

Regular Meeting of the Trousdale County Board of Education

Thursday, February 15, 2024

Trousdale County Board of Education

103 Lock Six Road

Hartsville, TN 37074

Attendance Taken at 5:54 PM.

Robert Atwood: Present

Deanna Bode: Present

John Kerr: Present

Racheal Petty: Present

Barbara Towns: Present

1. AGENDA:

1.A. Call to Order – Mr. John Kerr, Chairman

1.B. Invocation – Mr. Robby Atwood, Board Member

1.C. Pledge of Allegiance – Ms. Barbara Towns, Board Member

1.D. Time for Public Comment

1.E. Invitation for audience to address items on the Agenda

1.F. Approval of the Agenda for February 15, 2024

Approval of the February 15, 2024, Agenda passed with a motion by Racheal Petty and a second by Barbara Towns.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

2. CONSENT AGENDA:

2.A. Approval of Consent Agenda for February 15, 2024

Approval of the February 15, 2024, Consent Agenda passed with a motion by Robert Atwood and a second by Deanna Bode.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

- 2.B. Approval of Minutes from January 25, 2024**
- 2.C. Approval of Middle School Vending Contract – Attachment A**
- 2.D. Approval of High School FBLA Fundraiser – Attachment B**
- 2.E. Approval of PTO Fundraiser - Silent Auction – Attachment C**
- 2.F. Approval of PTO Fundraiser Request - Stadium Pad Sale – Attachment D**
- 2.G. Approval of PTO Fundraiser Request - 5K Donut Dash – Attachment E**
- 2.H. Approval of High School Baseball Overnight Field Trip – Attachment F**
- 2.I. Approval of High School FFA Overnight Field Trip – Attachment G**
- 2.J. Approval of High School FBLA Overnight Field Trip – Attachment H**
- 2.K. Approval of Budget Amendment 141-72250 Vocational Education Program**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:				
DEBIT EXPENDITURES	71300	Vocational Education Program		
	599-ISM	Other Charges		5,071.00
GRAND TOTALS				\$5,071.00
Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
CREDIT EXPENDITURES	72250	Technology		
	470-ISM	Cabling		5,071.00
GRAND TOTALS				\$5,071.00

2.L. Approval of Budget Amendment 142-72130 Vocational Education Support Services

Amend the 2023-24 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:				
		Subfund 802: Perkins Basic		
DEBIT EXPENDITURES	72230	Vocational Education Support Services		
	524	In-service / Staff Development		1,900.00
	71300	Vocational Education Program		
	730	Vocational Instruction Equipment		1,350.00
GRAND TOTALS				\$3,250.00

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:			
CREDIT EXPENDITURES	72130	Other Student Support	
	524-PD	In-service / Staff Development	3,250.00
GRAND TOTALS			\$3,250.00

2.M. Review of School Board Polices - Personnel 5.100 - 5.309

3. SCHOOL DISTRICT HIGHLIGHTS: Dr. Satterfield stated the highlight for month would come later in the agenda when (5) teachers will be granted tenure.

4. PRINCIPALS' REPORTS:

4.A. Trousdale County Elementary School – Ms. Badru stated that the school is presently experiencing approximately (45) absences per day due to cases of flu, strep throat, stomach virus, and upper respiratory infections. She stated that the school just recently completed the Writing Field test for grades 3, 4 and 5 on Tuesday with Valentine’s Day celebration on Wednesday. Ms. Badru informed the Board that the school also celebrated “kindness day.” She stated that she is presently planning for report card day and the spring Parent-Teacher Conference scheduled for March 14.

