

Committee Meeting Agenda/Minutes

Committee: BOE School Personnel Committee			
Location: Superintendent's Office Chase Building/Room 158 236 Grand Street	Date of Meeting: Wednesday March 20, 2024	Start Time: 5:30 p.m.	Finish Time: 6:17 pm

Team Norms:
1. All meetings will start on time 2. All team members will agree to stay on specific agenda topics 3. A specific agenda will be set for all meeting

Commissioners Present:	Staff Present:
<i>Elizabeth Brown, Steffi Frias (5:58pm), Juanita Hernandez, Maggie O'Brien, and Rocco Orso.</i>	<i>Janet Frenis, Juan Mendoza, Verna Ruffin</i>

AGENDA			MOTION
		Time Allotted	Motion by/seconded by Vote tally
1.	Job specification for the proposed new position of Director of Multilingual Education ~ Dr. Ruffin, J. Mendoza		<i>Motion to accept the specifications by R. Orso and seconded by S. Frias – unanimous.</i>
2.	Adjournment		<i>Motion to adjourn by E. Brown and seconded by M. O'Brien</i>

Additional notes/minutes:

Juan Mendoza, Assistant Superintendent went over the finer points of the specifications. J. Frenis, Chief Academic Officer and Dr. Ruffin spoke in need of this position. Many questions were asked and answered by both. After much discussion it was determined it would be needed for the district.

Minutes prepared by: **Rocco Orso**

**Waterbury Board of Education
School Personnel Committee
SIGN-IN SHEET
March 20, 2024**

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PRINT NAME	TITLE
~~Jacqueline Jackson~~	~~Commissioner BOE~~ JJ error
Juanita Hernandez	BOE
Ly Blum	BOE
J. M. [unclear]	HC
Verna D. Rutstein	Superintendent
~~HECTOR NAVARRO~~	~~BOE (non-member)~~
Joyce [unclear]	CAD
Renee [unclear]	Commissioner PUE
Margaret A. O'Brien	Comm.
Steph	Comm (5:58)