.00	0.00	0.00	0.00	0.00
9785	Installment Purchase Debt- State Aided Computer	*	135,784.00	-135,784.00	0.00	0.00	0.00	0.00
<u>A 9789.600-00-0000</u>	OTHER DEBT-EPC PRINCIPAL		0.00	74,771.00	74,771.00	37,107.99	0.00	37,663.01
<u>A 9789.700-00-0000</u>	OTHER DEBT-EPC INTEREST		0.00	61,013.00	61,013.00	20,783.44	0.00	40,229.56
9789	Other Debt (Specify)	*	0.00	135,784.00	135,784.00	57,891.43	0.00	77,892.57
97	Endowment, Scholarship and Gift Fund	**	1,081,608.00	0.00	1,081,608.00	115,803.43	0.00	965,804.57
<u>A 9901.950-00-0000</u>	TRANSFER-SPECIAL AID		13,350.00	0.00	13,350.00	13,350.00	0.00	0.00
9901	TRANSFER TO SPECIAL AID	*	13,350.00	0.00	13,350.00	13,350.00	0.00	0.00
<u>A 9950.900-00-0000</u>	TRANSFER-CAPITAL FUND		100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
9950	TRANSFER TO CAPITAL	*	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
99		**	113,350.00	0.00	113,350.00	113,350.00	0.00	0.00
9		***	4,651,889.00	-36,951.30	4,614,937.70	2,141,716.71	5,323.95	2,467,897.04
Fund ATotals:			16,415,975.00	472,572.21	16,888,547.21	8,493,106.02	2,276,009.20	6,119,431.99
Grand Totals:			16,415,975.00	472,572.21	16,888,547.21	8,493,106.02	2,276,009.20	6,119,431.99

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH
ACCOUNT 6559
TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period \$29,801.29

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
FEB 29	Interest	23.39
Total Receipts		23.39
Total Receipts, including balance		\$29,824.68

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. 2073 To Check No 2073 3,569.30

BY DEBIT CHARGE

(Total amount of checks issued and debit charges) \$3,569.30

Cash Balance as shown by records \$26,255.38

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	26,255.38
Less total of outstanding checks	0.00
Net balance in bank	26,255.38
Amount of deposits in transit	
Total available balance	<u>\$26,255.38</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 2/29/2024



Account: M&T SCHOOL LUNCH CHECKING
Cash Account(s): C 200

Ending Bank Balance:		26,255.38
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	26,255.38
Cash Account Balance:	26,255.38

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
 SCHOOL LUNCH SAVINGS
 ACCOUNT 3566
 TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period \$30,293.23

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
FEB 29	Interest	84.35	
	Total Receipts		84.35
	Total Receipts, including balance		\$30,377.58

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	To Check No	0.00	
BY DEBIT CHARGE		0.00	
	(Total amount of checks issued and debit charges)		\$0.00
	Cash Balance as shown by records		<u>\$30,377.58</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	30,377.58	
Less total of outstanding checks	0.00	
Net balance in bank	30,377.58	
Amount of Transfers in transit	0.00	
Total available balance		<u>\$30,377.58</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

 CLERK OF BOARD OF EDUCATION

 TREASURER OF SCHOOL DISTRICT


 PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 2/29/2024



Account	Description	Debits	Credits
C 200	CASH IN CHECKING	26,255.38	0.00
C 201	CASH IN TIME DEPOSITS	30,377.58	0.00
C 210	PETTY CASH	20.00	0.00
C 522	EXPENDITURES	21,415.80	0.00
C 911	UNAPPROPRIATED FUND BALANCE	0.00	58,008.35
C 980	REVENUES	0.00	20,060.41
C Fund Totals:		78,068.76	78,068.76
Grand Totals:		78,068.76	78,068.76

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 2401</u>	INTEREST AND EARNINGS	0.00	0.00	0.00	906.23	-906.23
<u>C 2770</u>	MISCELLANEOUS REVENUE	0.00	0.00	0.00	19,154.18	-19,154.18
	C Totals:	0.00	0.00	0.00	20,060.41	-20,060.41
	Grand Totals:	0.00	0.00	0.00	20,060.41	-20,060.41

NEW YORK MILLS UNION FREE SCHOOLS
 TRUST & AGENCY
 ACCOUNT 6567
 TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period \$0.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
FEB 2	Transfers from General for Payroll	226,753.27	
FEB 16	Transfers from General for Payroll	244,081.64	
	Jan Outstanding ERS	1.08	
	Total Receipts		\$470,835.99
	Total Receipts, including balance		\$470,835.99

DISBURSEMENTS MADE DURING MONTH

BY DEBIT CHARGE	Transfers for Payroll Checks and Direct Deposits	331,774.86	
	Federal Taxes	107,293.44	
	State Taxes	19,706.74	
	OMNI	10,163.98	
	ERS	1,896.97	
	(Total amount of checks issued and debit charges)		470,835.99
	Cash Balance as shown by records		<u>\$0.00</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	69,588.38	
	<u>69,588.38</u>	
Fed Taxes in Transit 3-1 PR	58,858.07	
State Taxes in Transit 3-1 PR	10,730.31	
	<u>69,588.38</u>	
Amount of transfers in transit		
Total available balance		<u>\$0.00</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


 PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
PAYROLL ACCOUNT
ACCOUNT 6542
TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period

\$

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
FEB 2	Net Payroll	160,008.12
16	Net Payroll	171,766.74

Total Receipts 331,774.86

Total Receipts, including balance 331,774.86

DISBURSEMENTS MADE DURING MONTH

BY CHECK
From Check No. 94307 To Check No. 84538 36,606.04

BY DEBIT CHARGE Direct Deposits 295,168.82

(Total amount of checks issued and debit charges) 331,774.86

Cash Balance as shown by records

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 179,051.20

Less total of outstanding checks (See attached Nvision report) 2,341.63

Net balance in bank 176,709.57

Deposit in Transit from 3-1-24 Payroll (176,709.57)

Total available balance
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD
Bank Reconciliation for period ending on 2/29/2024



Account: M&T PAYROLL CHECKING
Cash Account(s): A 710

Ending Bank Balance:		179,051.20
Outstanding Checks (See listing below):	-	2,341.63
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	176,709.57
Cash Account Balance:	0.00

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
07/01/2022	90187	MARY CLEMENTS	1,146.44
11/23/2022	91009	ELIESA FITZGERALD	21.86
01/06/2023	91396	MARY CLEMENTS	1,173.33
Outstanding Check Total:			2,341.63

 Prepared By

 Approved By

NEW YORK MILLS UNION FREE SCHOOLS
CAPITAL FUND
ACCOUNT 6575
TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period \$115,380.72

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
FEB 29	Interest	91.59
Total Receipts		\$91.59
Total Receipts, including balance		\$115,472.31

DISBURSEMENTS MADE DURING MONTH

BY CHECK
From Check No. 2184 To Check No. 2184 1,090.00

BY DEBIT CHARGE for Payroll
Principal & Interest BAN payment

(Total amount of checks issued and debit charges) \$1,090.00

Cash Balance as shown by records \$114,382.31

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	114,382.31
Less total of outstanding checks	0.00
Net balance in bank	114,382.31
Total available balance	<u>\$114,382.31</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 2/29/2024



Account: M&T CAPITAL FUND CHECKING
Cash Account(s): H 200, H5003 200, HB00 200, HB03 200, HB04 200, HB99 200

Ending Bank Balance:		114,382.31
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	114,382.31
Cash Account Balance:	114,382.31

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 2/29/2024



Account	Description	Debits	Credits
H 002600	ACCOUNTS PAYABLE - ENERGY PERFORMANCE	0.00	0.50
H 200	CASH IN CHECKING	0.00	35,471.88
H 521	ENCUMBRANCES	4,390.00	0.00
H 522	EXPENDITURES	364,535.54	0.00
H 630	DUE TO OTHER FUNDS	0.00	15,416.31
H 821	RESERVE FOR ENCUMBRANCES	0.00	4,390.00
H 911	UNAPPROPRIATED FUND BALANCE	0.00	213,646.85
H 980	REVENUES	0.00	100,000.00
H Fund Totals:		368,925.54	368,925.54
H5003 200	CASH BUS GARAGE EMERGENCY	149,854.19	0.00
H5003 909	Fund Balance, Unreserved	0.00	149,854.19
H5003 Fund Totals:		149,854.19	149,854.19
Grand Totals:		518,779.73	518,779.73

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 5031	INTERFUND TRANSFERS FROM GENERAL	0.00	0.00	0.00	100,000.00	-100,000.00
	H Totals:	0.00	0.00	0.00	100,000.00	-100,000.00
	Grand Totals:	0.00	0.00	0.00	100,000.00	-100,000.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>H 0002.016-240</u>	EPC CONTRACTUAL	0.00	0.00	0.00	355,735.60	0.00	-355,735.60
<u>H 0002.019-240</u>	CAPITAL OUTLAY 2023/24 CONTRACTUAL	0.00	0.00	0.00	79.94	0.00	-79.94
<u>H 0002.019-245</u>	CAPITAL OUTLAY 2023/24 ARCHITECT	0.00	0.00	0.00	8,720.00	4,390.00	-13,110.00
0002	*	0.00	0.00	0.00	364,535.54	4,390.00	-368,925.54
00	**	0.00	0.00	0.00	364,535.54	4,390.00	-368,925.54
0	***	0.00	0.00	0.00	364,535.54	4,390.00	-368,925.54
Fund HTotals:		0.00	0.00	0.00	364,535.54	4,390.00	-368,925.54
Grand Totals:		0.00	0.00	0.00	364,535.54	4,390.00	-368,925.54

NEW YORK MILLS UNION FREE SCHOOLS
DEBT SERVICE ACCOUNT
ACCOUNT 3558
TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period \$1,381,240.54

