

Mary W. Jackson STEAM Multilingual Magnet Elementary

Family Handbook 2023-2024



Ms. Veronica Villagrana
Principal

593 W. Woodbury Rd.
Altadena, CA 91101
(626) 396-5700

School Hours

Monday: 7:50 am - 12:35 pm
Tuesday - Friday: 7:50 am - 2:15 pm

Office Hours

7:30 am - 3:45 pm
Office Manager: Aurora Flores
flores.aurora2@pusd.us
Attendance Clerk: Amy Munoz
munoz.amy@pusd.us

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Principal's Welcome Message

Welcome to Jackson!

It is an honor to join this beautiful community of Jackson! I welcome you to the 2023-2024 school year! I hope you all had an amazing summer and that you return energized and ready for another exciting year of learning. If you are new to Jackson, I'd like to welcome you to our school community. The vibrant campus, talented staff, and bright students make this school a place where curiosity and learning abounds.

As a magnet elementary school with a STEAM focus and a Spanish Dual Language Immersion option, Jackson Magnet offers a uniquely blended instructional program. Our Teachers and staff here at Jackson Magnet will support the whole child by empowering students to reach their full potential and strive for academic excellence and exemplary citizenship.

We are also excited to share that this year that we will have a full-time Physical Education Teacher, an Art teacher, and an English Learner Instructional Coach. We will also continue to have our Response to Intervention/Guidance teacher. These positions are intended to support our students who need additional academic support and to help us strengthen our Social Emotional Learning. We know that all our students will benefit from these additional resources.

Finally, I am excited to meet you all. Please take some time to look through our Family Handbook as it includes a lot of important information.

Sincerely,

Veronica Villagrana
Principal

Jackson Magnet Elementary Mission, Vision, and Values Statement

MISSION

Jackson STEM Dual Language Magnet Academy seeks to provide a challenging academic environment where our students develop a love of learning through exploration, problem-solving, critical thinking, collaboration, and discovery. We encourage our students to be innovative thinkers while preparing for an increasingly global future and fostering a community of mutual respect and social responsibility. Jackson's students will develop the knowledge, communication skills, and confidence to become transformational leaders of the 21st century.

VISION

Jackson STEAM Multilingual Magnet Elementary will support the whole child by empowering students to reach their full potential and strive for academic excellence and exemplary citizenship. We will provide an interdisciplinary approach to teaching and learning, inspiring our students to work as a team in developing creative solutions to real-world problems. We will equip our students with the skills to make positive choices, motivating them through engaging, research-based instruction that builds resilience and is relevant to their experiences.

We will welcome parents and members of the community to participate collaboratively with the school staff as we foster a nurturing atmosphere among our diverse population. We will be united in purpose and develop innovative strategies with the potential to make our community a better place

Parent Involvement

Join the PTA in serving our community! Parental and family involvement has proven to be such an important part of a child's education. The PTA plans many great community building and fundraising activities each year. We hope you will help us enrich the Jackson experience for your students by volunteering and helping to raise funds for school supplies, field trips, events, and teaching materials.

We will welcome parents and members of the community to participate collaboratively with the school staff as we foster a nurturing atmosphere among our diverse population.

- Parent Teacher Association (PTA)
- Annual Fund (AF)
- School Site Council (SSC)
- English Language Advisory Council
- African American Parent Council (AAPC)
- Garden Committee

School Year Calendar

Jackson's Calendar for the **2023-2024** school year is listed below. Jackson is an active school with many events, so there is a live [CALENDAR](#) on our website. Please be sure to check it weekly for updates.

Our School

Dual-Language Immersion Program (DLIP) - The Spanish DLIP program is based on a two-way, 90:10, language immersion model. Classrooms are composed of both native English and native Spanish-speaking students who support each other in their development of both languages. The 90:10 model signifies that the Kindergarten curriculum is taught 90% in Spanish and 10% in English. At each subsequent grade level, the amount of instruction in English is increased by 10% so that by fourth grade, students are taught 50% in each language. Our program strives for academic language proficiency in all subject areas.

STEAM - All students benefit from a STEAM program that uses Project Based Learning to integrate multiple subject areas and engage students in a real world, hands-on approach to education. Students will be able to see and understand the synergy of science, technology, engineering, arts, and mathematics while working with others to creatively solve problems.

