



**LEGAL NOTICE**  
**CITY OF MEDFORD**

**REQUEST FOR QUALIFICATIONS (RFQ)**  
**RFQ 24-0151**

**ON-CALL ENGINEERING AND CONSULTING SERVICES**

The City of Medford is seeking qualified "Engineering and Consulting" firms to provide "On-Call Engineering & Consulting Services" related to street, sidewalk, and utility design; peer review; project management services; and other topics. The firm must be licensed and lawfully engaged in providing these services in the State of Massachusetts.

This project is being Electronically Bid (E-Bid). All proposals shall be submitted online to [www.BidNetDirect.com](http://www.BidNetDirect.com) prior to **Friday April 19, 2024, at 10:00 am**. You can register (for free) to become a proposer online at [www.BidNetDirect.com](http://www.BidNetDirect.com). For assistance, contact BidNetDirect.com at 800-835-4603. All Questions must be submitted to BidNet.com by **Friday April 12, 2024, at 10:00 am**. In addition, three (3) paper copies must be submitted to the Chief Procurement Officer, 85 George P. Hassett Drive, Medford, MA 02155 in a sealed package marked "RFQ 24-0151 On-Call Engineering and Consulting Services", on or before April 19, 2024, by 10:00 am.

Proposal Documents will be available **Monday April 1, 2024**, online at <https://www.bidnetdirect.com/massachusetts/cityofmedford>. All plan holders must have an active online account on [www.bidnetdirect.com](http://www.bidnetdirect.com) to acquire documents, receive project notifications, and to submit your proposals electronically.

Each Proposal shall be submitted in accordance with the Submission Requirements contained in the RFQ. It is the responsibility of prospective proposers to check [www.bidnetdirect.com](http://www.bidnetdirect.com) for new information via any addenda or modifications to this solicitation. Addenda will be emailed to all plan holders registered with BidNetDirect.

Proposals and awards under this RFQ are exempt from state procurement laws in accordance with M.G.L. c. 30B, §1(b)(32A). The City of Medford reserves the right to accept any proposal, in whole or in part, to reject and/or all proposals and to waive minor irregularities and/or informalities as it deems to be in the best interest of the City.

The City is an Equal Opportunity Employer and encourages MBE/WBE/DBE participation in response to this RFQ process.

**Fiona Maxwell**  
Chief Procurement Officer