4.B. Jim Satterfield Middle School – Mr. McCall stated that the school is placing an urgency on instruction. He stated that TNTP has and continues to support ELA instruction. He informed the Board that the school will be conducting the PreACT for 8th graders tomorrow and (50) randomly selected 8th graders would be participating in the NAEP assessment on March 6. Mr. McCall discussed the school’s college and career planning plan that includes upcoming college visits to Cumberland University, TCAT, and Volunteer State. He informed the Board about Rising Freshmen night that will be held in conjunction with Parent-Teacher Conference as well as Career Exploration Day that will be held on March 28. Mr. McCall concluded by discussing the Tennessee NAEP visit on February 29 and the upcoming Q3 benchmark assessments that are scheduled for the week of March 4.

4.C. Trousdale County High School – Dr. Kuhn discussed the school’s focused tutoring plan that intends to support students who have been identified from the most recent benchmark assessments. He stated that the guidance department is presently calculating senior rank and average and expects the school to release the results on either February 16 or 17. He stated that the basketball season was winding down and that the girls could secure a home sectional game with a win verses White House Heritage in the district tournament at Liberty Creek. Dr. Kuhn concluded by stating that the Miss. Trousdale Pageant is scheduled for March 1 and the school presently has (33) entries.

4.D. Student School Board Representative - absent

5. DIRECTORS' REPORT:

5.A. Employment Notifications

Azbell, Evelyn	Middle School ELA, resignation
Francis, Dakota	High School Social Studies, resignation
	Middle School ELA Educational
Taylor, Kiersten	Assistant
Young, Dillon	High School Social Studies teacher

5.B. Academic and Goal Updates – Dr. Satterfield informed the Board that the school district enrollment is presently (1,382) which is (26) students more than the same time in 2023. He stated that the largest growth is in the elementary school. He stated that the school district has (4) remaining stockpile or “snow days” and that he is trying to recoup some instructional time by converting two of the early release days to whole instructional days. He reminded everyone that Summer Learning Camp registration will remain open until March 1 and encouraged 3rd grade parents to please register their student in case they do not demonstrate proficiency on the spring TCAP. He informed the Board that the NAEP (National Assessment for Educational Progress) Governing Board has selected Trousdale County Schools to host their national school tour that will be held at Jim Satterfield Middle School on February 29 beginning at the downtown Community Center. He concluded by reminding everyone of the Q3 benchmark assessments to be administered March 1-8, the 11th grade ACT on March 12, and the spring Parent-Teacher Conference to be held on Thursday, March 14, with release beginning at 12:15 pm.

5.C. Project Updates – Dr. Satterfield updated the Board about the elementary school roof replacement project. He stated that the Pre-bid meeting is scheduled February 27 with the bid opening scheduled for March 21. He noted that the March Board Meeting has been moved back a week to March 28 in order to provide more time for potential bidders to get their bid proposal ready. He stated the goal was to get the elementary roof bid completed in March and then focus on the field house project in April

6. NEW BUSINESS:

6.A. Dress Code Policy 6.310 - Security - Attachment I

Motion to add Book Bags / Satchels / Gym Bag language passed with a motion by Barbara Towns and a second by Racheal Petty.

Barbara Towns:	Yea
Deanna Bode:	Yea
John Kerr:	Yea
Racheal Petty:	Yea
Robert Atwood:	Yea

6.B. Tenure Recommendation - Jessica Atwood

Motion to grant teacher tenure to Jessica Atwood passed with a motion by Racheal Petty and a second by Deanna Bode.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

6.C. Tenure Recommendation - Robert Davidson

Motion to grant teacher tenure to Robert Davidson passed with a motion by Robert Atwood and a second by Barbara Towns.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

6.D. Tenure Recommendation - Conner Graves

Motion to grant teacher tenure to Conner Graves passed with a motion by Barbara Towns and a second by Robert Atwood.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

6.E. Tenure Recommendation - Shealyn Morgan

Motion to grant teacher tenure to Shealyn Morgan passed with a motion by Deanna Bode and a second by Racheal Petty.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

6.F. Tenure Recommendation - Julie Stafford

Motion to grant teacher tenure to Julie Stafford passed with a motion by Robert Atwood and a second by Barbara Towns.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea

7. ACCOUNT ANALYSIS:

8. VENDOR CHECKS:

9. EXPENDITURES & ENCUMBRANCES:

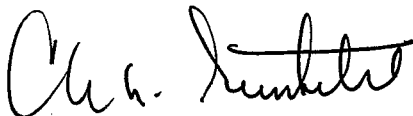
10. ADJOURN:

Motion to Adjourn, passed with a motion by Racheal Petty and a second by Barbara Towns.