LIBRARY - Our Jackson librarian, Cybele Garcia Kohel, has a Master's degree in geophysics and is also our Scientist-in-Residence. Mrs. Banerdt leads our Science and Stories lab, creating classes that demonstrate how science can be a vehicle for providing rich language and critical thinking opportunities for students.

MUSIC - Jackson Magnet has two specialty teachers who work together to provide the gift of music to our TK-5th grade students. Instruction is offered in Spanish for K-3rd grade DLIP students and in English for our mainstream students. The TK-2nd grade program is choral in nature while also exposing the students to note values, rhythm, and beat in an enjoyable and natural way. The 3rd grade is a transitional year where students are introduced to musical instruments, such as the ukulele, guitar, and violin. In the 4th and 5th grades, students have the option of choosing from a variety of instruments and participating in ensembles.

ROSE BOWL AQUATICS- Third grade students visit the Rose Bowl Aquatics center to take swim lessons. Swim lessons span three weeks. Students at all ability levels are instructed by expert swim teachers to expand their swimming abilities.

GATE - The Gifted and Talented Education (GATE) program at Jackson supports student needs through targeted differentiation which is defined as the integration of depth, complexity, acceleration and novelty into the core curriculum. GATE teachers regularly participate in professional development to better understand how to meet the individual child's needs, interests and abilities.

Bell Schedule

*this schedule is subject to change due to inclement weather or emergency circumstances

Bell Schedule Outline

2023-2024

Mondays

7:45 Morning Bell 7:50 ~ Instructional Bell

Recess:

8:45-9:00 TK/Kindergarten & K/1 combo
9:00-9:15 1st Grade
9:15-9:30 2nd Grade
9:30-9:45 3rd Grade
9:45-10:00 4th - 5th Grade

Lunch:

10:00-10:45 TK/Kindergarten
10:20-11:05 1st Grade
10:40-11:25 2nd Grade
11:00-11:45 3rd Grade
11:25-12:10 4th - 5th Grade

Dismissal 12:35 p.m.

Tuesday thru Friday

7:45 ~ Morning Bell 7:50 ~ Instructional Bell

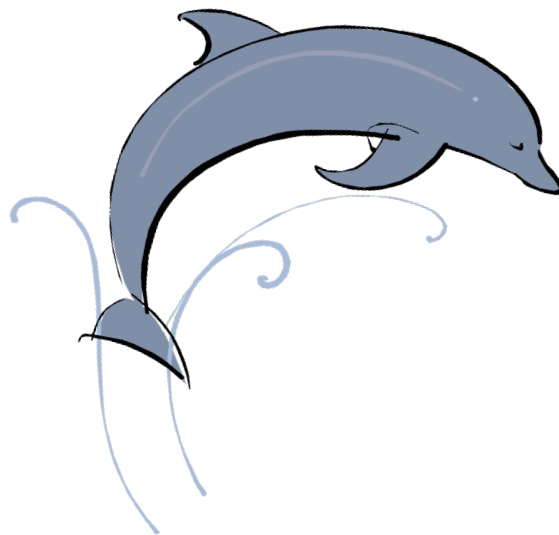
Recess:

9:15-9:30 TK/Kindergarten & K/1 combo
9:30-9:45 1st Grade
9:45-10:00 2nd - 3rd Grade
10:00-10:15 4th - 5th Grade

Lunch:

10:35-11:20 TK/Kindergarten and K/1 combo
10:55- 11:40 1st Grade
11:15 - 12:00 2nd Grade
11:35 - 12:20 3rd Grade
12:05 - 12:50 4th Grade
12:15 - 1:00 5th Grade

Dismissal 2:15 p.m.