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
FEB 29	Interest	3,846.14

Total Receipts \$3,846.14

Total Receipts, including balance \$1,385,086.68

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No

BY DEBIT CHARGE 0.00

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$1,385,086.68

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,385,086.68	
Less total of outstanding checks	0.00	
Net balance in bank	1,385,086.68	
Amount of transfers in transit		
Total available balance		<u>\$1,385,086.68</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF THE BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 2/29/2024



Account	Description	Debits	Credits
V 231	CASH IN TIME-SPECIAL RESERVES	1,385,086.68	0.00
V 391	DUE FROM OTHER FUNDS	816.31	0.00
V 911	UNAPPROPRIATED FUND BALANCE	0.00	1,354,067.24
V 980	REVENUES	0.00	31,835.75
V Fund Totals:		1,385,902.99	1,385,902.99
Grand Totals:		1,385,902.99	1,385,902.99

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401	INTERST AND EARNINGS	0.00	0.00	0.00	31,835.75	-31,835.75
	V Totals:	0.00	0.00	0.00	31,835.75	-31,835.75
	Grand Totals:	0.00	0.00	0.00	31,835.75	-31,835.75

NEW YORK MILLS UNION FREE SCHOOLS
 FEDERAL FUND
 ACCOUNT 6534
 TREASURER'S MONTHLY REPORT

For the period

FROM: 02/01/24 TO: February 29, 2024

Total available balance as reported at the end of preceding period \$200,421.32

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
FEB 29	Interest	143.06
6	Fed aid received due from General	0.00
Total Receipts		\$143.06
Total Receipts, including balance		\$200,564.38

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	45115	To Check No.	45116 48,233.00
BY DEBIT CHARGE			
Payroll			10,734.31
3/1 Payroll in Transit			10,734.31
Due to Federal/Reclassify SSH#4408			10,932.60
(Total amount of checks issued and debit charges)			\$80,634.22
Cash Balance as shown by records			<u>\$119,930.16</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	119,930.16
Less total of outstanding checks	0.00
Net balance in bank	119,930.16
Reconciling Items:	
Total available balance	\$119,930.16
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

**LIST OF OUTSTANDING CHECKS
 FEDERAL FUND**

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
TOTAL	\$0.00	TOTAL	

NEW YORK MILLS UFSD



Trial Balance Report From 7/1/2023 - 2/29/2024

Account	Description	Debits	Credits	Balance
F014 200	CASH IN CHECKING	42,199.00	0.00	42,199.00
F014 510	ESTIMATED REVENUE	210,999.00	0.00	210,999.00
F014 960	APPROPRIATIONS	0.00	210,999.00	210,999.00 CR
F014 980	REVENUES	0.00	42,199.00	42,199.00 CR
F014 Fund Totals:		253,198.00	253,198.00	0.00
F022 200	CASH IN CHECKING - TITLE I PT A	706,047.55	451,998.17	254,049.38
F022 630	DUE TO OTHER FUNDS - TITLE I PT A	400,000.00	654,049.38	254,049.38 CR
F022 Fund Totals:		1,106,047.55	1,106,047.55	0.00
F023 200	CASH IN CHECKING - TITLE I PART A	19,433.00	19,432.52	0.48
F023 410	STATE & FEDERAL AID RECEIVABLE-TITLE I PART A	19,432.52	19,433.00	0.48 CR
F023 Fund Totals:		38,865.52	38,865.52	0.00
F024 200	CASH IN CHECKING	23,741.00	64,785.60	41,044.60 CR
F024 391	DUE FROM OTHER FUNDS	39,646.00	23,741.00	15,905.00
F024 410	STATE & FEDERAL AID RECEIVABLE	0.00	15,905.00	15,905.00 CR
F024 510	ESTIMATED REVENUE	118,709.00	0.00	118,709.00
F024 522	EXPENDITURES	64,785.60	0.00	64,785.60
F024 960	APPROPRIATIONS	0.00	118,709.00	118,709.00 CR
F024 980	REVENUES	0.00	23,741.00	23,741.00 CR
F024 Fund Totals:		246,881.60	246,881.60	0.00
F034 200	CASH IN CHECKING - IDEA PART B, SEC #611	30,779.00	74,107.12	43,328.12 CR
F034 510	ESTIMATED REVENUE	153,898.00	0.00	153,898.00
F034 522	EXPENDITURES - IDEA PART B, SEC #611	74,107.12	0.00	74,107.12
F034 960	EST APPROPRIATIONS - IDEA PART B, SEC #611	0.00	153,898.00	153,898.00 CR
F034 980	REVENUES - IDEA PART B, SEC #611	0.00	30,779.00	30,779.00 CR
F034 Fund Totals:		258,784.12	258,784.12	0.00
F043 391	DUE FROM OTHER FUNDS - TITLE II	0.00	15,905.00	15,905.00 CR
F043 410	STATE & FEDERAL AID RECEIVABLE - TITLE II	15,905.00	0.00	15,905.00
F043 Fund Totals:		15,905.00	15,905.00	0.00
F044 200	CASH IN CHECKING	3,279.00	0.00	3,279.00
F044 510	ESTIMATED REVENUE	16,399.00	0.00	16,399.00
F044 960	APPROPRIATIONS	0.00	16,399.00	16,399.00 CR
F044 980	REVENUES	0.00	3,279.00	3,279.00 CR
F044 Fund Totals:		19,678.00	19,678.00	0.00
F054 200	CASH IN CHECKING- IDEA PART B, SEC #619	337.00	850.70	513.70 CR
F054 510	ESTIMATED REVENUE	1,685.00	0.00	1,685.00
F054 522	EXPENDITURES - IDEA PART B, SEC #619	850.70	0.00	850.70
F054 960	EST APPROPRIATIONS - IDEA PART B, SEC #619	0.00	1,685.00	1,685.00 CR
F054 980	REVENUES - IDEA PART B, SEC #619	0.00	337.00	337.00 CR
F054 Fund Totals:		2,872.70	2,872.70	0.00
F074 200	CASH	2,000.00	4,371.73	2,371.73 CR
F074 510	ESTIMATED REVENUE	10,000.00	0.00	10,000.00
F074 522	EXPENDITURES	4,353.73	0.00	4,353.73
F074 630	DUE TO OTHER FUNDS	2,576.73	2,558.73	18.00
F074 960	APPROPRIATIONS	0.00	10,000.00	10,000.00 CR
F074 980	REVENUES	0.00	2,000.00	2,000.00 CR
F074 Fund Totals:		18,930.46	18,930.46	0.00

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 2/29/2024



Account	Description	Debits	Credits	Balance	
F084 200	CASH IN CHECKING	25,051.61	106,674.85	81,623.24	CR
F084 510	ESTIMATED REVENUE	106,337.00	0.00	106,337.00	
F084 522	EXPENDITURES	106,674.85	339.20	106,335.65	
F084 960	APPROPRIATIONS	0.00	106,337.00	106,337.00	CR
F084 980	REVENUES	0.00	24,712.41	24,712.41	CR
F084 Fund Totals:		238,063.46	238,063.46	0.00	
Grand Totals:		2,199,226.41	2,199,226.41	0.00	

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F014 4289</u>	TITLE IV	210,999.00	0.00	210,999.00	42,199.00	168,800.00
	F014 Totals:	210,999.00	0.00	210,999.00	42,199.00	168,800.00
<u>F024 4126</u>	TITLE I	118,709.00	0.00	118,709.00	23,741.00	94,968.00
	F024 Totals:	118,709.00	0.00	118,709.00	23,741.00	94,968.00
<u>F034 4256</u>	SECTION #611	153,898.00	0.00	153,898.00	30,779.00	123,119.00
	F034 Totals:	153,898.00	0.00	153,898.00	30,779.00	123,119.00
<u>F044 4289</u>	TITLE II	16,399.00	0.00	16,399.00	3,279.00	13,120.00
	F044 Totals:	16,399.00	0.00	16,399.00	3,279.00	13,120.00
<u>F054 4256</u>	SECTION #619	1,685.00	0.00	1,685.00	337.00	1,348.00
	F054 Totals:	1,685.00	0.00	1,685.00	337.00	1,348.00
<u>F074 4126</u>	TITLE IA	10,000.00	0.00	10,000.00	0.00	10,000.00
<u>F074 4289</u>	TITLE IV	0.00	0.00	0.00	2,000.00	-2,000.00
	F074 Totals:	10,000.00	0.00	10,000.00	2,000.00	8,000.00
<u>F084 3289</u>	SSH#4408-State Aid	92,987.00	0.00	92,987.00	11,362.41	81,624.59
<u>F084 5031</u>	INTERFUND TRANSFERS	13,350.00	0.00	13,350.00	13,350.00	0.00
	F084 Totals:	106,337.00	0.00	106,337.00	24,712.41	81,624.59
	Grand Totals:	618,027.00	0.00	618,027.00	127,047.41	490,979.59