Barbara Towns: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Yea



Chairperson



Director of Schools

JSMS-Dyer Vending Contract

This **Vending Contract** (hereinafter referred to as the "Contract") is entered into as of January 18th, 2024 between Jim B Satterfield Middle School and Joey Dyer Vending collectively referred to as the "Parties," both of whom agree to be bound by this Contract.

Purpose. The Owner's business is located at 210 Damascus Street (hereinafter referred to as the "Premises"). The specific locations within the Premises are to be mutually agreed upon within the Premises of the Owner. The Vendor may place vending machines for the sale of the following items within the Premises of the Owner:

- #3 Vending machines with student access. (SNP Smart Snacks)
- #1 Vending machine in the teachers' lounge (teacher access only)
- #1 Drink machine in the teachers' lounge (teacher access only)

Maintenance. The Vendor shall maintain the machines in good working order and regularly maintain and clean them so that they do not detract from the appearance of the business Premises of the Owner. The Owner may terminate this license and require that the Vendor remove the machines if the machines are unsightly or malfunction and reasonably detract from the Owner's reputation.

Limitation of Liability. The Vendor shall release the Owner from all liabilities related to or arising out of the use of the machine(s).

Term. This Contract shall commence on January 18th, 2024, as stated above, and will continue until May 17th, 2024. The contract will be reevaluated in May 2024 for the 2024-25 School year.

Compensation. In consideration of the license to place the machines on the Premises of the Owner, the gross sums collected from the machine's operation shall be split as follows:

- The Owner shall receive 5 %
- The Vendor shall receive 95%

Payment. Accounting and payments shall be made monthly. The Owner or its representative shall be entitled to audit the books and records of the Vendor to determine the accuracy of the accounting.

SNP Smart Snack in Schools. All foods and beverages sold at school during the school day must meet nutrition standards established by the Smart Snacks rule. The Smart Snacks in School regulation applies to foods sold (a la carte, in the school store, and in

vending machines) on campus during the school day. (This applies to Vending machines with student access)

Termination. This Contract may be terminated at any time by either Party upon 30 days written notice to the other party. Upon termination, the Vendor will have 30 days to remove their machine(s) from the Owner's Premises.


Legal and Binding Contract. This Contract is legal and binding between the Parties as stated above. The Parties each represent that they have the authority to enter into this Contract.

Governing Law and Jurisdiction. The Parties agree that this Contract shall be governed by Tennessee law.

Entire Contract. The Parties acknowledge and agree that this Contract represents the entire agreement between the Parties. If the Parties desire to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both Parties.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:


JSMS Principal

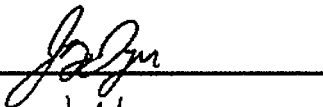
Name:  *June 11-21*

Signed: 

Date: 1/11/24

VENDOR

Name:  *Joey Dyer*

Signed: 

Date: 1/11/24



Trousedale County Schools Request for Fundraising Activity

Attachment B

School: TCES JSMS TCHS

Student Group/Activity: FBLA

Net Amount Expected/Goal: Dependent on participation

Specific Purpose of the Fundraiser:
To help pay for the registration fee of the State Leadership Conference.

Specific Use of the Funds Acquired:
Funds will help pay for:

- Student/adviser/chaperone registration fees
- Sub pay to replace attending teachers
- transportation fees

Describe how students will be involved in the fundraising activity:
Students will "sell" a calendar. Each calendar day will represent its monetary value... ex: if someone "buys" March 1st and 30th, they will be donating \$31.