Staff Roster

Name	Grade	Room	Email
Ana Paik	Preschool	A100	paik.ana@pusd.us
Elizabeth Holle	Transitional Kinder	K2	holle.elizabeth@pusd.us
Cristina De La O	Kinder (DLIP)	K3	delao.cristina@pusd.us
Melissa Ruiz	Kinder (DLIP)	B103	ruiz.melissa@pusd.us
Corrine Parker	Kinder	B110	parker.corrine@pusd.us
Diana Suarez	Kinder (DLIP)	B101	suarez.diana@pusd.us
Janneke Briggs	1st Grade	B207	verhoeven.janneke@pusd.us
Caroline Ghazarossian	1st Grade	B111	ghazarossian.carolin@pusd.us
Ashley Nava	1st Grade (DLIP)	B105	nava.ashley@pusd.us
Geraldine Sava	1st Grade (DLIP)	B104	sava.geraldine@pusd.us
Julie Silk	1st Grade (DLIP)	C102	silk.julie@pusd.us
Olivia Cardenas	2nd Grade (DLIP)	B208	cardenas.olivia@pusd.us
Rocio Iida	2nd Grade (DLIP)	B202	iida.rocio@pusd.us
Jacqueline Lopez	2nd Grade (DLIP)	B201	lopez.jacqueline@pusd.us
Whitney Reese	2nd Grade	B206	reese.whitney@pusd.us
Salvador Reyes	2nd Grade	F201	reyesvelasco.salvado@pusd.us
Eduardo Chenu	3rd Grade (DLIP)	G101	chenu.eduardo@pusd.us
Jennifer Fernandez	3rd Grade (DLIP)	G106	fernandez.jennifer@pusd.us
Sabrina Grimes	3rd Grade	G102	grimes.sabrina@pusd.us
Elaine Serna	3rd Grade (DLIP)	B203	serna.elaine@pusd.us
Jocelyn Strickland	3rd Grade	F103	strickland.jocelyn@pusd.us
Alejandra Jimenez	4th Grade (DLIP)	F109	jimenez.alejandra@pusd.us
Shanon Smith	4th Grade	F104	smith.shanon@pusd.us
Nadia Zendejas	4th Grade (DLIP)	G105	zendejas.nadia@pusd.us

Elianna Campos	5th Grade (DLIP)	F203	campos.elianna@pusd.us
Linda Keavy	5th Grade	F204	keavy.linda@pusd.us
Maureen Noble	5th Grade (DLIP)	F209	noble.maureen@pusd.us
John Newell	Teacher: Science	F101	newell.john@pusd.us
Andrew Medina	Teacher: Music	G107	medina.andrew@pusd.us
Isaac Dye	Teacher: Music	G107	dye.isaac@pusd.us
Christian Reynaga	Teacher: Art	G104	reynaga.christian@pusd.us
Taiya Long	Teacher: Garden	C101	Taeya@gardenschoolfoundation.org
John Yang	RSP Teacher	G103	yang.john@pusd.us
SUPPORT STAFF			
Veronica Villagrana	Principal	Office	villagrana.veronica@pusd.us
Sandra Banuelos	Instructional Coach/ DLIP TOSA	Office	banuelos.sandra@pusd.us
Debbie Ayala	Intervention Teacher	Auditorium	ayala.debbie@pusd.us
Merle Bugarin	EL Coach	G104	bugarin.merle@pusd.us
Aurora Flores	Office Manager	Office	flores.aurora2@pusd.us
Amy Munoz	Clerk Typist	Office	munoz.amy@pusd.us
Courtney Bonifacini	Community Assistant	Office	bonifacini.courtney@pusd.us
Zayda Valladares	School Nurse	Health Office	valladares.zayda@pusd.us
Joselin Machado	Health Clerk	Health Office	machado.joselin@pusd.us
Deanna Gilman	Speech Therapist	G103	gilman.deanna@pusd.us
Dr. Kiana Jannesari	Psychologist	A116	jannesari.kiana@pusd.us
Keily Molina	Pacific Clinics Counseling	A118	Keily.Molina@pacificclinics.org
Erica Nellessen	Clinical Social Worker	Auditorium	nellessen.eric@pusd.us
Sara Dave	RTI Wellness	Health	dave.sara@pusd.us

	Coach	Office	
Maria Hernandez	Behavior Aide	Health Office	hernandez.maria2@pusd.us
Larry Snyder	Recreation Aide	Field	snyderii.larry@pusd.us
Cybele Garcia Kohel	Library Coordinator	Library	garcia.cybele@pusd.us
Gina Gallegos	Cafeteria Manager	Cafeteria	gallegos.gina@pusd.us
Jada Brown	Head Custodian	Custodial Office	brown.jada@pusd.us
Abel Cisneros	Night Custodian	Custodial Office	cisneros.abel@pusd.us
Brent Campbell	Night Custodian	Custodial Office	campbell.brent@pusd.us
Esbeida Cardenas	Noon Aide	Field	cardenas.esbeida@pusd.us
Pamela Ibarra	Noon Aide	Field	ibarra.pamela@pusd.us
Ashley Molina	Noon Aide	Field	52910ani@gmail.com
Lupe Vargas	Noon Aide	Field	lupevargas333@yahoo.com

Attendance

Absence from school regardless of the reason limits your child's educational opportunities and can negatively affect his/ her grades and academic achievement.