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>F014 2110.150</u>	INSTRUCTIONAL SALARIES	124,768.00	0.00	124,768.00	0.00	0.00	124,768.00
<u>F014 2110.160</u>	NONINSTRUCTIONAL SALARIES	47,918.00	0.00	47,918.00	0.00	0.00	47,918.00
<u>F014 2110.800</u>	BENEFITS	38,313.00	0.00	38,313.00	0.00	0.00	38,313.00
	Fund F014Totals:	210,999.00	0.00	210,999.00	0.00	0.00	210,999.00
<u>F024 2110.150</u>	INSTRUCTIONAL SALARIES-TITLE I-A	117,962.00	0.00	117,962.00	64,038.60	0.00	53,923.40
<u>F024 2110.450</u>	SUPPLIES & MATERIALS	747.00	0.00	747.00	747.00	0.00	0.00
	Fund F024Totals:	118,709.00	0.00	118,709.00	64,785.60	0.00	53,923.40
<u>F034 2250.150</u>	INSTRUCTIONAL SALARIES-sECTION #611	140,339.00	0.00	140,339.00	64,773.12	0.00	75,565.88
<u>F034 2250.400</u>	PURCHASES SERVICES	13,280.00	0.00	13,280.00	9,055.00	0.00	4,225.00
<u>F034 2250.450</u>	SUPPLIES & MATERIALS	279.00	0.00	279.00	279.00	0.00	0.00
	Fund F034Totals:	153,898.00	0.00	153,898.00	74,107.12	0.00	79,790.88
<u>F044 2110.400</u>	CONTRACTUAL	16,399.00	0.00	16,399.00	0.00	0.00	16,399.00
	Fund F044Totals:	16,399.00	0.00	16,399.00	0.00	0.00	16,399.00
<u>F054 2250.400</u>	PURCHASE SERVICES - IDEA PART B, SEC #619	1,371.00	0.00	1,371.00	561.00	0.00	810.00
<u>F054 2250.450</u>	SUPPLIES - IDEA PART B, SEC #619	314.00	0.00	314.00	289.70	0.00	24.30
	Fund F054Totals:	1,685.00	0.00	1,685.00	850.70	0.00	834.30
<u>F074 2110.160</u>	NON INST SALARIES TITLE IA	3,080.00	0.00	3,080.00	2,558.73	0.00	521.27
<u>F074 2110.400</u>	PURCHASE SERVICES	6,920.00	0.00	6,920.00	1,795.00	0.00	5,125.00
	Fund F074Totals:	10,000.00	0.00	10,000.00	4,353.73	0.00	5,646.27
<u>F084 2253.472</u>	TUITION-SSH#4408	88,361.00	0.00	88,361.00	88,361.00	0.00	0.00
<u>F084 5510.160</u>	NONINSTRUCTIONAL SALARIES	7,043.00	0.00	7,043.00	0.00	0.00	7,043.00
<u>F084 5511.160</u>	NONINSTRUCTIONAL SALARIES	0.00	0.00	0.00	7,042.05	0.00	-7,042.05
<u>F084 5511.400</u>	CONTRACTUAL	10,933.00	0.00	10,933.00	10,932.60	0.00	0.40
	Fund F084Totals:	106,337.00	0.00	106,337.00	106,335.65	0.00	1.35
	Grand Totals:	618,027.00	0.00	618,027.00	250,432.80	0.00	367,594.20

**NEW YORK MILLS UFSD
2023-2024 SCHOLARSHIPS
PRIVATE PURPOSE TRUST AND PERMANENT FUNDS
PRORATION OF INTEREST EARNINGS**

NAME		OPENING BAL	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ENDING BAL
BEEKMAN	A	2,065.74	2,071.02	2,077.01	2,082.99	2,089.20	2,095.21	2,101.46	2,107.72	2,113.59	2,113.59	2,113.59	2,113.59	2,113.59	2,113.59
HERTHUM FUND	R	5,593.70	5,607.97	5,624.20	5,640.40	5,657.19	5,673.49	5,690.41	5,707.35	5,723.24	5,723.24	5,723.24	5,723.24	5,723.24	5,723.24
KIWANIS CLUB	H	3,949.17	3,959.24	3,970.70	3,982.14	3,993.99	4,005.50	4,017.44	4,029.40	4,040.62	4,040.62	4,040.62	4,040.62	4,040.62	4,040.62
MIGA MENTORING	M	2,345.13	2,351.11	2,357.92	2,364.71	2,371.75	2,378.58	2,385.67	2,392.77	2,399.43	2,399.43	2,399.43	2,399.43	2,399.43	2,399.43
D & G HERTHUM	DGH	6,072.77	6,088.26	6,105.88	6,123.47	6,141.70	6,159.39	6,177.76	6,196.15	6,213.40	6,213.40	6,213.40	6,213.40	6,213.40	6,213.40
ETUDES	X	6.81	6.83	6.85	6.87	6.89	6.91	6.93	6.95	6.97	6.97	6.97	6.97	6.97	6.97
KARUZAS	Y	25,339.81	25,404.45	25,477.98	25,551.37	25,627.43	25,701.25	25,777.89	25,854.63	25,926.63	25,926.63	25,926.63	25,926.63	25,926.63	25,926.63
LAVIER	TL	474.12	475.33	476.71	478.09	479.51	480.90	582.33	584.06	585.69	585.69	585.69	585.69	585.69	585.69
		45,847.25	45,964.21	46,097.25	46,230.04	46,367.66	46,501.23	46,739.89	46,879.03	47,009.57	47,009.57	47,009.57	47,009.57	47,009.57	47,009.57

INTEREST EARNED

			JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
BEEKMAN	A	0.00	5.28	5.99	5.98	6.21	6.01	6.25	6.26	5.87	-	-	-	-	47.85
HERTHUM FUND	R	0.00	14.27	16.23	16.20	16.79	16.30	16.92	16.94	15.89	-	-	-	-	129.54
KIWANIS CLUB	H	0.00	10.07	11.46	11.44	11.85	11.51	11.94	11.96	11.22	-	-	-	-	91.45
MIGA MENTORING	M	0.00	5.98	6.81	6.79	7.04	6.83	7.09	7.10	6.66	-	-	-	-	54.30
D & G HERTHUM	DGH	0.00	15.49	17.62	17.59	18.23	17.69	18.37	18.39	17.25	-	-	-	-	140.63
ETUDES	X	0.00	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	-	-	-	-	0.16
KARUZAS	Y	0.00	64.64	73.53	73.39	76.06	73.82	76.64	76.74	72.00	-	-	-	-	586.82
LAVIER	TL	0.00	1.21	1.38	1.38	1.42	1.39	1.43	1.73	1.63	-	-	-	-	11.57
INTEREST			116.96	133.04	132.79	137.62	133.57	138.66	139.14	130.54	-	-	-	-	1,062.32
		0.00	116.96	133.04	132.79	137.62	133.57	138.66	139.14	130.54	0.00	0.00	0.00	0.00	1,062.32

INTEREST JOURNAL ENTRY

		TE201	130.54	
BEEKMAN	TE2401	TE092A		5.87
HERTHUM FUND		TE092R		15.89
KIWANIS		TE092H		11.22
MIGA		TE092M		6.66
D&G HERTHUM		TE092DGH		17.25
ETUDES		TE092X		0.02
KARUZAS		TE092Y		72.00
LAVIER		TE092TL		1.63
				130.54

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 2/29/2024



Account	Description	Debits	Credits
TE 092A	BEEKMAN SCHOLARSHIP	0.00	113.59
TE 092DGH	DONNA & GEORGE HERTHUM	0.00	6,213.40
TE 092H	KIWANIS CLUB SCHOLARSHIP	0.00	220.62
TE 092M	MIGA MENTORING	0.00	2,399.43
TE 092R	HERTHUM FUND & COMMUNITY FOUNDATION	0.00	723.24
TE 092TL	TIMOTHY LAVIER SCHOLARSHIP	0.00	585.69
TE 092X	ETUDES MUSIC CLUB	0.00	6.97
TE 092Y	KARUZAS SCHOLARSHIP	0.00	25,926.63
TE 201	EXPENDABLE TRUST SAVINGS	36,189.57	0.00
TE Fund Totals:		36,189.57	36,189.57
TN 097A	BEEKMAN SCHOLARSHIP	0.00	2,000.00
TN 097H	KIWANIS CLUB SCHOLARSHIP	0.00	3,820.00
TN 097R	HERTHUM FUND & COMMUNITY FOUNDATION	0.00	5,000.00
TN 201	NON-EXPENDABLE SAVINGS	10,820.00	0.00
TN Fund Totals:		10,820.00	10,820.00
Grand Totals:		47,009.57	47,009.57

**3.4 Approval of the
Previous Minutes**



BOARD OF EDUCATION MEETING AGENDA
March 5, 2024
6 PM - NEW YORK MILLS UFSD LIBRARY

- | |
|---|
| <input checked="" type="checkbox"/> Steve King |
| <input checked="" type="checkbox"/> Kristin Hubley |
| <input checked="" type="checkbox"/> Jacqueline Edwards |
| <input checked="" type="checkbox"/> Jeremy Fennell |
| <input type="checkbox"/> Kimberly Gyore |
| <input checked="" type="checkbox"/> Robert Mahardy, Jr. |

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER		6:00 pm		
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
1.3 Acceptance of Agenda	S. King	Yes	Action	1 st R. Mahardy 2 nd K. Hubley / Yes 5 No 0 Abstain ____
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President's Message	S. King		Information	<i>S.King - shared a few calendar items: school musical in March hoping all get a chance to attend. SBI will hold its Madison-BOCES showcase on March 20th, it is a great opportunity to see what students are doing in other districts.</i>

				Thank you to all who attended the retreat, he feels it was a very productive session. Also wanted to add nominations for the SBI Student achievement award is due March 25 th
2.2 BOCES Representative Report	G. Porcelli		Information	
2.3 Committee Reports			Information	
<p>Policy Committee: <i>Jacqueline Edwards/Chair, Kimberly Gyore, Kristin Hubley</i> J. Edwards stated some policies are up for 1st and 2nd reads; no committee meeting as of yet, but overall in good shape.</p> <p>Facilities Committee: <i>Jeremy Fennell/Chair, Jacqueline Edwards</i> Superintendent added Architects are having asbestos testing done before moving forward with next step of planning.</p> <p>Communications Committee: <i>Robert Mahardy/Chair, Jeremy Fennell</i>– nothing at this time.</p> <p>Safety Committee: <i>Kristin Hubley/Chair, Robert Mahardy</i> – M. LaGase reminded all the District-Wide Safety Plan is coming up in late April /early May.</p> <p>Transportation Committee: <i>Kimberly Gyore/Chair, Robert Mahardy</i> – nothing at this time.</p> <p>Finance Committee: <i>Kristen Hubley/Chair, Jacqueline Edwards, Kimberly Gyore</i> – M. LaGase stated there is some information to discuss on the tax levy for the Boards consideration.</p> <p>SBI: <i>Steve King (SBI Alternate: Kristin Hubley)</i> – S.King executive committee met held a small presentation on manufacturing opportunities and future careers, asked Superintendent to explore if these types of opportunities could supplement with BOCES career pathways. Added there is an up-coming training for Board Member Candidates available March 18th, and lastly at the recent NYSSBA roundtable the topic of E-Sports came up. Other districts are successful in engaging students not generally involved in extra-curriculars, Mr. King would like to see if there is an interest to get involved in these types of sports.</p>				
3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4	S. King	Yes	Action	1 st J. Fennell 2 nd R. Mahardy / Yes 5 No 0 Abstain ____
3.2 Business Office Reports		Yes	Action	1 st J. Fennell 2 nd R. Mahardy / Yes 5 No 0 Abstain ____
3.3 CSE Reports		Yes	Action	1 st J. Fennell 2 nd R. Mahardy / Yes 5 No 0 Abstain ____
3.4 Approval of the Previous Minutes	2.6.2024	Yes	Action	1 st J. Fennell 2 nd R. Mahardy / Yes 5 No 0 Abstain ____

