

**Red Hook Central School
Red Hook School Support Staff Association**

Leave Request for Article XXV - Vacation

Name: _____ **Date:** _____

I am requesting vacation leave use of _____ day(s) for the following date(s):

Submitted to : _____

Request: _____ **Approved** _____ **Denied**

If denied, explanation: _____

Date: _____

Signature

(Denial may only be made by Superintendent or Business Official)