Notification of Absences: If your child is absent please call (626)396-5700 or provide a written excuse from home when returning to school by emailing Amy Munoz. Excused absences include; illness, quarantine, doctor's appointment, attending a funeral, religious holiday/ exercises, and others per EC 46014 and 48205. Per EC 48260, EC 48261, & EC 48263 a student is considered truant after three tardies of more than 30 minutes each time or after three absences without valid excuses.

Extended Absence: If you know that your child will be absent for 3 or more consecutive days, please contact the office so we can arrange an Independent Study Agreement.

Tardies: Students arriving after **7:50 a.m** are tardy. Each tardy means valuable instructional time is lost. If your child is tardy he or she should report to the office for a tardy slip.

Cell Phone and Electronic Device Usage

Pasadena Unified School District has an acceptable usage policy (at the end of this handbook). The Jackson usage policy for students is as follows: **no cell phones** or electronic devices, including smart watches, with the exception of PUSD Chromebooks or medically approved devices, are to be used on campus during school hours. If teachers plan on using other devices for classroom projects, you will be notified. Students caught using unauthorized devices on campus will have their device taken away and the device will only be returned to a guardian/parent at the conclusion of the school day.

Dress Code

Jackson Magnet Elementary has a dress code. The Jackson Magnet dress code is simple: We expect students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction that would interfere with the educational Process. Shoes: Students are expected to wear shoes that have back straps. Backless shoes and sandals are not acceptable.

Grades and Report Cards

Pasadena Unified School District has developed a grade reporting system that aligns percentages with letter grades for 3rd-5th and progress grades for grades K-2nd. Report cards will be available at the trimester reporting periods through the Parent Portal. Please sign up for a Parent Portal account, in the main office, to keep track of your student's attendance and grades.

Homework Policy

Pasadena Unified School District has developed a homework policy and guidelines based on evidenced-based research, the purpose of homework is:

- To practice skills or reinforce knowledge that has been learned in the classroom in order to help students master specific skills
- To reflect on what was learned in the classroom
- To be used as a way for students to prepare for future classroom activities
- To transfer knowledge and extend skills learned in one context or subject area to another situation

Grade Level Homework Guidelines

Kindergarten: 10 minutes + 15 minutes of reading

1st and 2nd Grades: 20 minutes + 15 minutes of reading

3rd Grade: 30 minutes + 20 minutes of reading

4th-5th Grades: 40 minutes + 20 minutes of reading

School Rules, Policies & Positive Discipline Plan

School Discipline Philosophy- The goal of Jackson Magnet is to maintain a safe school environment, which promotes academic achievement and feelings of safety, respectfulness, and responsibility and resilience. At all times, Jackson students are expected to exhibit the four “BE’s” : Be respectful, BE responsible, BE safe and BE resilient.

Rewards for appropriate behavior may include being recognized as a role model for other students, earning positions of responsibility and leadership, and earning Dolphin dollars. Students earn Dolphin Dollars that are used in a weekly raffle. Ms. Nellessen, our clinical social worker, announces winners and distributes prizes. Teachers have other incentives in class. Please ask your child’s teacher about incentives.

Consequences

Consequences for misbehavior may include a verbal warning, loss of special classroom privileges, a student/ parent/teacher conference; referral to the Behavior Assistant, referral to the RTI Teacher, referral to the Principal, and/or suspension from school.

Awards Assemblies

Please refer to the parent calendar for dates and times. The calendar can be found on our website [CALENDAR](#) .

School Communication

Jackson Journal eBlast. Every Sunday our school Principal will send a weekly **SMORE** full of important information.

Sunday Text Messaging: Each Sunday you will receive a S’more link text from Mrs. Villagrana informing you of the upcoming events for the week.

Calendar: You can also access school events at www.pusd.us/jackson

Website

Our website contains a variety of information about the school and its policies as well as a calendar of events that updates on a regular basis: www.pusd.us/jackson

Parent Portal

The Parent Portal is a great way to monitor your child’s attendance, report cards, update your information, and much more. You only have to sign-up one time while your child is in PUSD. See instructions in English and Spanish [HERE](#).