4. OLD BUSINESS				
4.1 Capital Updates			Information	
4.2 Resolution to Approve 2024-25 Annual Budget Vote and School Board Election Timeline Schedule		Yes	Action	<p><i>Motion to vote</i> 1st K. Hubley 2nd J. Edwards / Yes 5 No 0 Abstain ____</p> <p><i>Superintendent M. LaGase wanted to make sure the Board of Education and Community are well aware of the timeline. K. Hubley reiterated (2) seats are available, each holding a 5-year term. S.King added nominating petitions are due to the District Clerk April 22 by 5:00 p.m.</i></p>
4.3 Resolution to Approve 2024-25 Budget Vote		Yes	Action	<p>1st R. Mahardy 2nd K. Hubley / Yes 5 No 0 Abstain ____</p> <p>M. LaGase reviewed the budget and differences between current and proposed spending. Also indicating the tax cap has been finalized. Overall when reviewing upcoming expenditure and the loss of some Federal funding, the Board has to weight the options of a tax levy increase or to use reserves.</p> <p>S. King asked whether the Board would like to discuss the levy now or later? Board choosing to take some time to review and come back into discussion next meeting.</p>
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	<p>1st K. Hubley 2nd J. Edwards / Yes 5 No 0 Abstain ____</p> <p><i>Further discussion between J. Edwards, R. Mahardy, S. King and K. Hubley; clarification was asked about unpaid volunteer coaches and contracts. M.LaGase indicated all the same requirements are met and Board approved whether individual is paid or unpaid.</i></p>

5.2 – Approval Community Use of Facilities Request with NH Post 1376 American Legion Baseball		Yes	Action	1 st R. Mahardy 2 nd K. Hubley / Yes 5 No 0 Abstain ____
5.3 – Approval Community Use of Facilities Request with New York Mills Optimist – Biddy Basketball Program Extension		Yes	Action	1 st K. Hubley 2 nd J. Fennell / Yes 5 No 0 Abstain ____
5.4 – Approval Community Use of Facilities Request with Herkimer Originals – schedule change		Yes	Action	1 st K. Hubley 2 nd R. Mahardy / Yes 5 No 0 Abstain ____
5.5 – Approval of the New York Mills UFSD Calendar aligned with the OHM BOCES School District 2024-25 School Calendar		Yes	Action	1 st J. Edwards 2 nd R. Mahardy / Yes 5 No 0 Abstain ____
5.6 – Resolution to Approve Election Inspectors and Assistant Poll Clerks		Yes	Action	1 st J. Fennell 2 nd R. Mahardy / Yes 5 No 0 Abstain ____
5.7 - Resolution to Approve NYSPHSAA Section III Combine Contract with Notre Dame Jr./Sr. High School Girls Varsity Golf		Yes	Action	1 st K. Hubley 2 nd J. Edwards / Yes 5 No 0 Abstain ____
5.8– Policy 6010 Prohibition of Sexual Harassment and Discrimination in the Workplace (Second Read - Adopt) a. – Regulation 6010.1 (Second Read - Adopt)		Yes	Action	1 st J. Edwards 2 nd R. Mahardy / Yes 5 No 0 Abstain ____ <i>J. Edwards reiterated policy is required by law.</i>
5.9 – Policy 0015 Equal Opportunity and Prohibition of Discrimination, Harassment and Bullying (Second Read - Adopt)		Yes	Action	1 st K. Hubley 2 nd R. Mahardy / Yes 5 No 0 Abstain ____
5.10 – Policy 0013 Title IX Grievance Process (Second Read - Adopt)		Yes	Action	1 st J. Edwards 2 nd J. Fennell / Yes 5 No 0 Abstain ____

a. – Regulation 0013.1 (Second Read - Adopt)				
5.11 – Policy 8400 Field Trips (First Read) a. – Regulation 8400.1 (Rescinded)		Yes	Action	1 st J. Edwards 2 nd K. Hubley / Yes 5 No 0 Abstain ____
5.12 – Regulation 8500.1 Administrative Practices and Procedures Relative to Program Access (First Read)		Yes	Action	1 st K. Hubley 2 nd J. Edwards / Yes 5 No 0 Abstain ____
5.13 – Policy 8501 Prereferral and Declassification Teams (First Read)		Yes	Action	1 st K. Hubley 2 nd J. Fennell / Yes 5 No 0 Abstain ____
5.14 – Policy 8502 Programs for Students with Disabilities Under Section 504 of the Federal Rehabilitation Act of 1973 (First Read)		Yes	Action	1 st J. Edwards 2 nd R. Mahardy / Yes 5 No 0 Abstain ____
5.15 – Policy 8503 Independent Educational Evaluations (First Read)		Yes	Action	1 st J. Edwards 2 nd J. Fennell / Yes 5 No 0 Abstain ____
5.16 – Policy 1001 Community Use of School Facilities (First Read) a. – Regulation 1001.1 (First Read)		Yes	Action	1 st R. Mahardy 2 nd K. Hubley / Yes 5 No 0 Abstain ____
5.17 - Resolution of the Amended School Building Capital Improvement Bond - Adoption		Yes	Action	1 st R. Mahardy 2 nd J. Fennell / Yes 5 No 0 Abstain ____ <i>M.LaGase commented language changes were corrected.</i>
5.18 – Resolution of the Amended Estoppel Publication		Yes	Action	1 st J. Fennell 2 nd R. Mahardy / Yes 5 No 0 Abstain ____

6. K-12 REPORTS				
6.1 Executive Principal K-12	M. Facci		Information	<i>M. Facci – ELA and Math tutoring has begun for grades 7 and 8th. Fun news: NYMills has been invited to celebrate and nominate (2) high school students of distinction, this is a Breakfast Event for Distinguished Women hosted by Assembly Women M. Buttenschon; and the SBI award nomination is underway. Progress reports are to be mailed this first week of March. Currently reviewing college scholarships with the School Counselor and notifying parents based on interests and grades. Lastly, the 7-12 grade Drama Club will be presenting the musical Mame, on March 21-23 at 7p.m.</i>
6.2 Interim Principal K-12	D. DiSpirito		Information	<i>D.DiSpirito was excused due to illness.</i>
7. SUPERINTENDENT’S REPORT				
7.1 Enrollment Update	M. LaGase	Yes	Information	<i>M. LaGase stated still monitoring K registration, at this point not looking to open an additional section.</i>
7.2 Superintendent’s Update	M. LaGase		Information	<i>M.LaGase addressed the Solar Eclipse, Monday, April 8th. as the region is directly in the path of the totality of the Eclipse, area Superintendents and OHM-BOCES are in discussion of how to handle the timeline in terms of dismissal as it falls on grades 3-8 State Testing dates. Solar Eclipse glasses have been purchased for students to participate. Superintendent Conference Day is March 15th, updated staff training in Child Abuse Course Work will be held, any Board Member who wishes to attend is welcome. Exploring different mass communication options, as we currently using school messenger which effective July 1, will no longer be supported. Many area Districts are utilized Parent Square which has a lot of options and parents seem to enjoy this platform.</i>

8. COMMUNICATIONS

8.1 From the Floor -

District Clerk

Information

A.Taylor - as a parent, indicated everyone is very excited about the Solar Eclipse and PTSO would really like to make a memorable experience for the students on this historic event for the students. 2nd as an Optimus Member, wanted thank the Board and school staff for supporting Bidy Basketball, this allowed 92 students to participated a feel like basketball superstars.

C.Albright – Optimus Member, thankful for the facility usage. Next, inquired about election nominee qualifications and how the resignation of J. Fiore seat would affect the Beekman Committee? It was addressed that every year different elected position expires and there are other Board members currently on the Beekman Committee but it will be reviewed after the election.

J.Marley – Teacher, shared some sad news: a former student, Robert Murray, Class of 2020 passed away. Stated he encapsulated the spirit of someone who preservers through challenges and approached life with positivity.

Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.

8.2 Board Discussion

BOE

Discussion

S.King and K.Hubley in turn thanked A.Taylor and C. Albright for the work done to make the Bidy Basketball Program happen once again. K.Hubley went on to give condolences addressing Robert as a wonderful young man.

9. EXECUTIVE SESSION ** (If Needed)

BOE

Discussion/Action

1st _____ 2nd _____ / Yes ___ No ___ Abstain ___

9.1 Return to General Session (time)

BOE

Action

1st _____ 2nd _____ / Yes ___ No ___ Abstain ___

10. ADJOURNMENT				
10.1 Adjournment				
		7:19pm	Action	1 st K. Hubley 2 nd R. Mahardy / Yes 5 No 0 Abstain ____

**§105. Conduct of executive sessions.

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- a. matters which will imperil the public safety if disclosed;**
- b. any matter which may disclose the identity of a law enforcement agent or informer;**
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
- d. discussions regarding proposed, pending or current litigation;**
- e. collective negotiations pursuant to article fourteen of the civil service law;**
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
- g. the preparation, grading or administration of examinations; and**
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**

2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.



