

**BOARD OF EDUCATION  
MAYWOOD PUBLIC SCHOOLS**

March 20, 2023 @ 7:00 pm  
MAS Media Center

**Revised** REGULAR MEETING AGENDA

A. Call to Order

1. Roll Call

Mr. Taylor, President  
Mr. Bendezu, Vice-President  
Mr. Cilento  
Ms. Kiely  
Ms. Padovano  
Ms. Stelter  
Mr. Velez

2. Flag Salute

3. Adequate notice of this meeting was provided on March 16, 2023, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

B. Superintendent's Report/HIB Report - There was 1 HIB related incidents to report this month.

C. Board Secretary's Report

D. Committee Reports

Buildings & Grounds:	Mr. J. Bendezu
Finance:	Mr. K. Taylor
Curriculum:	Ms. G Stelter
Policy:	Ms. C. Padovano
Personnel:	Ms. G. Kiely
Safety/OEM:	Mr. F. Cilento
Technology	Mr. R. Velez
Community Relations (Ad Hoc):	---
Negotiations (Ad Hoc):	Mr. K. Taylor

Liaison Reports

Legislation/NJSBA & BCSBA Delegate:	Mr. R. Velez
Mayor and Council:	Mr. F. Cilento
MAS PTO:	Ms. G. Stelter
Memorial PTO:	Ms. G. Kiely
Hackensack Board of Education:	Mr. J. Bendezu
Becton Board of Education	Ms. . C. Padovano
Joint Boards Committee:	Ms. J. Bendezu
Seniors:	Ms. C. Padovano
Library:	Ms. G. Stelter

F. Correspondence

G. Open to the Public (Agenda Items Only)

- H. Board Comments
- I. Old Business
- J. **New Business**

**BL.11 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

**RECOMMENDED ACTION** - "move that the following actions of the Maywood Board of Education numbered \_\_\_\_\_ excepting action(s) \_\_\_\_\_ to be approved as shown on the agenda dated March 20, 2023."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.160 Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for February 2023:

<b><u>MEM:</u></b>	<b><u>MAS:</u></b>
2/27/23 Fire Drill	2/06/23 Fire Drill
2/27/23 Weather Emergency	2/27/23 Weather Emergency

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.161 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

2/15/2023 Work Session, Regular Meeting, Closed

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.162 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<b><u>Conference</u></b>	<b><u>Date</u></b>	<b><u>Approx. Cost</u></b>
J. Russo	School-based SLPs:Lang. Disorders vs. Differences	4/26/23	\$279+mileage
J. Helfricht	NJTESOL/NJBE 2023 Spring Conference	5/23/23	\$390+mileage

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.163 Approval of Theater Week** – “that the Board approve *Theater Week* at MEM for the Spring of 2023, whereas *Better Than Broadway Productions*, under the direction of Michelle Mueller, will work with the students to put on a play, with the cost covered entirely by the MEM PTO.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.164 Approval of Project on School Grounds** – “that the Board approve Dharanish Karthikeyan be allowed to fulfill his *Eagle Scout Project* by building an outdoor classroom and an 8x10 shed behind the large gym at Memorial School. This project is expected to begin late March and be complete by the end of April 2023.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.165 Approval of Field Improvement Project** – “that the Board approve *Safeway Landscaping* and *MYAA volunteers* be allowed to level and revive the 50x70 baseball field behind MAS around mid April 2023.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.166 Approval of Use of Facilities** – “that the Board approve the use of the MAS field by the *MYAA Baseball* for both practices and games. This will be for their Spring season 3/23/23 – 6/30/23.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.167 Approval of Use of Facilities** – “that the Board approve the use of the MAS field by the *MYAA Soccer Program* for both practices and games. This will be for their Spring season 3/23/23 – 6/30/23.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.168 Approval of Use of Facilities** – “that the Board approve the use of the MAS field and bathrooms, by *Cub Scout Pack 1199*, for an overnight camping trip on April 28, 2023.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.169 Approval of Use of Facilities** – “that the Board approve the use of the MAS large gym by the *Bulls Basketball Club*, for basketball practices, 6pm-10pm, from 3/20/23-6/2023.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.170 Approval of Application for Change of Use of Educational Space** – “that the Board approve the Application for Change of Use of Educational Space for the 2022-23 school year. K-3 Special Education Self-Contained Class/Related Services Space to a Preschool Disabled Class.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.171 Approval of Special Services** – “that the Board approve the following Special Services for student **ME (MEM)** for the 2022-2023 school year, as follows:”

**Service:** Psychiatric Evaluation  
**Provider:** Dr. Sameh Rageb, Upper Saddle River, NJ  
**Date:** To be completed by 4/28/23  
**Total:** **\$750.00**

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.172 Approval of Special Services** – “that the Board approve the following Special Services for student **GD (MAS)** for the 2022-2023 school year, as follows:”

**Service:** Augmentative & Alternative Communication Training &Evaluation  
**Provider:** Advancing Opportunities, Inc. Willingboro, NJ  
**Rate:** \$1,400 for evaluation & 4 hrs @ \$200 per hr for staff training  
**Date:** To be completed by 4/28/23  
**Total:** **\$2,200.00**

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.173 Approval of Memorial Playground Project** – “that the Board approve *DK Designs*, to be allowed to build a gaga pit on the MEM playground. They will volunteer their time and expertise to complete this project over Spring recess at no cost to the district.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.130 Approval of Seperation Agreement** – “that the Board the following resolution;

**BE IT RESOLVED** by the Maywood Board of Education (hereinafter referred to as the “Board”) as follows:

The Board hereby approves the request for a leave of absence with pay from January 19, 2023 through June 30, 2023 by an employee whose name is on file in the Superintendent’s office.

