



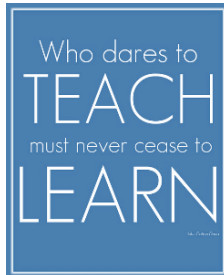
The Staff Development Center

500 North Street, White Plains, New York 10605 Tel: 914-422-2438 Fax: 914-422-2160

Staff Development Team (Policy Board)

Thursday, October 26, 2023

8:00 – 3:00 pm



Agenda Item	Planned Format/Outcome	Discussion Lead	Allotted Time
Opening/Welcome/Introduction of New PB Members	Call to Open Meeting, Group Greeting,	Rhoda	3 minutes
Approval of September Minutes	Motion, Second, Vote	All	7 minutes
Budget Update	Explanation/Overview	Monica	10 minutes
Course Updates & Evaluations	Information Sharing	Annie	15 minutes
Course & Workshop Proposals	Discussion, Motion, Second, Vote	All	60 minutes
By-Law Update	Explanation, Motion, Second, Vote	All	5 minutes
5-minute Break			
Fall Focus Update	Information Sharing	Annie	10 minutes
Prep for Discussion	Discussion	All	5 minutes
Discussion with Liz Napp	Discussion (Possible Motion/Votes)	All	30 minutes
Professional Learning	All	Rocco Varuolo	60 minutes
30-minute Lunch			
New Course Evaluation	Information Sharing/ Discussion	Lauren	45 minutes
Data Analysis	Information Sharing	Lauren	45 minutes
5-minute Break			
Book Study Discussion	Information/Discussion	Annie	25 minutes
Mentor Training Update	Informational	Colleen Torres	30 minutes
New Budget Update	Information Sharing	Monica	10 minutes

Thank you to all our Policy Board Members!

“Coming together is the beginning. Keeping together is progress. Working together is success.” Edward Everett Hale

(Part II)/Projected Spending			
Request for Proposals *(Possible template for email to colleagues)	Discussion	All	15 minutes
Closing	Motion, Second, Vote to Adjourn	Rhoda	5 minute

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Staff Development Center

Policy Board Meeting Minutes: Thursday, September 21, 2023
3:45- 5:15 pm @ SDC Conference Room

Board Members:

Teachers Present: Rhoda Havis, Donna Martuge, Melanie Bradish, Jeannette Castilla, Toni Marie Amato, Amber Fidel, Lauren Casalino, Brooke Kunze, Rachel Miller, Steven Chetcuti, Chad Allen, Amy Estersohn, Ray Drach

Others Present: Monica Alvarez, Humberto Sebastiani, Kathy Barpoulis, Jerusha Beckerman

Absent: Leroy Dixon, Mayra Castillo, Dr. Debbie Hand, Paula Santa-Donato

Others Present (non-voting): Lauren Crowley and Annie Hovis-Williams (Co-Directors)

Quorum present: Yes

Rhoda called the meeting to order at 3:51 pm
It was determined we have a quorum present.

Rhoda welcomed everyone to the new school year. New members Brooke, Humberto, and Ray were welcomed by the Board, and each member gave a brief introduction.

Review of June Meeting Minutes

No discussion was needed, or changes made to the minutes.

Motion to (M. Bradish): accept the June Meeting Minutes.

Moved & 2nd motion – C. Allen

Opposed: None

Abstained: B. Kunze, H. Sebastiani , R. Drach , L. Casalino

All Approved- Motion carried

Budget Update

A short budget overview was presented to the Policy Board to review our up-to-date spending and progress. Monica gave the Board an overview of the FS-10 for the 23-24 grant year, and as of the end of summer courses and workshops, we had approximately \$29,000 remaining in our grant. She then gave a breakdown of the courses we are currently posting in Frontline for the Fall, and after those expenditures, we will have \$21,155. This is an approximate balance, as we did not include stipends for participants, and cannot project those accurately until the courses have begun with accurate enrollees.