BOARD OF EDUCATION MEETING AGENDA
March 25, 2024
4:45 PM - NEW YORK MILLS UFSD LIBRARY

Steve King
 Kristin Hubley
 Jacqueline Edwards
 Jeremy Fennell
 Kimberly Gyore
 Robert Mahardy, Jr.

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER		4:50pm		
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
1.3 Acceptance of Agenda	S. King	Yes	Action	1 st K. Gyore 2 nd R. Mahardy / Yes 5 No 0 Abstain ___
2. NEW BUSINESS				
2.1 Combination Contract with Host Oriskany CSD, Girls Modified Softball, Spring 2023-24 - Pending NYSPHSAA Section III Approval			Action	Motion to table 1 st R. Mahardy 2 nd K. Hubley / Yes 5 No 0 Abstain ___
3. COMMUNICATIONS				

3.1 From the Floor -	District Clerk		Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
3.2 Board Discussion	BOE		Discussion	
4. EXECUTIVE SESSION ** (If Needed)	BOE		Discussion/Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
4.1 Return to General Session (time)	BOE		Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5. ADJOURNMENT				
5.1 Adjournment		4:52pm	Action	1 st K.Gyore 2 nd R. Mahardy / Yes 5 No 0 Abstain ___
**§105. Conduct of executive sessions. 1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: a. matters which will imperil the public safety if disclosed; b. any matter which may disclose the identity of a law enforcement agent or informer; c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed; d. discussions regarding proposed, pending or current litigation; e. collective negotiations pursuant to article fourteen of the civil service law; f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; g. the preparation, grading or administration of examinations; and h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.				

New York Mills Union Free School District - Personnel Report School Yr. 2023-2024

Board of Education Meeting: 4/2/2024

	NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
--	------	---------------------------------	------------	---------------	--------------------	--------------------	----------------	---------------------------------

The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Department".

I. Resignation								
	Patricia Ward	Civil Service	Transportation Supervisor		\$48,697.00		5/31/2024	

II. Instructional Appointments								
	Alexa Mahserjian	Non-Tenured	Physical Education Teacher	Certified	\$51,178	Andrea Dziekan	8/29/2024	Tenure Award 8/29/28
	Haley Wagner	Non-Tenured	Elementary Teacher	Certified	\$47,226	Stephanie Sacco	8/29/2024	Tenure Award 8/29/28
	Blake VanDreason	Non-Tenured	Math Teacher - gr. 7-12	Certified	\$51,092	Mary Clemants	8/29/2024	Tenure Award 8/29/28
	Jacob Carissimo		Substitute Teacher K-12	Un-Certified	\$100/day		4/3/2024	
	Katie Crofoot		Substitute Teacher K-12	Un-Certified	\$100/day		4/3/2024	

III. Non-Instructional Appointment								
	Jennifer Goritski		Transportation Supervisor		\$48,697.00	Patricia Ward	5/31/2024	
	Michael Inman	Civil Service	Substitute - Bus Driver		\$18.20/hour		4/3/2024	

IV. Leave of Absence								
	Laura Fryc	Civil Service	Teacher Aide		Unpaid LOA		3/14/24 - 6/26/24	

Teacher Key: Certification Listed or 'N' Uncertified
 Teacher Assistant Key: 'C' Certified Teacher, 'CTA I' Certified Teaching Assistant Level I, 'CTA II' Certified Teaching Assistant Level II, 'CTA III' Certified Teaching Assistant Level III,
 TAP' Pre-Professional ^see attachment
 Coaches: 'CPE' Certified Physical Education Teacher 'C' Certified Teacher 'TCL' Temporary Coaching License, 'PCL' Professional Coaching License
 *Represents 80% payment for an individual who is placed in charge of two sports programs in a given season

5.1

**5.2 - Approval Community Use of
Facilities Request with Herkimer
Originals – practice schedule change**

Regulation

COMMUNITY RELATIONS

1001.1

New York Mills Union Free School District

Use of Facilities Request Form

Organization: HERKIMER CRIS MILLS

Event Date See below

Contact Person: Scott Klansky

Application Date 3/14/24

Phone Number: 662 770 6610

Email Address: scott.klansky@nymsd.net

Mailing Address: P.O. Box 13 HERKIMER NY 13356

Fill out all applicable items below. Include all dates. Be specific. Use separate sheet if necessary.

Building/Area Requested Belknap Gym

Date(s) requested Mar 14, 21, 28 Apr 4, 11, 17 Hours: 7 PM - 9 PM

The premises will be used for BASEBALL practice

Admission will not be charged. Proceeds will be used for _____

Anticipated number of participants 13

Set-Up requirements and/or special equipment needed (ie. Projector, Microphone, Gym use, etc)
lights

Insurance Requirements: A CURRENT Certificate of Insurance for your organization, listing our school district as an additional insured, must accompany this application. Permits will not be issued until the district received the proper insurance form. The certificate of insurance is not needed if the organization is a recognized school group or team of the NY Mills Union Free School District.

I agree, on behalf of the above indicated organization, that all members and guests will observe all regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to NY Mills Union Free School District property during the above indicated period of use. To the fullest extent permitted by law, the group shall defend, indemnify, and hold harmless the NY Mills Union Free School District, their officers, and employees from and against any and all claims, demands, suits, or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from negligent or intentional acts or omissions of the group, its employees, participants or agents.

I have received, carefully read, and fully understand the Community Use of School Facilities Policy 1001 for use of the NY Mills Union Free School District facilities.

You must keep a copy of the approved Facility Use Form with you while using the facility.

Signature of Organization Representative (Contact Person) [Signature]

For Office Use Only:

Fees Assigned: _____

Approvals: Building Maintenance Staff _____ Date: _____

Athletic Director _____ Date: _____

Superintendent _____ Date: _____

Board of Education Approval (if admission charged) _____ Date: _____

REGULATION

COMMUNITY RELATIONS

1001.1

New York Mills Union Free School District
Use of Facilities Request Form

COMMUNITY USE OF SCHOOL FACILITIES
APPLICATION GUIDELINES FOR USE OF SCHOOL FACILITIES AND PROPERTY

School functions will take precedence over all activities by non-school groups. Facilities should be requested more than ten (10) days in advance of date to be used.

CONDITIONS AND RULES:

It is understood and agreed that the requester will:

1. Not pay any school employee wages, tips, gratuities, or gifts for work in connection with such use. The school district will compensate for such work.
2. Immediately make a written report of any and all accidents, breakage, or damage and report such to the Superintendent of Schools or designee. It is understood that any damage occurring to school property that results in repair, will be reimbursed to the district.
3. Be admitted by a member of the custodial staff whose basic responsibility will be neither to police or supervise the area.
4. Provide ticket sellers, ticket takers, and ushers, as well as all incidental labor.
5. Not move pianos, furniture, etc. without prior approval and under the supervision of custodial staff.
6. Maintain an orderly behavior in the group and assembled public.
7. Prevent smoking or vaping in/on school property.
8. Prevent the sale or use of intoxicating beverages or drugs in the building or on the premises.
9. Leave school property in an orderly and neat condition. Any furniture or equipment that had been moved will be returned to its original location.
10. Remain only in the area specified by the request and only that portion of the facilities needed to fulfill the request
11. Agree that only authorized members of the group shall be allowed to use facilities. No one else is allowed to use the facilities.

FACILITIES USE CHECKLIST

Requester must check each item and sign at the bottom. The application will not be processed without this completion of form.

- I have submitted and signed a Request for Use of School Facilities by Non-School Group form.
- I have provided a certificate of insurance to the school district.
- I understand that any changes incurred by the school district as a result of my request shall be paid within 15 days of billing.
- I have read School District Policy 1001 and agree to comply with the policy.
- I understand that the use of school facilities is specifically designed for residents of the district.
- I understand that if a fee is charged to participants, a facilities fee will be charged to the organization.
- I understand that if additional work or cleaning is required to be completed by the district to re-establish pre-use conditions, the cost will be borne by my organization.

Date 3/14/24 Signature [Handwritten Signature]

New York Mills Union Free School District
Approved by the Superintendent: 02/04/14, 04/25/22

**5.3 - Resolution to Approve NYSPHSAA
Section III Combine Contract with
Oriskany High School Girls Modified
Softball**



Combining Contract

- The athletic director of the host school is responsible for completing this form, gathering the appropriate signatures, and submitting it to the League President, Sport Coordinator (if needed) and the Section III office, for Executive Committee approval, prior to the first contest
- All schools in a combination must have approval of the league. Sports conducted by Section III require the approval of the Sport Committee and league approval.

Host School District, Oriskany, would like to combine with NY Mills School District(s), for the 23-24 school

year, in the sports indicated below:

Sport	Level(s): Varsity, JV, Freshman, Modified	Gender: Boys / Girls
<u>SOFT BALL</u>	<u>modified</u>	<u>GIRLS</u>

_____ Date of League Approval _____ Date Sport Committee Approval (if required)

Host School Approval: ASD School Joy Carlucci Superintendent 3/17/24 Date

Merged School Approval: _____ School _____ Superintendent _____ Date

Merged School Approval: _____ School _____ Superintendent _____ Date

Merged School Approval: _____ School _____ Superintendent _____ Date

OFFICE USE ONLY Received _____ EC Approval _____ NYSPHSAA Notification _____

**5.4 – Policy 8400 Field Trips
(Second Read - Adopt)
a. – Regulation 8400.1 (Rescinded)**

INSTRUCTION

FIELD TRIPS

I. Statement of Policy

The Board of Education (the Board) recognizes the potential value of field trips and encourages members of the professional staff to make such trips a part of a student's education when they are consistent with course or grade level objectives.

II. Guidelines

All field trips shall conform to the following guidelines:

- A. They shall be approved by the appropriate building administrator.
- B. Requests for bus transportation shall be made at least one week in advance to building administrator.
- C. Parental approval for student participation will be secured in writing for all field trips.
- D. Any field trip which requires that students be away from the ~~school system~~ New York Mills Union Free School District for more than one day (overnight) will need approval of the Superintendent and ~~the Board of Education~~ well in advance.