Courtney Galloway
Sponsor's Signature

01/25/24
Date

[Signature]
Principal's Signature

2/6/24
Date

Ch C Denton
Director's Signature

2/16/24
Date

Board Approved: 2/15/24



Trousdale County Schools Request for Fundraising Activity

School: TCES JSMS TCHS

Student Group/Activity: Silent Auction

during Rally Day @ Little League PARK 4/13/24

Net Amount Expected/Goal: \$1,000.00

Specific Purpose of the Fundraiser:

to raise funds in support of the PTO's over all mission, to finance future events & initiatives that enhance our school community while also highlighting & supporting local businesses.

Specific Use of the Funds Acquired:

future events & initiatives in support of our teachers, staff, and parents/students in the school community.

Describe how students will be involved in the fundraising activity:

N/A. TC PTO will deliver the event at Hartsville Little League's Rally Day.

[Signature]
Sponsor's Signature

2/16/2024
Date

Principal's Signature

Date

Ch. h. [Signature]

2/16/24

Director's Signature

Date

Board Approved: 2/15/24



Trousdale County Schools Request for Fundraising Activity

School: FCES ISMS TCHS

Student Group/Activity: Yellow Jacket Stadium Pads
Sales begin 4/13 and continue through baseball season

Net Amount Expected/Goal:

Specific Purpose of the Fundraiser:

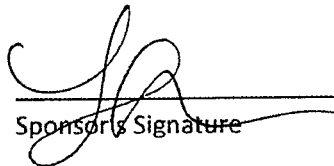
to raise funds in support of the PTO's overall mission, to finance future events & initiatives that enhance our school community while also highlighting & supporting local businesses

Specific Use of the Funds Acquired:

future events & initiatives in support of our teachers, staff, and parents/students in the school community.

Describe how students will be involved in the fundraising activity:

NA. fundraiser will be executed by the PTO.



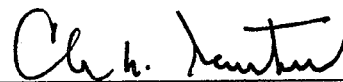
Sponsor's Signature

2/16/2024

Date

Principal's Signature

Date



Director's Signature

2/16/24

Date

Board Approved: 2/15/24



Trousdale County Schools Request for Fundraising Activity

School: XTCEXJSMS XTCHS

Student Group/Activity: 5K "Donut Dash"

@ Troy Park 5/4/24

Net Amount Expected/Goal: \$1,200

Specific Purpose of the Fundraiser:

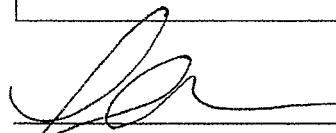
A family-friendly event that allows the PTO to raise funds to support future events that benefit the teachers, staff, and parents and students in the school community.

Specific Use of the Funds Acquired:

Future events that benefit the teachers, staff, and parents and students in the school community.

Describe how students will be involved in the fundraising activity:

N/A Unless they would like to participate in the 5K.



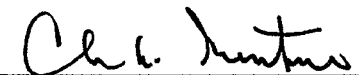
Sponsor's Signature

2/9/2024

Date

Principal's Signature

Date



Director's Signature

2/16/24

Date

Board Approved: *2/15/24*



Trousdale County Schools Request for School Trip

(To be submitted to principal at least ten (10) days prior to the occurrence of trip)

School: TCES JSMS TCHS Other: _____
(Please specify)

Transportation Requested: Bus Van Car None
(Please indicate # of vehicles needed in boxes provided)

Destination: KNOXVILLE AREA (KNOXVILLE, OLIVER SPRINGS, GREENBACK, COALFIELD, TN)