Room Parents

Each classroom has a room parent who plays an important communication and coordination role between families and the teacher. If you would like to serve as a room parent, please contact the PTA.

Peach Jar: On our website, you can sign up to receive digital flyers through the “Peach Jar” link. Electronic versions of flyers are posted under the “Peach Jar” tab on the website.

School Supplies

Each grade level has different supply needs. Be on the lookout for ways to support your child’s classroom teacher by donating requested supplies directly to the classroom throughout the school year.

Breakfast/Snack/Lunch/Cafeteria

There is no charge for meals and there is no meal application from the Food & Nutrition Services Department that needs to be filled out. However, please do fill out the alternative income form that is available during registration at schools.

Cafeteria Breakfast: Breakfast is available daily starting at 7:30 and students must eat their food in the cafeteria.

Snack: Snack time is available to students during 1st recess. Parents are encouraged to send a light snack with their students each morning. Students will have the opportunity to eat their snack at the Pergola before playing.

Cafeteria Lunch: Lunch is available to students during their lunchtime. Students have multiple lunch options including vegetarian, dairy-free, and gluten-free (make sure to indicate on your application). Sack lunches are provided for students who eat in the cafeteria on days when they are attending a field trip.

Lunch from Home: Lunch is served to all students in the cafeteria. Students are allowed to bring lunch from home. Please keep in mind that Jackson Magnet has many peanut-free classrooms. Do not send snacks with peanuts to school for your child if he or she is in a peanut-free class. We have an increasing number of students with peanut allergies, and we must ensure their safety.

Water bottle refill station: We have a water bottle refill station! Parents please put the name of your child on their refillable water bottle.

Water: We ask that each student bring their own refillable water bottle marked with their name and teacher's name. It is important that our students stay well hydrated.

Procedures Involving Celebrations and Food

Please remember that we are committed to following the PUSD Student Wellness Policy. A limit of two class parties involving food will be allowable within the school year.

Celebrations involving games and other activities will be held at the discretion of the classroom teachers. In order to ensure smooth operations at school and foster an environment of focused learning, Teachers will recognize students' birthdays according to their individual class procedures.

Arrival

Morning Drop-Off Procedures

Our morning drop-off zones will be located as follows:

- **Grades 2-5:** by the field on Casitas Avenue.
- **TK-2** in front of the school on Woodbury Road.
- **TK-K and K/1 combo** Parents please be prepared to park around the neighborhood and walk your child to their classroom.

Please NO Parking on Woodbury Road.

- To enter the Casitas arrival zone, traffic will travel north.
- Enter the driveway through the southern gate (right turn only) and continue north to where a staff member will be on duty beginning at 7:15 a.m.
- Do not make a left turn from Casitas while traveling south to enter the drop-off zone.
- Children will be able to quickly and safely exit their parents' cars and walk onto the playground.

Drop-off/pick-up zone for TK, kindergarten, K/1 combo, and first-grade students on Woodbury Road.

- Drive south on Spaulding and turn right on Woodbury where your children can enter our campus.
- If parents of TK-1st grade would like to escort their children on campus, please park on any of the residential streets.
- **Please DO NOT part on Woodbury.**

Dismissal/Pick up

Mirroring the morning routines, we will offer two dismissal zones at the end of the school day, Casitas Avenue (students in 2-5) and Woodbury Road (TK -1st and siblings).

Parents if you have a TK, Kinder or 1st grader with older siblings please have older siblings come meet their younger siblings in the front of the school.

Casitas Avenue (2nd-5th)

- Parents drive through the southern gate of the turnaround zone (right turn only from Casitas)
- Staff member will greet and ask for the names of your children.
- Please continue to follow the flow of traffic and drive forward.
- Students will exit through the gate by the portable classrooms and use the walkway to approach the waiting vehicle.
- **Mondays we dismiss at 12:35 pm.**
- **Tuesdays through Fridays we dismiss at 2:15 pm.**

Please communicate with your children each morning regarding school dismissal expectations for your family so that they will be ready at the end of the day to meet you at the “car line.”

- The afternoon pick-up procedures will be available from **12:35-1:05** on Mondays, and **2:15** until 2:45 p.m. on Tuesdays -Fridays. It is not necessary to arrive early, and sometimes doing so creates the conditions for a longer waiting period.