New York Mills Union Free School District

Adopted: 12/11/73

Revised: 01/07/03, 07/11/13, _____

Regulation

INSTRUCTION

Draft
8400.1

ANNUAL EDUCATIONAL FIELD TRIP PERMIT

This is to verify that my child _____ while
Student's Name

enrolled at New York Mills Union Free Elementary School District (the District), has my permission to participate in any and all educational field trips sponsored by their teacher and/or the principal of the school during the _____ - _____ school year. I understand that the ~~school~~ District will assume no liability for any injuries, damages or other losses received on such trips other than those resulting from negligence of school officials.

In the event of a medical emergency involving my child, for which I cannot be easily or readily reached, I give my permission for any emergency medical, dental and/or surgical treatment and/or hospitalization deemed necessary by my child's physician or if they are not available, the physician that can be secured. I understand that every reasonable effort will be made to contact me first, and to contact my child's physician.

Parent/Guardian Name – Print

Student's Date of Birth

Parent/Guardian Signature

Student's Doctor

Address

Home Phone

Student's Special Medical Conditions

Cell Phone

Work Phone

Date Signed

New York Mills Union Free School District

Adopted: 04/22/08

Revised: 07/11/13

Review: _____

5.5 – Regulation 8500.1 Administrative Practices and Procedures Relative to Program Access (Second Read - Adopt)

Regulation

Draft 10/30/23
8500.1 DSP

INSTRUCTION

ADMINISTRATIVE PRACTICES AND PROCEDURES RELATIVE TO PROGRAM ACCESS

I. Statement of Policy

It shall be the responsibility of the New York Mills Union Free School District (the District) Chairperson for the Committee for Special Education to ensure that the students shall be grouped by similarity of individual needs including:

- academic achievement
- social development
- physical development
- management needs

II. District Procedures ~~are as follows:~~

- A. Each student with a disability will be informed of the availability of extracurricular programs and activities and their eligibility to participate by a teacher, guidance counselor or administrator of the district.
- B. The parent or guardian of each student with a disability will be advised of the Special Education Programs and Services Policy.
- C. The ~~New York Mills Union Free School~~ District will ensure that extracurricular programs and activities are accessible to students with a disability and will make appropriate individual modifications, to include physical facilities, scheduling and transportation arrangements, so that a ~~pupil~~ student will not be excluded because of the presence of a disability.

New York Mills Union Free School District
Adopted: 11/11/86, 11/10/92
Revised: 11/14/89, 01/07/03, 07/11/13, _____

**5.6 – Policy 8501 Prereferral and
Declassification Teams
(Second Read - Adopt)**

INSTRUCTION

PREREFERRAL AND DECLASSIFICATION TEAMS

I. Statement of Policy

The New York Mills Union Free School District (the District) recognizes the need for a school-wide approach to prereferral intervention to remediate a student's performance prior to referral to the Committee(s) on Special Education (CSE). In accordance with Section 200.2(b)(7) of the Commissioner's Regulations, the District supports the establishment of building-level, multidisciplinary Child Study Teams (CST).

- A. The composition of each CST may include, but is not limited, to guidance counselor(s), social worker(s), psychologist(s), nurse(s), speech/language therapists, special education teacher(s), remedial teacher(s) and classroom teacher(s). The Building Administrator or designee shall serve as a member of the team.
- B. The team will document the intervention strategies recommended for implementation and will review and consider any existing evaluation information and services currently being provided by the District such as AIS (Academic Intervention Services) and ~~LEP (Limited English Proficiency)~~ ELL (English Language Learners) services. Written parental consent shall be required for any assessments recommended by the teams.
- C. The CST will develop a written plan on a form prescribed by the District. The CST will ensure that the plan is communicated to all necessary instructional and support staff members.

II. Declassification

Upon declassification of a student, a referral to the CST for the review of the provision of educational and support services shall be made. The team shall establish a timeframe for the periodic review of each student referred to the team. It is recommended that this review occur at least once during the year following declassification. Such review shall incorporate consideration of continuance or modification of the educational and support services the child is receiving.

New York Mills Union Free School District

Legal Ref: 8 NYCRR 200.2(b)(7), (8)

Adopted: 01/07/03

Revised: 07/11/13, _____

**5.7 – Policy 8502 Programs for Students
with Disabilities Under Section 504 of
the Federal Rehabilitation Act of 1973
(Second Read - Adopt)**

INSTRUCTION

PROGRAMS FOR STUDENTS WITH DISABILITIES UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

I. ~~Introduction~~ Statement of Policy

- A. It is the responsibility of the New York Mills Union Free School District (the District) to identify and evaluate students with disabilities who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services or programs to avail themselves of a ~~in order that such students may receive the~~ required free appropriate education. A free appropriate education consists of regular or special education and related aids and services that are designed to meet the disabled student's needs as adequately as the needs of nondisabled students are met. Each qualified student within the District who is eligible to receive regular or special education or related aids or services, regardless of the nature or severity of the condition necessitating such programs or services, shall receive a free appropriate education in the District.
- B. For purposes of this policy, a student who may need special services or programs within the intent of Section 504 is one who:
1. Has a physical or mental impairment that substantially limits one or more major life activities (e.g., learning); or
 2. Has a record of such impairment; or
 3. Is regarded as having such impairment.
- C. Students may be eligible for services under the provisions of Section 504 even though they do not require services pursuant to the Individuals with Disabilities Education Act, 20 U.S.C. Section 1400 et seq. (IDEA) and Article 89 of the New York Education Law and part 200 of the State Commissioner's regulations which implement IDEA. Students who are identified as disabled individuals with exceptional needs, according to IDEA criteria, are not addressed under this policy. The needs of such students are met through the Committee on Special Education (CSE) and its policies and procedures and under the applicable state and federal laws and regulations.

II. Identification and Referral Procedures

- A. Any student who needs or is believed to need special education or related services not available through existing programs in order to receive a free appropriate public education may be referred by the student's parent or guardian, a teacher, or other certified school employee the designated Section 504 Committee (504

INSTRUCTION

PROGRAMS FOR STUDENTS WITH DISABILITIES
UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

Committee) for identification and evaluation of the student's individual education needs.

B. 504 Committee

1. All decisions involving placements of children protected under Section 504 must be made by a group of individuals, including persons knowledgeable about the child, the meaning of the evaluation data, and the placement options.
2. Subject to the sole discretion of the Board of Education (the Board), the CSE may be designated as the 504 Committee.

C. Members of the 504 Committee will be encouraged to participate in training sessions and to provide in-service workshops so that others can be made more knowledgeable of disabilities, needs, and law and regulations in this area.

D. Upon receipt of the referral, the 504 Committee will ~~consider the referral and, based upon a~~ review of the student's existing records, including academic, medical, social, and behavioral ~~records~~, and decide ~~make a decision as to~~ whether an evaluation under this program is appropriate. In the case of a denial of an evaluation, the 504 Committee will inform the parents/persons in parental relation of the denial and their procedural rights.

III. Evaluation

A. Evaluation of the student and formulation of a plan of services will be carried out by the 504 Committee according to the following procedures:

1. The 504 Committee will evaluate the nature of the student's disability and the impact of the disability upon the student's education. This evaluation will include consideration of any behaviors that interfere with regular participation of a student who otherwise meets the criteria (such as age) for participation in the educational program or activities. It will also consider aptitude and achievement tests, teachers' reports and recommendations, the student's physical condition, social or cultural background, and adaptive behavior.
2. No final determination of whether the student will or will not be identified as disabled within the meaning of Section 504 will be made by the 504 Committee without first inviting the parent or guardian of the student to participate in a meeting concerning such determination.

INSTRUCTION

PROGRAMS FOR STUDENTS WITH DISABILITIES
UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

3. A final decision will be made by the 504 Committee in writing, and the parents/persons in parental relation of the student shall be notified of the Section 504 procedural safeguards available to them, including the right to an impartial hearing and review.

IV. Plan for Services

- A. For a student who has been identified as disabled within the meaning of Section 504 and in need of special education or related aids and services, the 504 Committee shall be responsible for determining which special services are needed.
- B. In making such determination, the 504 Committee will consider all available relevant information, drawing upon a variety of sources, including, but not limited to, comprehensive assessments conducted by the District's professional staff or the CSE.
- C. The parents/persons in parental relation will be invited to participate in 504 Committee meetings where services for the student will be determined, and will be given an opportunity to examine all relevant records.
- D. The 504 Committee will develop a written plan describing the disability and the special education or related services needed. The plan will specify how the regular or special education and related aids and services will be provided, and by whom. The plan may also specify accommodations that are to be made for the student within the regular education program.
- E. The 504 Committee may also determine that no special education, related services or accommodations are appropriate. If so, the record of the 504 Committee proceedings will reflect the identification of the student as a disabled person and will state the basis for the decision that no special services are presently needed.
- F. A disabled student will be placed in the regular educational environment of the District, with the use of supplementary aids and services, unless the 504 Committee demonstrates that such placement cannot be achieved satisfactorily. The disabled student will be educated with those who are not disabled to the maximum extent appropriate to the individual needs of the student. However, appropriate consideration must be given to the impact of a student with a disability on the education of other students in the general or special education class when making placement decisions.

