

**BOARD OF EDUCATION
MAYWOOD PUBLIC SCHOOLS**

May 31, 2023 @ 7:00 pm
MAS Media Center

REGULAR MEETING AGENDA

A. Call to Order

1. Roll Call

Mr. Taylor, President
Mr. Bendezu, Vice-President
Mr. Cilento
Ms. Kiely
Ms. Padovano
Ms. Stelter
Mr. Velez

2. Flag Salute

3. Adequate notice of this meeting was provided on May 11, 2023, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

- B. Superintendent's Report/HIB Report - There were no HIB related incidents to report this month.

C. Board Secretary's Report

D. Committee Reports

Buildings & Grounds:	Mr. J. Bendezu
Finance:	Mr. K. Taylor
Curriculum:	Ms. G. Stelter
Policy:	Ms. C. Padovano
Personnel:	Ms. G. Kiely
Safety/OEM:	Mr. F. Cilento
Technology	Mr. R. Velez
Community Relations (Ad Hoc):	---
Negotiations (Ad Hoc):	Mr. K. Taylor

Liaison Reports

Legislation/NJSBA & BCSBA Delegate:	Mr. R. Velez
Mayor and Council:	Mr. F. Cilento
MAS PTO:	Ms. G. Stelter
Memorial PTO:	Ms. G. Kiely
Hackensack Board of Education:	Mr. J. Bendezu
Becton Board of Education	Ms. . C. Padovano
Joint Boards Committee:	Ms. J. Bendezu
Seniors:	Ms. C. Padovano
Library:	Ms. G. Stelter

F. Correspondence

Meeting Agenda, May 31, 2023

- G. Open to the Public (Agenda Items Only)
- H. Board Comments
- I. Old Business
- J. **New Business**

BL.14 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered ___ excepting action(s) ___ to be approved as shown on the agenda dated May 31, 2023."

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.195 Acceptance of Minutes – “that the Board accept the following minutes of the Board of Education meetings.”

4/19/2023 Work Session, Regular Meeting, Closed
 5/03/2023 Work Session, Regular Meeting, Closed

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.196 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for April 2023:

<u>MEM:</u>	<u>MAS:</u>
4/18/23 Shelter in Place	4/18/23 Shelter in Place
4/28/23 Fire Drill	4/26/23 Fire Drill

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.197 Approval of SEMI Participation - “that the Board approve the Maywood School District’s participation in the SEMI Program for the 2023-24 school year.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.198 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
E. Davis	Financial Operations	7/6/2023	\$575
E. Davis	Emergency Management	6/15/2023	\$390
E. Davis	Transporting Students with Disabilities	6/15/2023	\$500

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.199 Approval of Student Shadow – “that the Board approve Natalie Sciarrino, a student at Moravian University, as a student shadow in June 2023. As per her school requirements, she is required to shadow the School’s Speech Language Pathologist 25 hours.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.200 Approval of Observation Hours – “that the Board approve Sofia Borbonga Soronga, a student at Bergen Community College, complete 10 hours of required observations in a classroom setting, in June 2023.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.201 Acceptance of a Donation – “that the Board accept the donation of a *gaga pit* by Jessica Cataldi & Tom Hornes of the Junior Explorers program. This donation to the Memorial School commemorates their 10th year of providing high quality educational experiences for the children and families of Maywood.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.202 Approval of Field Trips – “that the Board approve the following field trips for the 2022-2023 school year:

4 th Social Skills	6/2023	Downtown Maywood
5 th Grade	6/8 & 6/9/23	Beuhler Science Center
6 th Grade	5/15 - 5/19/23	Fairview Lake trip
8 th Grade	06/05/23	Hudson River - Dinner Cruise
8 th Grade	06/07/23	Maywood Pool
8 th Grade	06/08/23	Great Adventure
8 th Grade	06/09/23	Museum of Natural History

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.203 Approval of Chaperones – “that the Board approve the following chaperones for the upcoming Memorial field trip to the Turtle Back Zoo:

Anemone White	Kim Pitre	Erin Lentini	Hernan Castano
Leonie Price	Arielle Markja	Danielle Mitchell	Jennifer Tatano
Angela Plump	Danielle Lavelanet	Brigit Manion	Christina Choi
Allison Dooley	Joe Maringola	Brianne Baker	Tricia McAleer
Jessica Yehle	Keith Seidman	Lisa Hazuka	Israa Elsheikhali
Lauren Murphy	Mrs. Diaz		

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.204 Approval of Special Services – “that the Board approve the following Special Services for student **TL (MEM)** for the 2022-2023 school year, as follows:”

