

## **SUBSTITUTES FOR CLASSIFIED STAFF**

A list of qualified personnel, according to job classifications, for day-to-day substitute employment will be maintained by the human resources department in cooperation with each department supervisor. Substitutes will be paid hourly rates according to the school district's adopted substitute salary schedule; they will not be eligible for vacations, temporary disability leave, medical, dental, and other such benefits.

Initially Adopted: September 15, 1971  
**Adopted: March 22, 2010**