POLICY

Draft
8502

INSTRUCTION

PROGRAMS FOR STUDENTS WITH DISABILITIES
UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

- G. The 504 Committee will notify the parents/persons in parental relation in writing of its final decision concerning the services to be provided.
 - H. If a plan for related services is developed, all school personnel who work with the student will be informed of the plan.
- V. Review of the Student's Progress
- A. The 504 Committee will monitor the progress of the disabled student and the effectiveness of the student's education plan annually to determine whether special education, related services or accommodations are appropriate and necessary, and that the disabled student's needs are being met as adequately as the needs of the nondisabled students. Prior to any subsequent significant change in placement, a comprehensive reevaluation of the student's needs will be conducted.
- VI. Procedural Safeguards
- A. The parents/persons in parental relation will be notified in writing of all District decisions concerning the identification, evaluation, or educational placement of students made under this policy.
 - B. The parents or guardian persons in parental relation will be notified that they may examine relevant records.
 - C. As to such decisions by the District, the parents or guardian persons in parental relation shall have the right to an impartial hearing (a Section 504 due process hearing). In the notification of any District decision concerning identification, evaluation, or placement, the parents or guardian persons in parental relation will be advised that:
 - 1. A request for a Section 504 due process hearing must be made in writing and filed with the Superintendent within thirty (30) days of notice of the determination to be reviewed.
 - 2. The hearing shall be held by a person to be designated by the Board of ~~Education~~.
 - 3. The parent or guardian persons in parental relation shall be permitted to participate in the hearing and shall be allowed to summon witnesses and to present other evidence on behalf of the student.

POLICY

Draft
8502

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PROGRAMS FOR STUDENTS WITH DISABILITIES
UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

4. The parent or ~~guardian~~ persons in parental relation shall be permitted to be represented by counsel at the hearing.
 5. Compliance with technical rules of evidence shall not be required at the hearing.
- D. If a state due process hearing has been or will be held under the IDEA concerning issues relevant to the Section 504 proceeding, a hearing officer qualified in IDEA and Section 504 proceedings may preside in a joint hearing. The issues for either IDEA or Section 504 determination shall be clearly defined at the outset, and determinations by the hearing officer shall be separate and distinct.
- E. If both the parents or ~~guardian~~ persons in parental relation and the District agree that the student is not eligible for special education under the IDEA, neither party is required to exhaust administrative proceedings under the IDEA prior to the holding of a Section 504 due process hearing.
- F. The hearing officer shall render a decision. The parents or ~~guardian~~ persons in parental relation shall be notified in writing of the decision. Either party may seek review of the decision of the Section 504 hearing officer by a court of competent jurisdiction as authorized by law.
- G. The parties will abide by the decision of the Section 504 hearing officer unless the decision is appealed to a court of competent jurisdiction and the decision is stayed by the court.

New York Mills Union Free School District

Legal Ref: 20 USC §§ 1412; 1413(a)(1) (IDEA); 29 USC § 794 et seq.; 8 NYCRR § 200.2(b)(1)

Cross Ref: ~~Policy~~ # 0015 Equal Opportunity and Non-Discrimination Policy

Adopted: 01/07/03

Revised: 07/11/13, _____

**5.8 – Policy 8503
Independent Educational Evaluations
(Second Read - Adopt)**

INSTRUCTION

INDEPENDENT EDUCATIONAL EVALUATIONS

I. Statement of Policy

The New York Mills Union Free School District (the District) has established the following policy on independent educational evaluations for district children with disabilities and for District children who are referred to the Committee on Special Education (CSE) because they are suspected of having an educational disability and may need special education.

II. Obtain an Independent Evaluation

Parents/Persons in parental relation of children with disabilities or suspected disabilities have the right under federal and state regulations to obtain an independent evaluation at public expense under certain conditions. Regulatory standards are outlined in New York State Regulations of the Commissioner of Education, Part 200.5 (g)(1)(i). Additionally, the Federal Regulations (34 Code of Federal Regulations (CFR) 300.503) specify requirements for an independent evaluation.

III. Rights of Parent/Person in parental relation

The purpose of this policy and the ensuing regulation 8503.1 is to explain to parents/persons in parental relation of children with disabilities, or children who have been referred to the ~~Committee on Special Education~~ CSE because they are suspected of having an educational disability and may be in need of special education services, their rights to an independent educational evaluation, the rights of parents and persons in parental relation, the responsibilities of the District with regard to independent evaluations, and to avoid any misunderstandings.

New York Mills Union Free School District

Legal Ref.: 8 NYCRR 200.1(z) & (ii); 8 NYCRR 200.5 (g)(1)(i); 32 Educ. Dept. Rpts. 253 (2002) (Decision No. 12,822); 34 Code of Federal Regulations (CFR) 300.503.

Cross Ref.: Selection, Appointment, & Compensation of Impartial Hearing Officers Policy

Adopted: 3/22/11

Revised: 07/11/13, _____

**5.9 – Policy 1001 Community Use of
School Facilities (Second Read - Adopt)
a. – Regulation 1001.1 (Second Read - Adopt)**

COMMUNITY RELATIONS

COMMUNITY USE OF SCHOOL FACILITIES

I. Policy Statement

It is the policy of the New York Mills Union Free School District's (the District) Board of Education (the Board) that the use of school facilities by residents for activities that are educational, cultural, social, recreational or civic in nature and conducted primarily for the benefit of district residents will be permitted and encouraged. However, if there is a conflict between a requested community use and a school-sponsored activity, the school-sponsored activity will be granted use of the requested facility.

Requests for the use of school facilities must be made in writing on the Community Use of School Facilities Request Form. Such requests must be made at least thirty (30) days in advance of the date of requested use. At its discretion, the ~~school~~ District may grant so much of the request as to allow the use of a school facility, but reserves the right to designate which school facility may be used. All uses must be non-exclusive and open to the general public.

II. The Authority of the Board of Education

The authority of the Board of ~~Education~~ to permit the use of schoolhouses, grounds and facilities is subject to Article XI, Section 3, of the New York State Constitution and Sections 414 of the Education Law of New York.

The Board's authority to permit the use of school facilities by community groups is delegated to the Superintendent of ~~Schools~~, who will seek counsel as necessary.

A. Section 414: Use of Schoolhouse and Grounds Out-of-School Hours.

Schoolhouses and the ground connected therewith and all property belonging to the District shall be in the custody and under the control and supervision of the Board of ~~Education of the district~~. The Board of ~~Education~~ may adopt reasonable regulations for the use of such schoolhouses, grounds or other property, when not in use for school purposes, or when the school is in use for school purposes if, in the opinion of the Board, use will not be disruptive of normal school operations, for such other public purposes as herein provided. Such regulations shall provide for the safety and security of the ~~pupils~~ students and shall not conflict with the provisions of this chapter and shall conform to the purposes and intent of this section, and shall be subject to review on appeal to the Commissioner of Education, as provided by law. The Board of ~~Education of each district~~ may, subject to regulations adopted as above provided, permit the use of the schoolhouse and rooms therein, and the grounds and other property of the District, when not in use for school purposes, or when the District is in use for school purposes, if in the opinion of the Board of ~~Education~~, use will not be disruptive of normal school operations, for any of the following purposes:

1. For the purpose of instruction in any branch of education, learning or the arts.

COMMUNITY USE OF SCHOOL FACILITIES

2. For public library purposes, subject to the provisions of the Education Law, or as stations of public libraries.
3. For holding social, civic and recreational meetings and entertainment, and other uses pertaining to the welfare of the community. Such meetings, entertainment and uses shall be non-exclusive and shall be open to the general public. Civic meetings shall include, but not be limited to, meetings of parent associations and parent-teacher associations.
4. For meetings, entertainment and occasions where admission fees are charged, where the proceeds thereof are to be expended for an educational or charitable purpose; but such use shall not be permitted if such meetings, entertainment and occasions are under the exclusive control, and the said proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination, or of a fraternal, secret or exclusive society or organization other than organizations of veterans of the military, naval and marine service of the United States and organizations of volunteer firemen and auxiliaries.
5. For polling places for holding primaries and elections and for the registration of voters and for holding political meetings. No meetings sponsored by political organizations shall be permitted unless authorized by a vote of a district meeting, held as provided by law, or in cities by the Board of Education thereof. It shall be the duty of the Board of Education to call a special meeting for such purposes upon the petition of at least ten percent of the qualified electors of the District. Authority so granted shall continue until revoked in like manner and by the same body as granted.
6. For civic forums and community centers upon the petition of at least twenty-five (25) citizens residing within the District, the Board of Education in each school district shall organize and conduct community centers for civic purposes, and civic forums in the ~~several school~~ District to promote and advance principles of Americanism among the residents of the state. The Board of Education in each school district, when organizing such community centers or civic forums, shall provide funds for the maintenance and support of such community centers and civic forums, and shall prescribe regulations for their conduct and supervision, providing that nothing herein contained shall prohibit the Board of Education to prescribe and adopt rules and regulations to make such community centers or civic forums self-supporting as far as practicable. Such community centers and civic forums shall be at all times under the control of the Board of Education in each school district, and shall be non-exclusive and open to the general public.

COMMUNITY RELATIONS

COMMUNITY USE OF SCHOOL FACILITIES

7. For classes of instruction for individuals with disabilities operated by a private organization approved by the Commissioner of Education, rent for the use of such facilities may be demanded by said Board ~~of Education~~.
8. For recreation, physical training and athletics, including competitive athletic contests of children attending a private nonprofit school.
9. For graduation exercises held by not-for-profit elementary and secondary schools, provided that no religious services are performed.
10. To provide child care services during non-school hours, or to provide childcare services during school hours for children of students attending the schools of the District, if there is additional space, for children of employees of the District. Such determination shall be made by the Board provided that the cost of such care shall not be a ~~school~~ District charge but shall be paid by the person responsible for the support of such child; the local social services district as authorized by law; or by any other public or private voluntary source or any combination thereof.
11. For licensed school-based health, dental or mental health clinics that is located in a school facility of the district, is operated by an entity other than the District or Board of Cooperative Educational Services (BOCES) and will provide health, dental or mental health services during school hours and/or non-school hours to school-age and preschool children.

B. Use of Schoolhouse by News Media

The Board ~~of Education~~ may permit, subject to terms and conditions satisfactory to such Board, the admission of persons and equipment of any news medium to school grounds, school houses, school buildings and other locations for the dissemination of information by print, broadcast recording or other means, of athletic events, concerts, lectures and similar activities taking place that are of interest to the general public; provided that nothing herein contained shall prevent the broadcasting or televising of any such events or activities with or without commercial sponsorship.