Pick up for Preschool, TK, Kindergarten, K/1 combo and First Grade students

On Woodbury Road -No parking on Woodbury Rd.

Preschool, TK, kindergarten, K/1 combo and first grade students will await their parents on the Woodbury pick-up zone while supervised by their teachers.

Parents please tell your 2nd-5th grade child to come meet their younger sibling in the front and stand in line with their sibling.

Please arrive early enough to ensure prompt dismissal, but do not pull your children from their classes before 2:15 p.m. Please be prepared to use the pick-up/drop-off zones on Casitas (grades 2-5) or Woodbury (preschool, TK, kindergarten, K/1 combo, and first grade) when picking up your children after school!

Parking/Crosswalks/Staff Parking Lot

Families choosing to walk their child into the school are asked to be respectful of our neighbors and follow posted signs when parking their car. Parents and students must use marked crosswalks when crossing the street for safety purposes. The staff parking lot is for Jackson staff members only. There is NO student drop off in the Staff parking lot. In addition

to parking off campus, parents and children may use the walkways or sidewalks, however, they may not walk through the staff parking lot when arriving or leaving campus for the safety of all involved. Please make sure that you do not block our neighbors' driveways on any of the adjacent streets when parking your car. It is important, as a school, that we respect the families whose homes surround our campus.

Safety

Monthly emergency drills are held on campus. Classroom doors will remain locked during school hours. Once the bell has rung, all students and parents entering the school must do so through the main entrance and check in at the main office.

Visitors on Campus

All visitors must sign in at the main office when they arrive and sign out when they leave. This policy is for the safety of students, visitors, and staff. The school needs to know who is on campus at all times. All visitors must wear a badge while on school grounds. This badge lets the other adults on campus know that you have signed in. If you'd like to visit your child's classroom, please arrange the visit 24 hours in advance with the classroom teacher.

Volunteering/Volunteer Orientation

Our wonderful community assistant Ms. Courtney Bonifacini will assist you with volunteer paperwork. If you are interested in volunteering please contact her at bonifacini.courtney@pusd.us or call the office.

Each classroom will have a room parent who will act as a liaison between the classroom families, the school, and the PTA. This room parent will put together a class roster and send out emails about school-wide or classroom specific information. In order to volunteer with students at school, you need to receive a volunteer badge from the school district by attending a Volunteer Orientation Meeting. Be on the lookout for more information on Volunteer Orientation dates to get your volunteer badge once school starts. Once you have received your volunteer badge, you must sign-in in the office prior to heading to the classroom and remember to sign-out when leaving campus.

School Leadership/Parent Groups

Annual Fund (AF): Annual Fund is a parent volunteer group that helps to raise money to support the school's Single Plan for Student Achievement (SPSA).

Parent Teacher Association (PTA): The Mary W. Jackson PTA is an elected parent led volunteer group and teacher association that coordinates fundraisers to support education,

health, safety, arts & advocacy. Throughout the year the PTA provides support for the teachers and staff and funds additional educational, heritage and community building events and.

If you would like to show your support, please become a member.

<https://jointotem.com/ca/altadena/jackson-elementary-pta>

English Learner Advisory Committee (ELAC): Parents participate in the English Learner Advisory Committee to address issues specifically related to English Learners. The committee typically reviews EL data and programs and advises the principal, school staff, and SSC on programs and services for English Learners to assure the needs of EL students are being met.

School Site Council (SSC): SSC is an elected group of staff and parents who work to develop and maintain the Single Plan for School Achievement (SPSA) and the Budget to support the school needs according to the SPSA. Meeting date to be determined.

African American Advisory Committee : AAPC is a coalition of collaborative parents, students, schools, and communities. The AAPC respects and embraces the diverse cultures of our communities, facilitates educational equity and improvements in academic outcomes, values varied forms of parent involvement to foster the healthy development of all students, and provides tools and skills necessary for families to access information to purposefully participate in a rapidly changing world.

Fundraising Opportunities

Jackson holds several fundraisers throughout the year to support staffing and programs on campus. Please be sure to check our calendar for dates and look out for the weekly Jackson Journal eBlast.

Please call the office or email for more information.

