Meeting Summary

Project Name:	Summit Charter Middle School - Career and Technical Education Addition
Project No.:	24-0008
Subject:	CTE Addition
Location:	Summit Charter Middle School
Meeting Date:	March 18, 2024
Meeting Number:	DAT 01
Issue Date:	March 25, 2024
From:	Brian Rogers
Attendees:	Adam Galvin, Gene Temanson, Design Advisory Team
Copy To:	Nadine Abell

Summary

1. Introductions
2. Sustainability
    a. Green Building Guiding Principles
    2023 Green Building Guiding Principles - Google Docs
3. Project Parameters – what we know
    a. Overview of DAT role and process
    b. Communication expectations
    c. BVSD CTE master plan
    Career and Technical Education - Boulder Valley School District (bvsd.org)
    d. Proposed CTE programs/spaces at Summit
        - An Innovation & Prototyping Lab for building and creation connected to a safe outside learning lab
        - A STEM Classroom for learning and design connected to the Innovation & Prototyping Lab
        - A Culinary Classroom equipped for cooking and capable of accommodating other electives
        - An Innovation Commons area
        - Outdoor labs and learning spaces Activity Highest Hopes
    e. Project budget - $3.8 million (4,200 GSF addition)
    f. Reviewed Preliminary Schedule (includes four DAT meetings)
        - Outline design and construciton phases (SD, DD, CD, CA)
            1. Design through end of 2024
            2. Construciton start/end in 2025
    g. CM/GC Partner to be selected; RFP walk-through March 19th, 2024
    h. Co-Creative Mindset, Design with Not for
        - Review ground rules for DAT meetings
            1. Relax, allow, participate, creativity is risky, don't worry
4. Activity – Highest Hopes
    a. Individuals shared their highest hopes for the project
5. Tours debrief- review images and impressions from tours at:
    a. DCSD Legacy Campus
    b. Little EPIC Campus
    c. Adams 12 Washington Square
6. Brief history of Summit projects 2003 to 2023
    a. Majestic Heights was originally built as an elementary school
    b. Original Master Plan circa 2005
    c. First Phase of work 2006 (media center, science, and art)
    d. Second Phase of work 2008 (gymnasium addition)
    e. Third Phase of work 2016 (extensive renovation, Heart, Music, Performance Hall)

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f. LS#29 renovation (2017); LS#12 renovation (2023)

7. Design Offering
    a. Outline existing building/site conditions/considerations
        - Existing detention pond
        - Connection to existing building
        - Fire truck access/turn around
        - Exisitng storage sheds
        - Exisitng parking
    b. Initial plan diagram
        - Innovation & Prototyping Lab (900-1,200 sf)
        - STEM Classroom (750-900 sf)
        - Culinary Classroom (750-900 sf)
        - Innovation Commons (~ 1,000 sf)
        - Support Spaces
            1. Mech/elec
            2. Restrooms
            3. Storage
    c. Discussed some renovation of exisitng changing rooms may provide needed spaces for mechanical, toilets, and storage, while allowing for the commons to be more open with greater opportunity for educational use (ILO circulation alone)
        - Roughly 1,000 sf of renovation may be leveraged; this would reduce the total number of new addition square feet…given the budget remains fixed.
8. Activity Rapid prototyping
    a. Small groups work to establish initial project direction regarding each space: specifically, the quality and feel, thoughts regarding equipment needs, as well as storage.
    b. The following outlines the base set of provocations for the groups
        - How does the space feel?
        - What kind of equipment does each space need?
        - What storage is needed?
        - Outdoor access or workspace?
        - What adjacencies are needed?
        - What spaces need to flex? And how?
        - What activities do these spaces need to support?
        - What is essential for learning or teaching in these spaces?
9. Next steps
    a. DAT 02 meeting scheduled for April 9, 2024: 6:00 pm
    b. DAT 03 meeting scheduled for June 3, 2024: 6:00 pm

Action Items

Cuningham to assimilate the guidance from the rapid prototyping exercise
revise initial layout and begin to develop character of the addition to be presented at DAT 02

The foregoing is believed by the author to be an accurate and materially complete reflection of the discussions described. Requests for any corrections or additions to this document should be forwarded to the author within five business days. Thereafter, this document shall be deemed the official record of the discussions described herein.