



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 28, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - 7:00 P.M. - Monday, April 1, 2024 in the District Boardroom.

1. Call to Order/Opening Exercises
2. Roll Call
3. [Finance](#)
4. [Ways & Means/Curriculum](#)
5. [Property & Supplies / Use of Facilities](#)
6. [Superintendent's Report](#)
7. [Assistant Superintendent's Report](#)
8. Public Comment for agenda and non-agenda items
9. Items Recommended for Board Action: [Finance](#)
10. [Dates to Remember](#)
11. Adjourn meeting
12. Personnel (To Be Discussed In Executive Session)

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 28, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ _____
Check # _____ to Check # _____
Wire # _____ to Wire # _____
Ach # _____ to Ach # _____
Purchase Card # _____ to Purchase Card # _____
from the Capital Reserve Account \$ _____
Check # _____ to Check # _____
from the Cafeteria Account \$ _____
Check # _____ to Check # _____
and from the Construction Account: \$ _____
Check # _____ to Check # _____
for a total of \$ _____

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the Adams County Technical Institute General Operating Budget for the 2024-2025 school year. [ACTI 24-25 Budget](#).
4. **(Finance)** Recommend approval of 70 new New Oxford High School Marching Band Uniforms from G2 Performance, LLC, at a cost of \$36,920.00.
5. **(Finance)** Recommend that the proposed final General Fund Budget for the 2024-2025 school year of \$79,255,258 (16.7971 mills real estate) be adopted at the April regularly scheduled meeting of the School Board subject to revisions as may come to be advisable, and that the Secretary take such action as may be necessary to meet the provisions of the law with reference to the public notice. The final General Fund Budget will be adopted at the May regular meeting of the School Board.
6. **(Finance)** Recommend acceptance of the roof replacement at the New Oxford High School athletic wing by Houck Roofing, at a cost of \$207,083.00, utilizing capital reserve funds.



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DATE: March 28, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means

WAYS & MEANS/CURRICULUM

1. *(Ways & Means/Curriculum)* Recommend approval of the Special Education Plan for 2024-2027.
[Special Education Plan for 2024-2027](#)
2. *(Ways & Means/Curriculum)* The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated March 11, 2024.
3. *(Ways & Means/Curriculum)* The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated March 20, 2024.
4. *(Ways & Means/Curriculum)* Recommend approval of adding the following members of the Conewago Valley School District Comprehensive Planning Steering Committee Members for 2025-2028.
Adding:
Jessica Brougher - NOHS - Parent
5. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests

Building	Last Name	First Name	Date	Title	Place	Cost to District
DO	Fitzwater	Meg	4/17/2024	ECYEH (Education for Children and Youth Experiencing Homelessness) Conference	Harrisburg	\$76.38
DO	Hrycek	Lorrie	4/16 & 4/17/2024	Keystone State Skyward Users Group	Harrisburg	\$200.00

6. *(Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title	Place	Cost to District
NOE	Bollinger	Samantha	2nd	5/1/2024	The Oaks Museum	Messiah University, Mechanicsburg	\$0.00
NOE	Bollinger	Samantha	2nd	5/2/2024	The Oaks Museum	Messiah University, Mechanicsburg	\$0.00
NOMS	Renoll	Kerri	8th grade - girl's group	4/17/2024	ROAR (Resilient, Optimistic, Aspiring & Radiant) trip to Adams County SPCA	Gettysburg	\$0.00

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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 28, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the AVO Soccer Club with Kristie Miller as representative, to use the New Oxford High School Soccer Field in the Stadium beginning on Monday, June 17, 2024 through Friday, June 21, 2024 from 9:00 am to 12:00 pm, for a AVO Soccer Club Summer Soccer Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the 5 Angels Committee with Shawn Miller as representative, to use the New Oxford High School stadium, soccer practice field, multipurpose field, and the New Oxford High School, New Oxford Middle School, Conewago Valley Intermediate School and New Oxford Elementary School parking lots on Saturday, July 27, 2024 from 7:00 am to 5:30 pm for the 5 Angels Memorial Soccer Tournament, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Colonials Youth Football and Cheer with Billy Harris as representative, to use the New Oxford Elementary School grass fields on Mondays, Tuesdays, and Thursdays, beginning on July 29, 2024 through November 7, 2024 from 5:45 pm to 8:15 pm, and the New Oxford Middle School grass field on Saturdays beginning on August 24, 2024 through October 27, 2024 from 8:00 am to 6:00 pm, for the youth football and cheer practice and games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Colonials Youth Football and Cheer with Billy Harris as representative, to use the New Oxford High School Stadium, on Saturday, October 19, 2024 (upon confirmation of league schedule and agreed upon with the athletic director) from 4:00 pm to 10:00 pm for the Youth Football and Cheer Game in the Stadium, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for NOHS Alumni Association with James Baker as representative, to use the New Oxford High School cafeteria, and front parking lots on Saturday, May 4, 2024 from 3:00 pm to 7:00 pm, for their Annual NOHS Alumni Association Banquet, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

