

# BOARD OF EDUCATION MAYWOOD PUBLIC SCHOOLS

March 18, 2024 @ 7:00 pm  
MAS Media Center

## Revised REGULAR MEETING AGENDA

### A. Call to Order

#### 1. Roll Call

Mr. Taylor, President  
Mr. Bendezu, Vice-President  
Mr. Cilento  
Ms. Soriano  
Ms. Stelter  
Mr. Velez  
TBD

#### 2. Flag Salute

3. Adequate notice of this meeting was provided on March 14, 2024, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

- B. Superintendent's Report/HIB Report - There were no HIB related incidents to report this month.

### C. Board Secretary's Report

### D. Committee Reports

Buildings & Grounds:	Mr. J. Bendezu
Finance:	Mr. K. Taylor
Curriculum:	Ms. G. Stelter
Policy:	Ms. L. Soriano
Personnel:	Ms. L. Soriano
Safety/OEM:	Mr. F. Cilento
Technology	Mr. R. Velez
Community Relations (Ad Hoc):	Tbd
Negotiations (Ad Hoc):	Mr. K. Taylor

#### Liaison Reports

Legislation/NJSBA & BCSBA Delegate:	Mr. R. Velez
Mayor and Council:	Mr. F. Cilento
MAS PTO:	Tbd
Memorial PTO:	Ms. G. Stelter
Becton Board of Education	Mr. R. Velez
Seniors:	Ms. G. Stelter
Library:	Ms. L. Soriano

- F. Correspondence
- G. Open to the Public (Agenda Items Only)
- H. Board Comments
- I. Old Business
- J. **New Business**

**BL.11 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

**RECOMMENDED ACTION** - "move that the following actions of the Maywood Board of Education numbered \_\_\_ excepting action(s) \_\_\_\_ to be approved as shown on the agenda dated March 18, 2024."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.167 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

2/21/24 Work Session, Regular Meeting, Closed

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.168 Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for February 2024:

<b>MEM:</b>	<b>MAS:</b>
2/28/24 Fire Drill	2/09/24 Fire Drill
2/27/24 Restricted Lockdown	2/22/24 Restricted Lockdown

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.169 Approval of Special Services** – “that the Board approve the following services for students *PM* and *DS* (*MEM*) for the 2023-2024 school year, as follows:

**Service:** Pediatric Neurodevelopmental Evaluations  
**Provider:** Dr. Asma J. Sadiz, MD FAAP,  
 Developmental Pediatrics, Englewood Cliffs  
**Date:** To be completed by 4/30/24  
**Rate:** \$800 per evaluation  
**Total:** ***\$1,600.00 total***

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.170 Approval of Transportation Contract** – “that the Board approve the following resolution:

**BE IT RESOLVED**, that the Maywood Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Service Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997, for the 2024-2025 school year. The services to be provided include, but not limited to, the Coordinated Transportation of non-public, out of district, special education, vocational, and summer programs.

**BE IT FURTHER RESOLVED**, that the Maywood Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.171 Approval of Membership in Bergen County Region V** - "that the Board approve to continue its membership in the Bergen County Region V Council for Special Education for the 2024-2025 school year, does hereby accept, adopt and agree to comply with the Region V by-laws; designates the District Superintendent as its representative to Region V; and empowers him/her to cast all votes and take all other actions necessary to represent its interest in Region V; until the next organization meeting and

**FURTHER**, that they approve the Joint Transportation Agreement for all Maywood students who are transported through Region V.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.172 Approval of Conference Attendance** – “that the Board approve the attendance of Ms. Eileen Davis at the 2024 NJ Pupil Transportation Conference, **March 20-22, 2024**, in Atlantic City, NJ. The *estimated cost* is as follows:

<b>Convention Registration</b>	\$ 625.00
<b>Mileage, Tolls, &amp; Parking</b> (approx. 266 miles roundtrip and \$5.00 parking fee)	\$ 87.46
<b>Hotel Accommodations for 2 Nights (before tax)</b> (GSA allowable per diem rate is \$107.00 per night excluding tax)	\$ 214.00
<b>Meals &amp; Incidentals</b> (Calculated as 1 day @ per diem of \$59.00 and 2 travel days@ \$44.25)	\$ 147.50

<b>Total (estimated cost):</b>	<b>\$ 976.96</b>
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Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.123 Approval of Retirement** - “that the Board accept, with regret, the retirement of Joan Huss, the MEM front office secretary, effective June 30, 2024.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.124 Approval of Retirement** - “that the Board accept, with regret, the retirement of Nancy Clark, a teacher at MAS, effective June 30, 2024.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.125 Approval of Resignation** - “that the Board accept, with regret, the resignation of Hugh Ames, a School Safety Specialist, effective 2/12/24.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.126 Appointment of a Leave of Absence Teacher** - “that the Board approve Erin O’Neill as a leave replacement teacher for Basic Skills at MEM, with a salary (to-be-prorated) of \$52,630, BA, Step 1-2, effective 3/21/24 through 6/30/24.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.127 Approval of Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2023-2024 school year (*pending clearance paperwork*).”

**Sub-Teacher/Para**

Zion Bayewu - *Sub-certificate with degree*  
Asmaa Shehata - *Sub-certificate with degree*

**Sub-Para**

Shaina Solorzano

**Sub-Nurse**

Tehmina Islam

**Sub-Bus Driver**

Jose Romero

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.128 Approval of Additional Payment** - “that the Board approve additional payment to Carolyn Cavaliero and Camryn Eisenberg, for providing home instruction to student **FB(MAS)**, who will be sharing 10 hrs per week @ \$50 an hour, from 1/29/24-6/14/24.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.129 Approval of a Leave Of Absence** - “that the Board approve a maternity leave of absence for pre-school teacher, Crystal Kissinger:

<b>DATES:</b>	<b>REASON:</b>
7/25/2024	Due date
9/03/24-11/29/24	FMLA – unpaid leave with health benefits (if applicable)
12/02/24-1/01/25	Unpaid leave of Absence
<b>January 2, 2025</b>	<b>Return date</b>

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.130 Modified\* - Approval of a Leave Of Absence** - “that the Board approve a leave of absence for Alyssa Fungetti the Memorial School Nurse:

<b>DATES:</b>	<b>REASON:</b>
12/14/2023	Delivery date
12/11/23 – 1/11/24	Period of disability (post-birth) with pay & benefits (if applicable)
1/12/24 – 4/09/24	FMLA – unpaid leave with health benefits (if applicable)
4/10/24 – 4/30/24	<i>Unpaid leave*</i>
<b>May 1, 2024</b>	<b>Return date</b> (remains the same)

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.131 Approval of Additional Payment** – “that the Board approve additional payment to the lunch aides, paraprofessionals and teachers on the attached spreadsheet, as per timesheets submitted through March 13, 2024.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.132 Approval of Stipends** - “that the Board approve the following stipend appointments for the 2023-2024 school year:

<u>2023-2024</u>	<u>DESCRIPTION</u>	<u>ANNUAL</u>
R. Burke	BASEBALL	1,723.00
N. Boschetti	SOFTBALL COACH (shared)	861.50
K. LaRose	SOFTBALL COACH (shared)	861.50
K. Smith	TEACHER IN CHARGE (per diem)	113.00

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.88 Approval of Check Run** - “that the Board approve a check run for *March* in the amount of: \$ 1,346,479.48 .”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.89 Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for cafeteria bills for *March* in the amount of: \$ 42,960.68.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.90 Approval of Board Secretary’s Report** – “that the Board approve the Board Secretary Report, as submitted, for February 29, 2024.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.91 Approval of Treasurer’s Report** – “that the Board approve the revised Treasurer of School Monies Report, for February 29, 2024.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.92 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for February 29, 2024.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.93 Approval of Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 29, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.94 Approval of Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C.6A:23-2.11, we certify that as of February 29, 2024, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C.6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.95 Approval of Payroll** - “that the Board approve the payroll for *February* as follows:

<b><u>Fund</u></b>	
10	1,070,564.40
20	30,087.68
<b>Total:</b>	<b>\$ 1,100,652.08</b>
Board Share FICA/Medicare	23,744.28
State Share FICA Medicare	56,053.50
Board DCRP	3,757.77
<b>Total Payroll Expense:</b>	<b>\$ 1,184,207.63</b>

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.96 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.97 Approval of Maximum Travel Expense** - "that the Board approve the following resolution;

**WHEREAS**, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2023/2024. The maximum travel budget for 2024/2025 is \$15,000, of which \$0 has been spent year to date.

**NOW, THEREFORE, BE IT RESOLVED** that the Maywood Board of Education hereby establishes the School District travel maximum for the 2024/2025 school year at the sum of \$15,000; and

**BE IT FURTHER RESOLVED** that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.98 Approval of Parental Transportation Contract** - "that the Board approve a parental transportation agreement for transportation of MA and MD (MEM) in the amount of \$1,500 per student. The terms of the agreement are 3/14/2024-6/30/2024.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.99 Approval of Bus Management Software** - "that the Board approve the purchase of bus management software from Tyler Technologies. The annual cost is \$4,340. Implementation costs are \$7,270 for a total initial cost of \$11,610."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.100 Approval of the Budget** - "that the Board approve the following resolution;

**BE IT RESOLVED**, that the Maywood Board of Education approve a school district preliminary budget for the FY2024/2025 School Year for submission to the Executive County Superintendent’s Office as follows:

Fund	Budget	Local Tax Levy
General Fund (10)	\$26,703,796	\$21,380,350
Special Revenue Fund (20)	\$396,718	-
Debt Service Fund (40)	\$1,955,786	\$1,425,635
<b>Total</b>	<b>\$29,056,300</b>	<b>\$22,805,985</b>

And to advertise said tentative budget in the Our Town Newspaper in accordance with the form required by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED** in accordance with NJSA 18A: 7F-38, that the 2024-2025 school year budget includes the use of \$207,577 of an automatic enrollment adjustment. The maximum enrollment adjustment available is \$703,693.

**BE IT FURTHER RESOLVED** that the general fund appropriations include a \$200,000 withdrawal from the Capital Reserve Account to be transferred to the debt service fund to aid with payment of debt.

**BE IT FURTHER RESOLVED** that the general fund appropriations include a \$100,000 budgeted withdrawal from Capital Reserve for Excess Costs and Other Capital Projects. The withdrawal is to be used for other capital project costs of the partial replacement of ceiling and lighting at Maywood Avenue School. The total cost of this project is \$100,000, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve core curriculum standards.

**BE IT FURTHER RESOLVED**, that a public hearing be held at the Maywood Avenue School, located at 452 Maywood Avenue on May 1, 2024 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**R.22 Award of Contract for Construction Monitoring** – “that the Board award a contract to *Atlas Technical Consultants, LLC* for construction monitoring in an amount not to exceed \$15,000.00.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_



**R.23 Approval of Payment from Referendum Account** – “that the Board approve the following;

**WHEREAS**, *Daskal LLC* was awarded the contract for the Addition at Memorial School; and

**WHEREAS**, *Daskal LLC*. has submitted Payment Application #2 in the amount of \$113,136.10; and

**WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

**NOW THEREFORE BE IT RESOLVED** that the Board approves this payment application in the amount of \$ 113,136.10.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Abstentions \_\_\_\_\_

- K. Open to the Public (comments on school related items)
- L. Closed Session
- M. Board Comments
- N. Meeting Adjourned