Special Programs

GATE: The Pasadena Unified School District offers a Gifted and Talented Education (GATE) Program for eligible students in grades 3 - 12. The GATE program is designed to meet the unique needs of gifted and talented students and to maximize their academic and social development. Classroom instruction begins with the grade level core curriculum and is differentiated based upon student need and ability ensuring positive motivation and the intellectual growth of gifted students.

History Day: 4th and 5th-grade students have the option of entering their History Day project, which all students complete, for consideration in History Day LA. Students whose projects are selected will work with teachers to prepare their project for our county competition in the Spring.

Innovation Club: 3-5 grade GATE students and other interested students are invited to attend Innovation Club that is run by classroom teachers. The curriculum uses Curiosity Machine's online curriculum to learn about a variety of topics and then to work on hands-on design projects. More information will be released in the Winter.

Music: Jackson Magnet has two specialty teachers who work together to provide the gift of music to our TK-5th grade students. Schedule to be determined.

Math Field Day: 4th and 5th-grade students may choose to participate in Jackson's Math Field Day Team. Teachers also make recommendations for students to participate. Students can participate in MFD Tutoring. Parent volunteers will be needed to coach teams. Students will then participate in our district Math Field Day competition held on a Saturday in the Spring. Notices will be sent home as MFD approaches.

Student Council: Students in grade four and five have an opportunity to participate in a schoolwide Student Council. These students are elected by their peers after a short campaign process. The Student Council plans events for the school, working with a faculty advisor.

On Campus After School Care Options

After School: Families in need of after-school child care can choose from two options, **Pasadena LEARNs** and **"After School Adventures" (Pasadena Parks and Recreation)**, both housed at Jackson until 6:00 p.m.

LEARNs students who qualify for free or reduced lunch will be enrolled in the grant-funded program. Students in the grant program are expected to attend Monday-Friday until 5:45 p.m.

The fee-based program option, with less stringent attendance policies, will be offered to families who do not qualify for free/reduced lunch once the grant program is full. For more information, contact the LEARNs office via telephone at (626) 396-3614 or email at: pasadenalearns@pusd.us. You may access applications for the Fall of 2023 at: LEARNs After School / Department Home. Click on our school name on the web page to access Jackson's application. Please click on the link for [LEARNs Application](#).

Registration is currently available for the Pasadena Parks and Recreation After-School Adventures Program held at Jackson. To apply online, go to: Before and After School Adventures Program - Parks, Recreation and Community Services, click on the button

labeled “Register Online Now,” and select #57, “After School Programs” from the list provided. For more information, please call (626) 744-6500.

Forms to Be Acknowledged via Parent Portal

Behavior/Academic Compact Agreement*

(digitally acknowledge receipt and understanding on Parent Portal)

Signed Receipt of Parent Handbook*

(digitally acknowledge receipt and understanding on Parent Portal)

FORMS to be signed and returned to school

[Emergency Information Form](#)

(return digitally to flores.aurora2@pusd.us or print and bring to the office)

[School Walking Field Trips and Excursions](#)

(return digitally to flores.aurora2@pusd.us or print and bring to the office)



PASADENA UNIFIED SCHOOL DISTRICT
Mary W. Jackson STEAM Multilingual Magnet Elementary
SCHOOL COMPACT
2023-2024

As the principal of Mary W. Jackson STEAM Multilingual Magnet, I will:

- Make decisions that are driven by what is best for students;
- Act with integrity and respect in my interactions with students, parents, and staff;
- Make information regarding the school easily accessible and encourage diverse input and differing opinions about issues related to Jackson Magnet's Single Plan of Student Achievement;
- Encourage the participation of parents and the community in all aspects of Jackson Magnet;
- Maintain a safe school environment; and
- Provide high-quality services for students, using Jackson Magnet's resources prudently, efficiently and equitably.

Veronica Villagrana
Principal's Signature

7-14-2023
Date

Staff

As a Pasadena Unified School District teacher/administrator I will:

- Teach classes through interesting and challenging lessons that promote student achievement, engagement and mastery of grade level standards.
- Endeavor to motivate my students to learn.
- Have high expectations and help every child to develop a love of learning.
- Communicate regularly with families about student progress.
- Encourage parent involvement in school activities.
- Enforce rules equitably and provide a safe, orderly and caring learning environment.
- Provide meaningful, daily homework assignments to reinforce and extend learning.
- Participate in professional development opportunities that improve teaching and learning.
- Support the formation of partnerships with families and the community.
- Participate in collaborative decision making with other school staff and families for the benefit of students.
- Respect the school, students, staff and families.