Address: BASEBALL TRIP TO PLAY DURING SPRING BREAK WEEK

Date(s) of Event: MARCH 21 - 23, 2024

Approximate Mileage: 300 (round trip) Student Fee: \$ 0

Group Attending: TCHS BASEBALL Approximate #: _____

Teacher(s) in Charge: DAVE COCHRAN, HEAD BASEBALL COACH & ASSISTANTS

Departure Time: MED-DAY MARCH 21ST Return Time: AFTERNOON MARCH 23RD

How will students benefit from this trip? TO PLAY AGAINST SCHOOLS WE NORMALLY DO NOT HAVE OPPORTUNITY TO PLAY - TO SPEND TIME TOGETHER AS A TEAM TO BOND AND EXPERIENCE. GOING TO TOUR UNIVERSITY OF TENNESSEE BASEBALL COMPLEX & MEET WITH STAFF/COACHES/PLAYERS TO MEET OUR TEAM.
Lunch details: MEALS WILL BE SCHEDULED & PUT TOGETHER BY COACHES & PARENTS

Parents or Chaperones: THERE WILL BE PARENTS STAYING WITH US AND ASSISTING

Non-participating students or classes will NA

For Central Office Use Only

[Signature]
Principal's Signature

1/24/24
Date

[Signature]
Director's Signature

2/16/24
Date

[Signature]
Transportation Director's Signature

3-1-24
Date

Assigned Bus Driver(s): BRANDON EDEN



Trousdale County Schools Request for School Trip

(To be submitted to principal at least ten (10) days prior to the occurrence of trip)

School: TCES JSMS TCHS Other: _____
(Please specify)

Transportation Requested: Bus Van Car None
(Please indicate # of vehicles needed in boxes provided)

Destination: 96th FFA State Convention Gatlinburg

Address: 234 Historic Nature Trail, Gatlinburg, TN 37738

Date(s) of Event: March 24th - 27th 2024

Approximate Mileage: 400 (round trip) Student Fee: \$ 180

Group Attending: TCHS FFA Approximate #: 6

Teacher(s) in Charge: Jordan Mabry

Departure Time: 9:30 am Return Time: 6:30 pm

How will students benefit from this trip? Students will get to attend sessions + workshops covering all things FFA. Students will compete in contest. Students will have the opportunity to network with colleges + other FFA members from around the state.
Lunch details: students are responsible for lunch

Parents or Chaperones: Valerie Towns, Renee Mabry

Non-participating students or classes will work on assignments + projects assigned by the teacher.

For Central Office Use Only

[Signature]
Principal's Signature

11/31/24
Date

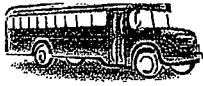
[Signature]
Director's Signature

2/16/24
Date

Transportation Director's Signature

Date

Assigned Bus Driver(s): VANS
[Signature]



Trousdale County Schools Request for School Trip

(To be submitted to principal at least ten (10) days prior to the occurrence of trip)

School: TCES JSMS TCHS Other: _____
(Please specify)

Transportation Requested: Bus Van Car None
(Please indicate # of vehicles needed in boxes provided)

Destination: Chattanooga Convention Center

Address: 1 Carter St, Chattanooga, TN 37402

Date(s) of Event: April 7th-10th

Approximate Mileage: 320 (round trip) Student Fee: \$ 75 (pd for by FBLA)

Group Attending: FBLA Approximate #: 5-7

Teacher(s) in Charge: Chelsey Hough + Rob Joiner

Departure Time: ~4:30pm 4/7 Return Time: ~2:00pm 4/10

How will students benefit from this trip? Students will associate with members

across the state to develop knowledge and skills for college

and careers. There will be competitive events, leadership training,

social events, and award sessions.

Lunch details: Students will have to pay for their meals.

Parents or Chaperones: None

Non-participating students or classes will have a substitute

paid for by FBLA.