The Board hereby approves the resignation of said employee effective on June 30, 2023.

The terms, stipulation and conditions of the Separation Agreement annexed to this Resolution, are hereby adopted, and approved by the Board of Education. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute any documents necessary to effectuate same.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.131 Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2022-2023 school year (*pending clearance paperwork*).”

**Sub-Para/Teacher**

Mark Maier - Sub-Teacher (Cert. w/degree)  
 Adriana Taveras – Sub-Teacher (Cert. w/degree)  
 Caleigh Golabek – Sub-Teacher (Cert.)

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.132 Approval of Additional Payment** – “that the Board approve payment to Michelle Keim for an additional hour each month as an *ABA Home Program Coordinator*, for student **HM (MEM)**, for a total of 2 hours per month, at \$75.00 per hour, 2/1/23 -6/30/23.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.133 Approval of Additional Payment** – “that the Board approve payment to Francia Quintero for 2 additional sessions each week, for a total of 4 sessions per week, for *ABA Home Instruction*, for student **HM (MEM)**, at \$50.00 per session, 2/1/23- 6/30/23.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.134 Amendment to Leave Of Absence** - “that the Board approve the following amendment to Emily Harmon’s return , a teacher at MAS:

<b>DATES:</b>	<b>REASON:</b>
11/14/2022	Due Date
11/7/22 – 11/9/22	Period of disability (pre-birth) with pay & health benefits
11/15/22 – 12/12/22	Period of disability (post-birth) with pay & health benefits
12/13/22 – 3/16/23	FMLA – unpaid leave with health benefits
3/17/23-4/7/23	Unpaid leave of absence
4/10/2023	Anticipated date of return

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.135 Approval of Resignation** - “that the Board accept, with regret, the resignation of Senia Romeo, a special education teacher in MAS, effective June 30, 2023.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.107 Approval of Monthly Bills** - “that the Board approve the check run for *March* in the amount of: \$1,228,227.90.”

Moved by \_\_\_\_\_  
 Secoded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.108 Approval of Cafeteria Bills** - “that the Board approve the check run for *March* in the amount of: \$39,632.79.”

Moved by \_\_\_\_\_  
 Secoded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.109 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

Moved by \_\_\_\_\_  
 Secoded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.110 Approval of Payroll** - “that the Board approve the payroll for *February* as follows:

<u>Fund</u>	
10	998,964.27
20	81,277.74
<b>Total:</b>	<b>\$ 1,080,242.01</b>
Board Share FICA/Medicare	22,876.79
State Share FICA Medicare	55,908.74
Board DCRP	3,784.04
<b>Total Payroll Expense:</b>	<b>1,162,811.58</b>

Moved by \_\_\_\_\_  
 Secoded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.111 Approval of Preliminary Board Secretary’s Report** – “that the Board approve the preliminary Board Secretary Report, as submitted, for February 28, 2023.”

Moved by \_\_\_\_\_  
 Secoded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.112 Approval of Preliminary Treasurer’s Report** – “that the Board approve the preliminary Treasurer of School Monies Report, for February 28, 2023.”

Moved by \_\_\_\_\_  
 Secoded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.113 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **February 28, 2023**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.114 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **February 28, 2023**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.115 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for **February 28, 2023**."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.116 Approval of Maximum Travel Expense** - "that the Board approve the following resolution;

**WHEREAS**, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2023/2024. The maximum travel budget for 2022/2023 is \$15,000, of which \$0 has been spent year to date.

**NOW, THEREFORE, BE IT RESOLVED** that the Maywood Board of Education hereby establishes the School District travel maximum for the 2023/2024 school year at the sum of \$15,000; and

**BE IT FURTHER RESOLVED** that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.117 Acceptance of the ACSERS Grant** - "that the Board accept the *Additional or Compensatory Special Education & Related Services for Students with Disabilities who were 21 (ACSERS)* grant for the 2022-2023 school year;

**BE IT RESOLVED**, that the Board of Education hereby accepts the award amount for reimbursement of costs associated with providing additional or compensatory services to students with disabilities under the provision funded under the American Rescue Plan State Fiscal Recovery Fund."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.118 Approval of the Budget** - "that the Board approve the following resolution;

**BE IT RESOLVED**, that the Maywood Board of Education approve a school district preliminary budget for the FY2023/2024 School Year for submission to the Executive County Superintendent’s Office as follows:

Fund	Budget	Local Tax Levy
General Fund (10)	\$24,336,884	\$20,757,621
Special Revenue Fund (20)	804,098	-
Debt Service Fund (40)	784,150	714,150
<b>Total</b>	<b>\$25,925,132</b>	<b>\$21,471,771</b>

And to advertise said tentative budget in the Our Town Newspaper in accordance with the form required by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED** that the Maywood Board of Education includes an adjustment for increase in health care costs in the amount of \$201,556 in the proposed budget.

**BE IT FURTHER RESOLVED** that the Maywood Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$50,000 for the purpose of Special Education costs. The district intends to complete said purposes by June 2024.

**BE IT FURTHER RESOLVED** that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$25,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

**BE IT FURTHER RESOLVED** that the general fund appropriations include a \$70,000 withdrawal from the Capital Reserve Account to be transferred to the debt service fund for payment of debt.

**BE IT FURTHER RESOLVED**, that a public hearing be held at the Maywood Avenue School, located at 452 Maywood Avenue on May 3, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.119 Approval of Additional Check Run** - “that the Board approve an additional check run for *February* in the amount of: \$5,036.06.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- K. Open to the Public (comments on school related items)
- L. Closed Session
- M. Board Comments
- N. Meeting Adjourned