Teacher Signature/Date Principal Signature/Date Superintendent Signature/Date

Student

I agree to carry out the following responsibilities:

- Come to school ready to learn, work hard and engage in my own learning.
- Bring necessary materials, completed assignments and homework.
- Know and follow school and class rules.
- Communicate regularly with my parents and teachers about school experiences so that they can help me to be successful in school.
- Limit my TV watching, screen time and playing of video games and instead study, read, or engage in enrichment activities after school.
- Work in partnership with school staff to keep our campus clean.
- Respect the school, classmates, staff and families.

Student Signature/Date Grade

Family/Parent

I agree to carry out the following responsibilities:

- Provide a quiet time and place for homework and monitor TV viewing and screen time.
- Read to my child and/or encourage my child to read every day.
- Ensure that my child attends school every day, arrives on time, gets adequate sleep, regular medical attention and proper nutrition.
- Regularly monitor my child's progress in school.
- Support the school's discipline and dress codes.
- Participate at school in activities such as school decision making, volunteering and/or attending parent-teacher conferences, Open House and Back to School Night.
- Communicate the importance of education and learning to my child.
- Respect the school, staff and families.

Parent Signature/Date

Mary W. Jackson STEAM Multilingual Magnet Elementary

EMERGENCY INFORMATION

Student Last Name: _____ Student First Name: _____

Date of Birth: _____ Gender: _____ Age: _____ Grade: _____

Teacher: _____

Personal Contact Info:

(1) Parent/ Guardian Name: _____

Home Address: _____

Home Telephone # _____ Cell # _____

Email Address: _____

(2) Parent/ Guardian Name: _____

Home Address: _____

Home Telephone # _____ Cell # _____

Email Address: _____

Please list the names of the individuals authorized to pick-up your child in case of an emergency/ disaster.

Emergency Contact Info:

(1) Name _____ Relationship _____

Home Telephone # _____ Cell # _____

(2) Name _____ Relationship _____

Home Telephone # _____ Cell # _____

(3) Name _____ Relationship _____

Home Telephone # _____ Cell # _____

(4) Name _____ Relationship _____

Home Telephone # _____ Cell # _____

Medical Contact Info:

Doctor Name _____ Phone # _____

I have voluntarily provided the above contact information and authorize Jackson Magnet Elementary School staff to contact any of the above on my behalf in the event of an emergency.

Parent Signature _____ **Date:** _____

*If filled out electronically, typed name represents parent signature

PASADENA UNIFIED SCHOOL DISTRICT PARENTAL PERMISSION AND RELEASE FORM
SCHOOL WALKING FIELD TRIPS AND/OR EXCURSIONS

PLEASE NOTE: California State Education Code, Section 35330 in part provides: All persons making the field trip or excursion shall be deemed to have waived all claims against the district, a charter school, or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents or guardians of pupils taking out-of-state field trips or excursions shall sign a statement waiving all claims. It is acknowledged that participation in the field trip is completely voluntary. There is no consequence if you choose not to have your child participate.

PARENTAL PERMISSION: Permission to participate in a school walking field or excursion any time during the school year is given as follows, by the parent/guardian:

My child, _____ whose school of attendance is **Mary W. Jackson STEAM Multilingual Magnet** has my permission to participate in a school walking field trip or excursion any time during the school year. This parental permission is for the period of **AUGUST 14, 2023** through **MAY 31, 2024**.

Signature of Parent/Guardian

Date

*If filled out electronically, typed name represents parent signature

___ Please check here if instructions for special medical treatment for the student are on file in the school.

MEDICAL AUTHORIZATION

Should it be necessary for my child to have medical treatment while participating in this trip, I hereby give the Pasadena Unified School District personnel permission to use their judgment in obtaining medical service for the child and I give permission to the physician selected by the Pasadena Unified School District personnel to render medical treatment deemed necessary and appropriate by the physician. I understand that the Pasadena Unified School District has no insurance covering such medical or hospital costs incurred for my child and, therefore, any cost incurred for such treatment shall be my sole responsibility.

School Mary W. Jackson STEAM Multilingual Magnet

Date _____

Student Name _____ Emergency Telephone No. (____) _____ - _____

Address _____

Print Parent Name _____

Parent Signature _____

*If filled out electronically, typed name represents parent signature