For Central Office Use Only

[Signature]
Principal's Signature

2/6/24

Date

[Signature]
Director's Signature

2/16/24

Date

Transportation Director's Signature

Date

Assigned Bus Driver(s):

Vans

[Signature]

Trousdale County Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Dress Code	Descriptor Code: 6.310	Issued Date: 01/15/24
		Rescinds: 6.310	Issued: 07/21/22

- 1 The dress and grooming of students shall be neat and clean as to, promote a positive educational learning
2 environment.
- 3 The principal shall take appropriate action when a student's apparel disrupts educational activities and
4 processes of the school, which may include suspension.
- 5 Principals, faculty and staff members will enforce the student dress code. The principal will be the final
6 judge about whether a student's clothing is appropriate for school or is a distraction to the learning
7 environment.
- 8 Requirements for student dress in all schools:
- 9 1. Students may wear cloth or disposable protective face covering indoors and on school buses.
 - 10 2. All shirts and blouses must cover midriff, back, sides and all undergarments including bra
11 straps at all times. All shirts, tops, and dresses shall have sleeves and cover the shoulders.
 - 12 3. Shorts, skirts, divided skirts, dresses and culottes are allowed. Each must be hemmed and be 2
13 inches at the top of the knee or longer.
 - 14 4. All trousers, pants or shorts must be worn at the waist totally covering undergarments at all
15 times, including boxer shorts. Pants and trousers must be worn with both legs down (not one leg
16 rolled up), and may not extend past the sole of the shoe. No holes, rips or tears shall exist on
17 any garment.
 - 18 5. All coats (outerwear) shall not be worn inside the building during the school day.
 - 19 6. All clothing and accessories shall be free of the following: profanity; weapons; sexually
20 suggestive phrases or images; racial or ethnical slurs / slogans; gang symbols or disruptive
21 groups; alcohol, tobacco, drugs or advertisements for such products.
 - 22 7. Safe and appropriate footwear must be worn at all times; shoe laces must be tied or tucked in
23 shoes. Inappropriate footwear includes, but is not limited to, roller skates, skate shoes, cleated
24 shoes and bedroom slippers.
 - 25 8. No head coverings exceeding 2 ½ inches in width shall be worn inside the building (except for
26 religious or medical reason). Bandanas may not be worn anywhere on one's person.
 - 27 9. No curlers, picks, combs, or hair rakes in the hair.
 - 28
 - 29
 - 30
 - 31
 - 32
 - 33
 - 34
 - 35
 - 36

- 1 10. No sunglasses or permanently tinted glasses (without prescription).
- 2
- 3 11. No dog collars, chains, wallet chains, safety pins, spike jewelry or fishhooks worn as jewelry,
- 4 accessories or ornamentation.
- 5
- 6 12. No gloves in the building.
- 7
- 8 13. No pajamas, loungewear, dorm pants.
- 9
- 10 14. No fringed garments worn in shop areas which contain machinery.
- 11
- 12 15. No clothing that would impair the health and safety of the student during the normal school
- 13 day.
- 14
- 15 16. Athletes, band members, cheerleaders may wear team issued apparel on game days.
- 16
- 17 17. Principals may alter the dress code not to exceed eight (8) days during a school year.

18 Further clarification / other requirements:

- 19
- 20 a. Form fitting leotard/spandex type clothing (including sports bras, camisoles, tank tops) is not
- 21 allowed unless proper outer garments cover it. (Leggings, tights, skinny jeans, and jeggings)
- 22 are not allowed unless the hips are covered by proper garments.
- 23
- 24 b. See through or mesh fabric clothing may only be worn over clothing meeting requirements.
- 25
- 26 c. Clothing not properly buttoned, zipped, fastened, or with inappropriate holes or tears shall not
- 27 be worn.
- 28
- 29 d. Clothing and footwear traditionally designed as undergarments or sleepwear shall not be worn
- 30 as outer garments.
- 31

32 **BOOK BAGS/SATCHELS/GYM BAGS**

- 33
- 34 a. At the discretion of the Principal bags may or not be worn during the school day.
- 35
- 36 b. All bags are subject to inspection by school personnel.
- 37
- 38 c. At the discretion of the Principal of the school, athletic bags may be allowed for students with
- 39 a legitimate purpose. Athletic bags shall be kept in a single location designated by the
- 40 Principal of the school.