Service: Psychiatric Evaluations
Provider: Dr. Sameh Rageb, Upper Saddle River, NJ
Date: To be completed by 5/25/23
Total: **\$750.00**

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.205 Approval of Special Services – “that the Board approve the following Special Services for student **MJ (MAS-7)** for the 2022-2023 school year, as follows:”

Service: Home/Hospital Instruction
Location: High Focus Center, Paramus
Provider: Learn Well, Paramus
Date: 4/17/23 – 5/26/23
Rate: Up to 10 hours per week @ \$55 per hour
Total: **\$3,300.00**

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.206 Approval of Professional Development Day/Change in Calendar – “that the Board approve classes be suspended for the entire MAP program, both at Memorial and MAS as noted, for the purpose of professional development on the following day:

June 6, 2023 (MAS and Memorial)

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.148 Approval of Resignation - “that the Board accept, with regret, the resignation of Audra Palsi, a paraprofessional, effective June 30, 2023.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.149 Approval of Resignation - “that the Board accept, with regret, the resignation of Sheila Rosa, a paraprofessional, effective June 30, 2023.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.150 Approval of Resignation - “that the Board accept, with regret, the resignation of Judith Friedman, a paraprofessional, effective June 30, 2023.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.151 Approval of Resignation - “that the Board accept, with regret, the resignation of Noha Sadany, an ESL teacher, effective June 30, 2023.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.152 Approval of Resignation - “that the Board accept, with regret, the resignation of Heather Kuehnle, a teacher at MEM, effective June 30, 2023.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.153 Approval of Resignation - “that the Board accept, with regret, the resignation of Ashley Misciagna, a Speech Language Therapist, effective June 30, 2023.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.154 Appointment of a Teacher- “that the Board approve Camryn Eisenberg, as a teacher for the 2023-2024 school year; placed on BA, Step 1 with a salary to be determined when the MEA contract is settled. (*pending clearance*).”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.155 Appointment of a Teacher- “that the Board approve Robert Burke, as a special education teacher for the 2023-2024 school year; placed on MA, Step 2 with a salary to be determined when the MEA contract is settled. (*pending clearance*).”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.156 Appointment of a Bus Driver - "that the Board approve Alejandra Rodas as a bus driver for the 2023-2024 school year, with a salary of \$42,000. This is a full-time 10-month position and will begin 9/1/2023. (*pending clearance*)”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.157 Approval of Additional Payment – “that the Board approve additional payment to the lunch aides and paraprofessionals on the attached spreadsheet, as per timesheets submitted through May 24, 2023.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.158 Approval of Stipends - “that the Board approve the following teachers be approved to receive a stipend, of \$120.00 per diem for being a chaperone on the 8th Grade field trips; Hudson Dinner Cruise on 6/5/23 and Great Adventure on 6/8/23:

Hudson Cruise: E. Gonnerman
Great Adventure: D. Pitre, N. Boschetti, K. McNamara
Both Cruise & GA: J. Bonelli, K. Fiedler, E. Harmon, J. Lago,
 N. Napolitano, K. Leto and A. Feliciano

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

P.159 Approval of Stipend- “that the Board approve the following stipends for the 2022-2023 school year:

D. Wells – Baseball Coach \$ 1,689.00
 K. Timmins – Tornment Chaperone \$ 172.00
 K. Timmins – ½ Fall Intermurals \$ 430.00
 J. Schweizer – ½ Fall Intermurals \$ 430.00
 S. Damania – Coding Club \$ 250.00
 J. Lindenau – Winter Intermurals \$ 860.00

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

P.160 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2022-2023 school year (*pending clearance*).”

Sub-Para/Teacher

Sheila Rosa – NJ Teacher certification
 Tehmina Islam – Sub-Teacher (County sub-cert w/degree)
 Sarah Pfohl - Sub-Teacher (County sub-cert.)
 Christopher Link - Sub-Teacher (County sub-cert.)

Sub-Para

Issraa Elcheikhali

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

P.161 Amendment to a Maternity Leave of Absence - “that the Board approve an amendment be made to the return date for Kristen Kraljic, a teacher at MAS:

DATES:	REASON:
6/15/2023	Due Date
6/7/23 – 6/14/23	Period of disability (pre-birth) with pay & health benefits
6/16/23 – 6/22/23	Period of disability (post-birth) with pay & health benefits
9/05/23 – 12/01/23	FMLA – unpaid leave with health benefits
12/4/23 – 12/8/23	Leave without pay
12/11/2023	Anticipated date of return