III. General Guidelines

- A. The Superintendent or designee shall be responsible for maintaining proper use relationships with those organizations that apply to use the school facilities.
- B. A member of the ~~school~~ District's custodial staff must be present at all times that a community group uses the school facilities. A charge will be applied to the community group when said group uses facilities and there is no member of the school staff scheduled to work during the period when the community group uses the facility. If no member of the school's maintenance/custodial staff is willing or

COMMUNITY USE OF SCHOOL FACILITIES

available to work, the use of the school facility by a community organization shall not be permitted.

- C. When use of the District's facilities involves a specialized area, the presence of authorized school personnel is required as appropriate and said individuals will be paid by requesting group.
- D. School equipment may be used by responsible community groups in conjunction with the approval to use school facilities provided that:
 1. The equipment is in good condition;
 2. The group using the equipment agrees in writing to accept responsibility for repairing or replacing any equipment which is damaged or lost; and
 3. The group provides a competent operator for any equipment used.

The Superintendent ~~of Schools~~ or their designee shall be the sole judge as to what equipment is available for use.

- E. The organization (community group) agrees to indemnify and save-harmless the Board ~~of Education~~ and/or the ~~School~~ District, and/or any of its employees, from any and all claims that may arise through negligence or otherwise, or that may cause damage, loss, injury or death to the property of the ~~School~~ District, its employees or their property, or to other persons or property resulting from such use directly or indirectly.
- F. The ~~school~~ District shall not insure, protect or safeguard the organization against any claim that may arise from any accident or injury to any person or persons through the use of school facilities by an organization.
- G. The community organizations utilizing school facilities must provide adequate supervision for the activity. The community organizations utilizing school facilities or ~~his/her~~ their representative in charge of the activity shall be responsible for the fulfillment of the regulations governing the use of facilities.
- H. Persons attending or participating in the activity shall be limited to the use of the areas designated by the Superintendent or designee.
- I. Community organizations utilizing school facilities must, in any written communications seeking attendance at any function, clearly state that the activity is not an activity sponsored by, supported by or endorsed by the Board ~~of Education~~ of the District. Further, a similar disclaimer must be placed at the primary entrance where people participating in such event are likely to enter the school facility.
- J. Follow all relevant District policies such as, but not limited to, Drug-Free Workplace; Code of Conduct; Tobacco, Nicotine and E-Cigarette Use Prohibited, etc.

COMMUNITY RELATIONS

COMMUNITY USE OF SCHOOL FACILITIES

IV. Insurance and Release From Liability are required as follows:

- A. Prior to approval, any community group that charges admission or any community group that does not charge admission but does have insurance must:
 - 1. Submit ten (10) working days prior to the event a Certificate of Liability Insurance in the amount of one million dollars (\$1,000,000) guaranteeing financial coverage for any liability or loss in the event of injury to any involved person or equipment. The certificate of insurance shall name the District as an additional named insured.
 - 2. Have an authorized representative complete a "School Use Release From Liability" form ten (10) working days prior the event.
- B. Any community group that does not charge admission and does not have insurance must follow these steps:
 - 1. If a low risk of liability and loss is determined by the Superintendent, the group must authorize a representative to sign the "School Use Release From Liability" form on behalf of the group. The form must be signed ten (10) working days prior to the event. The school's insurance will prevail.
 - 2. If a moderate or high risk of liability and loss is determined by the Superintendent, all group members must within ten (10) working days of the event:
 - a. Sign the "School Use Release From Liability" form, and
 - b. Submit a form of identification for the school to copy and file with the Release form.

V. Prohibited Uses of School Buildings and Property

State Education Law and the New York State Constitution specifically prohibit the following uses of school buildings and property:

- A. For any purpose that will in any way interfere with the use of school buildings, grounds, or other school property by the school;
- B. By any person or profit-making organization for personal or private gain, financial or otherwise;
- C. For a meeting, entertainment, or occasion where admission fees are charged, unless the proceeds thereof are to be expended for an educational or charitable purpose approved by the Board.

COMMUNITY RELATIONS

COMMUNITY USE OF SCHOOL FACILITIES

- D. Meetings sponsored by political organizations unless authorized by a vote of the Board of Education.
- E. [School sponsored activities involving students are prohibited on Sundays due to staffing.](#)
- F. Any use not permitted by this policy is prohibited.

VI. Classification of School Groups

- A. Class I. Use of Facilities by School Groups (including school staff members):

School facilities may be used without a rental charge and without a charge for custodial service by any regularly sponsored school activity.

- B. Class II. Civic, Cultural, Religious and Service Groups

School facilities may be used by civic groups, service clubs, music, religious organizations, dramatic and literary organizations or other nonexclusive groups, organizations or activities as provided by regulations established by the Board of Education providing the school District: is reimbursed as scheduled, when reimbursement is called for under these regulations. The Board of Education, at its sole discretion, reserves the right to waive the charges scheduled in favor of fees for custodial services only when the proceeds of activities sponsored by organizations in this classification are used exclusively for the benefit of the school or charitable purpose.

- C. By resolution, the Board of Education shall classify each community group requesting the use of facilities according to the criteria stated above.

VII. Restriction Under Contingent Budget

In the event that the District is operating under a contingent budget, the use of school facilities will be restricted in accordance with New York State Law and decisions of the Commissioner of Education.

New York Mills Union Free School District

Legal Ref: NYS Education Law §414 and 2801; NYS Arts and Cultural Affairs Law §61.09

Cross Ref: 0020, Drug-Free Workplace Policy

1030, Code of Conduct

5006, Tobacco, Nicotine and E-Cigarette Use Prohibited

Adopted: 10/09/73

Revised: 08/13/74, 07/13/82, 01/10/89, 02/01/94, 11/04/03, 03/23/10, 06/01/10, 02/04/14, 11/03/2020, _____

COMMUNITY RELATIONS

New York Mills Union Free School District Use of Facilities Request Form

Organization: _____ Event Date _____
 Contact Person: _____ Application Date _____
 Phone Number: _____ Email Address: _____
 Mailing Address: _____

Fill out all applicable items below. Include all dates. Be specific. Use separate sheet if necessary.

Building/Area Requested _____

Date(s) requested _____ Hours: _____

The premises will be used for _____

Admission will/will not be charged. Proceeds will be used for _____

Anticipated number of participants _____

Set-Up requirements and/or special equipment needed (ie. Projector, Microphone, Gym use, etc)

Insurance Requirements: A *CURRENT* Certificate of Insurance for your organization, listing our school district as an additional insured, must accompany this application. Permits will not be issued until the district received the proper insurance form. The certificate of insurance is not needed if the organization is a recognized school group or team of the NY Mills Union Free School District.

I agree, on behalf of the above indicated organization, that all members and guests will observe all regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to NY Mills Union Free School District property during the above indicated period of use. To the fullest extent permitted by law, the group shall defend, indemnify, and hold harmless the NY Mills Union Free School District, their officers, and employees from and against any and all claims, demands, suits, or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from negligent or intentional acts or omissions of the group, its employees, participants or agents.

I have received, carefully read, and fully understand the **Community Use of School Facilities Policy 1001** for use of the NY Mills Union Free School District facilities.

You must keep a copy of the approved Facility Use Form with you while using the facility.

Signature of Organization Representative (Contact Person) _____

For Office Use Only:

Fees Assigned: _____

Approvals: Building Maintenance Staff _____ **Date:** _____

Athletic Director _____ **Date:** _____

Superintendent _____ **Date:** _____

Board of Education Approval (if admission charged) _____ **Date:** _____

New York Mills Union Free School District
Use of Facilities Request Form

**COMMUNITY USE OF SCHOOL FACILITIES
APPLICATION GUIDELINES FOR USE OF SCHOOL FACILITIES AND PROPERTY**

School functions will take precedence over all activities by non-school groups. **Facilities should be requested at least thirty (30) more than ten (10) days in advance of the date to be used.**

CONDITIONS AND RULES:

It is understood and agreed that the requester will:

1. Not pay any school employee wages, tips, gratuities, or gifts for work in connection with such use. The school district will compensate for such work.
2. Immediately make a written report of any and all accidents, breakage, or damage and report such to the Superintendent of Schools or designee. It is understood that any damage occurring to school property that results in repair, will be reimbursed to the district.
3. Be admitted by a member of the custodial staff whose basic responsibility will be neither to police or supervise the area.
4. Provide ticket sellers, ticket takers, and ushers, as well as all incidental labor.
5. Not move pianos, furniture, etc. without prior approval and under the supervision of custodial staff.
6. Maintain an orderly behavior in the group and assembled public.
7. Prevent smoking or vaping in/on school property.
8. Prevent the sale or use of intoxicating beverages or drugs in the building or on the premises.
9. Leave school property in an orderly and neat condition. Any furniture or equipment that had been moved will be returned to its original location.
10. Remain only in the area specified by the request and only that portion of the facilities needed to fulfill the request
11. Agree that only authorized members of the group shall be allowed to use facilities. No one else is allowed to use the facilities.

FACILITIES USE CHECKLIST

Requester must check each item and sign at the bottom. The application will not be processed without this completion of form.

- I have submitted and signed a Request for Use of School Facilities by Non-School Group form.
- I have provided a certificate of insurance to the school district.
- I understand that any changes incurred by the school district as a result of my request shall be paid within 15 days of billing.
- I have read School District Policy 1001 and agree to comply with the policy.
- I understand that the use of school facilities is specifically designed for residents of the district.
- I understand that if a fee is charged to participants, a facilities fee will be charged to the organization.
- I understand that if additional work or cleaning is required to be completed by the district to re-establish pre-use conditions, the cost will be borne by my organization.

Date _____ Signature _____

New York Mills Union Free School District
Approved by the Superintendent: 02/04/14, 04/25/22, _____