Course Updates and Evaluations

Annie shared a presentation to share evaluation data from our summer courses and workshops. Positive Discipline: Connection Before Correction was offered again and was again praised as bringing needed relationship-building strategies to participants which could be applied with their students. This course met a focus uncovered by our needs assessment, which indicated a need for SEL strategies for our teachers. Another course we offered was Inquiry Based Learning. Participants reported that the use of the QFT (question, formulate, think) strategies they learned in this course were applicable in many content areas. Newcomer Student Support and Strategies was also well received, with feedback that the strategies they learned for their ENL students would also benefit all students. Another course, Woodworking 101, involved learners in a creative experience and participants remarked that they valued gaining the perspective of the learner in this course. The impact on participants' practice was broad: perseverance, patience, modeling, executive functioning, project-based approach and embedded assessment practices. Another course, SPARK Learning Through Digital Projects, was rated "excellent" and shared digital tools, project design ideas and strategies using district-supported programs.

Course and Workshop Proposals

The following course proposals were reviewed and some were approved to run in the 2023-2024 grant year:

Hip Hop & STEAM: Manny Faces

Lauren gave an overview of this 4-hour in-person workshop offering strategies for engaging students. After reviewing this proposal, the Board decided to return it for revisions asking for more specific strategies to incorporate STEAM through the content in the proposal, specific grade levels and targeted subjects. One of the resources listed in the proposals, a book called *STEM, STEAM, MAKE, Dream* by C. Emdin, was enthusiastically supported by K. Barpoulis, our Coordinator of Mathematics as well as J. Beckerman, our Higher Education representative. We look forward to hearing back from the facilitator with more actionable strategies.

Writing Revolution (K-2)

This course will slightly adjust the content from the current course being offered, which is geared toward teachers of grades 3-12. According to A. Fidel, a lower elementary teacher, there is a need for this targeted approach for the lower grades. Since the content is not significantly different, this course will be offered to only those who did not take the 3-12 course, and there will not be a course development stipend provided.

Motion to (A. Fidel): Approve and fund The Writing Revolution K-2 (15-hour course).

Moved & 2nd motion – M. Bradish

Opposed: None

Abstained: None

All Approved- Motion carried

Motion to (R. Miller) Approve funding for Bringing the IEP to Life K-12 (15-hour course)

Moved & 2nd motion – S. Chetcuti

Opposed: None

Abstained:

All Approved- Motion carried

Motion to (J. Beckerman) Approve funding for new course Science 21 Learning Circle: Centering Students through Collegial Study (K-5) (15-hour course)

Moved & 2nd motion – J. Castillo

Opposed: None

Abstained: None

All Approved- Motion carried

Motion to (L. Casalino) Approve funding for Emergent Bilingual (K-12) (15-hour course).

Moved & 2nd motion – T. Amato

Opposed: None

Abstained: None

All Approved- Motion carried

Motion to (A. Fidel) Approve new course Emergent Bilingual II (K-12) (30-hour course) With clarification regarding field hours and how to log them

Moved & 2nd motion – R. Miller

Opposed: None

Abstained: None

All Approved- Motion carried

Motion to (C. Allen) Approve funding for Inquiry-Based Learning (K-12) (15-hour course)

Moved & 2nd motion – S. Chetcuti

Opposed: None

Abstained: None

All Approved- Motion carried

Motion to (M. Bradish) Approve a second offering of Dramatic Activities and Strategies in the Classroom (K-12).

Moved & 2nd motion – J. Castillo

Opposed: None

Abstained: None

All Approved- Motion carried

Motion to (B. Kunze) Approve funding for Embracing Neurodiversity (K-12) (15-hour course)

Moved & 2nd motion – L. Casalino

Opposed: None

Abstained: None

All Approved- Motion carried

Two other proposals, All Care Begins with Self Care and The Teacher as Continual Learner were discussed by the Board, and it was determined that we would invite the facilitator to the all-day meeting in October to share more details about her vision for these courses.

Motion to (J. Beckerman) adjourn meeting at 5:15 pm

Moved & 2nd motion – S. Chetcuti

Opposed: None

Abstained: None

All Approved- Motion carried

Minutes submitted by Annie Hovis-Williams