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.133 Approval of Monthly Bills - “that the Board approve the check run for *May* in the amount of: \$ 1,407,627.18.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.134 Approval of Cafeteria Bills - “that the Board approve the check run for *May* in the amount of: \$ 37,327.98.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.135 Approval of Payroll - “that the Board approve the payroll for *April* as follows:

Fund	
10	1,009,063.28
20	66,758.34
Total:	\$ 1,075,821.62
Board Share FICA/Medicare	21,875.07
State Share FICA Medicare	56,563.51
Board DCRP	3,736.43
Total Payroll Expense:	1,157,996.63

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.136 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.137 Approval of Preliminary Board Secretary’s Report – “that the Board approve the preliminary Board Secretary Report, as submitted, for April 30, 2023.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.138 Approval of Preliminary Treasurer’s Report – “that the Board approve the preliminary Treasurer of School Monies Report, for April 30, 2023.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.139 Approval of Preliminary Board Secretary's Monthly Certification - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **April 30, 2023**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.140 Approval of Preliminary Board's Monthly Certification - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **April 30, 2023**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.141 Approval of Preliminary Transfer of Funds - "that the Board approve the preliminary report of transfer of funds for **April 30, 2023**."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.142 Approval of a Donation – “that the Board approve a \$250.00 donation be made to Dharanish Shivkiran Karthikeyan for his Eagle Scout Project.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.143 Approval of Purchase of School Vehicle – “that the Board approve the purchase of a 2023 GMC Acadia from Frank’s Truck Center, utilizing ESCNJ Contract #20-21-09. This vehicle will be used for student transportation and the cost is \$27,523.55.

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.144 Approval of FSMC Proposal – “Be it resolved that the Maywood Board of Education “SFA” accepts the Food Service Management proposal from The Pomptonian, Inc. “FSMC” for the food service operation for 2023-2024.

1. FSMC Fee: The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$27,334.00 to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in 10 monthly installments of \$2,733.40 per month. The SFA guarantees the payment of such costs and fee to the FSMC.

- 2. There is no guaranteed financial performance
- 3. Total Estimated Cost of Contract: Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee. The Total Estimated Cost of Contract is \$319,129.30.

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

R.1 Approval of Agreement – “that the Board accept a proposal from LAN Associates for Architectural & Engineering Services for Referendum projects in the amount of \$1,894,774.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

R.2 Approval of Agreement – “that the Board accept a proposal from LAN Associates for Limited Site Soil Investigation Services for the Memorial School addition in the amount of \$10,800. Additional or extraneous consulting services beyond the tasks specified in the agreement will be billed based on LAN’s hourly rate schedule.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

R.3 Approval of Purchase through ESCNJ – “that the Board approve a contract with Open Systems Integrators Inc. in the amount of \$543,826.41 for the replacement and upgrade of fire alarm system in the Maywood Avenue School, utilizing bid # MRESC 21/22-41.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

R.4 Award of Roofing Contract – “that the Board approve the following resolution awarding the roofing contract:

WHEREAS, the Maywood Board of Education advertised for bids for the Roofing Upgrades at Maywood Avenue School Project (the “Project”); and

WHEREAS, on May 25, 2023, the Board received five (5) bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, Marshall LLC (“Marshall”), submitted the apparent lowest bid for the Project, with a base bid in the amount of \$692,000, together with Alternate No. 1 in the amount of \$50,000 and Alternate No. 2 in the amount of \$7,900 for a total contract amount of \$749,900 but is not prequalified and did not identify any subcontractors who are qualified for General Construction or Masonry Work which is required for Alternate No. 1 and Alternate No. 2 and which is a non-waivable material defect. Therefore, Marshall’s bid must be rejected as materially defective and nonresponsive; and

WHEREAS, the second lowest bidder, Weathertite Solutions (“Weathertite”), submitted a base bid in the amount of \$929,200 together with Alternate No. 1 in the amount of \$21,000 and Alternate No. 2 in the amount of \$6,800 for a total contract amount of \$957,000, and its bid is responsive in all material respects; and

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WHEREAS, it is the Board’s desire to award the contract for the Project to Weathertite.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bid submitted by Marshall for not being prequalified and did not identify any subcontractors who are qualified for General Construction or Masonry Work which is required for Alternate No. 1 and Alternate No. 2 which is a non-waivable material defect.

BE IT FURTHER RESOLVED that the Board awards the contract for the Project to Weathertite in a total contract sum of \$957,000.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, and an executed AIA contract, as prepared by the Board Attorney, within ten days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this resolution.”

Moved by _____

Seconded by _____

Vote _____

Abstentions _____

- K. Open to the Public (comments on school related items)
- L. Closed Session
- M. Board Comments
- N. Meeting Adjourned