

SAFE AND ORDERLY LEARNING ENVIRONMENT

Contacts with Staff

The learning environment and District employees' time for students and District business will be free from interruption to the extent possible. Persons other than students or staff seeking to communicate with staff during working hours by remote means (such as telephone or facsimile) or by in-person visits may be asked to attempt the communication during non-working hours or prior to or after the school day. Where practical, office or administrative staff may either record a message or direct a caller or visitor to an employee's voicemail or e-mail address in order to leave a message for that employee to return when appropriate. In the event of an emergency, staff may interrupt an employee's work to deliver a communication about that emergency.

Certificated staff shall be available for consultation with students and patrons during the non-instructional time prior to the beginning of and at the end of the school day. Students, parents, and other visitors are urged to make appointments with staff to allow for an uninterrupted conference.

No one shall solicit funds from or conduct private business with staff during working hours and on District property.

Visitors

The board welcomes and encourages visits to school by all parents in support of their students' learning, the many volunteers who support District programs, interested educators, and other adult residents of the community, so long as those visitors do not engage in conduct that interferes with or disrupts District operations or endangers the safety of students, staff, or others. The superintendent shall establish guidelines governing visitors to District property, including schools, to insure orderly operation of the educational process and the safety of students and staff.

Disruption of School Operations

If any person is under the influence of drugs or alcohol or is committing, threatening to imminently commit, or inciting another to imminently commit any act that would disturb, interfere with, or obstruct any lawful task, function, process, or procedure of the District or of any of its students, officials, employees, or invitees, the superintendent or staff member in charge shall direct the person to leave immediately. If such a person refuses to leave, the superintendent or staff member shall immediately call for the assistance of law enforcement.

In some circumstances, the superintendent or his/her designee may reasonably believe that a person's continued presence on District property would interfere with or disrupt District operations or cause harm to District property, students, staff, or other people. The superintendent shall establish guidelines for issuance of written no-trespass orders in such circumstances prohibiting a person's continued presence on District property, subject to the provisions of Procedure 4200P.

Legal Reference:	RCW 28A.605.020	Parents' access to classroom or school sponsored activities
	RCW 28A.635.020	Wilfully disobeying school administrative personnel or refusing to leave public property, violations, when — Penalty
	RCW 28A.635.030	Disturbing school, school activities, or meetings
	RCW 28A.635.090	Interfering by force or violence — Penalty
	RCW 28A.635.100	Intimidating any administrator, teacher, classified employee, or student by threat of force or violence unlawful — Penalty
	RCW 9A.52.070	Criminal trespass in the first degree
	RCW 9A.52.080	Criminal trespass in the second degree
	20 U.S.C. § 9528	No Child Left Behind Act, Military Recruiter Provision
Cross References:	Procedure 4200P	Procedures for Safe and Orderly Learning Environment
	Policy 4210	Regulation of Dangerous Weapons on School Premises
	Policy 4260	Use of School Facilities
	Policy 2150	Co-curricular Program
	Policy 2153	Non-Curriculum-Related Student Groups

Adopted: October 12, 2009

Amended: August 12, 2013

Amended: March 24, 2014