AVO Soccer Club - Stadium Rental Charge - \$1,000.00 (\$200 per occurrence); Outdoor Utility Charge - \$25.00. Total Estimated Cost = \$1,025.00.

New Oxford Colonial Youth Football and Cheer - Outdoor Utility Charge - \$25.00. Line Painting Charge - \$1,560.00. Total Estimated Cost = \$1,585.00.

New Oxford Colonial Youth Football and Cheer Stadium - Outdoor Utility Charge - \$25.00; Custodial Charge - \$70.00 (\$35 per hour); Event Manager Charge - \$240.00 (\$40 per hour); Stadium Lights - \$60.00 (\$15 per hour). Total Estimated Cost = \$395.00.

NOHS Alumni Association - \$25.00 Utility Charge; \$35 per hour Custodial Charge. Total estimated charges = \$200.00.

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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 28, 2024

RE: Items the Superintendent and the Assistant Superintendent lists to be shared at the Study Session.

1. The Superintendent will report on:

- A. Construction Manager for NOE & CTE Projects contract awarded to lowest bidder Fidevia - \$1,148,720
- B. Crabtree Rohrbaugh NOE and CTE Design Update
- C. Present Proposed Final Budget
- D. NOHS Marching Band Uniform Quotes
- E. Athletics Board Sub-Committee Update
- F. 24-25 ACTI General Operating Budget
- G. Athletic Roof Replacement

2. The Assistant Superintendent will report on:

- A. Special Education Plan
- B. Comprehensive Planning Steering Committee Update

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FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 28, 2024

RE: Items the Superintendent recommends for approval at the School Directors' Committee of the Whole Session – Finance

FINANCE

1. **(Finance)** Recommend approval of Fidevia as the construction manager for the renovations and additions to New Oxford Elementary and Conewago Township Elementary Schools at a cost of \$1,148,720.00.

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DATES TO REMEMBER

- April 8, 2024 Board Meeting – District Office – 7:30 PM
- April 9, 2024 Board Policy Sub-Committee Mtg. - District Office - 6:00 PM
- May 2, 2024 Athletics Board Sub-Committee Mtg. - District Office - 6:00 PM
- May 6, 2024 Study Session - District Office - 7:00 PM
- May 13, 2024 Board Meeting – District Office – 7:30 PM
- May 16, 2024 Board Policy Sub-Committee Mtg. - District Office - 6:00 PM
- May 23, 2024 Graduation
- May 24, 2024 Last Day of School for Students and Teachers
- June 3, 2024 Study Session - District Office - 7:00 PM
- June 10, 2024 Board Meeting – District Office – 7:30 PM
- June 13, 2024 Board Policy Sub-Committee Mtg. - District Office - 6:00 PM

- July 15, 2024 Study Session and Board Meeting-District Office-6:30 PM
- August 5, 2024 Study Session - District Office - 7:00 PM
- August 12, 2024 Board Meeting – District Office – 7:30 PM
- September 9, 2024 Study Session - District Office - 7:00 PM
- September 16, 2024 Board Meeting – District Office – 7:30 PM
- October 7, 2024 Study Session - District Office - 7:00 PM
- October 14, 2024 Board Meeting – District Office – 7:30 PM
- November 4, 2024 Study Session - District Office - 7:00 PM
- November 11, 2024 Board Meeting – District Office – 7:30 PM
- December 2, 2024 Reorganization Board Meeting-District Office-6:30 PM

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