

REGULAR SCHOOL BOARD MEETING  
JANUARY 23, 2024

The Board of Education of the Poteet Independent School District met in a Regular Board Meeting, January 22, 2024 at 7:00 p.m. at the Poteet Intermediate Library.

- Members Present: Yvette Navarro, President  
Ronnie Ambriz, Vice President  
Margie Martinez, Secretary  
Albert Garza  
Rocky Wilson
- Members Absent: Jo Marie Cervantez  
Diego Puente
- Others Present: Charles Camarillo, Superintendent  
Suzanne Jenschke, Board Secretary  
Other Interested Citizens & Administrators

The meeting was called to order by Yvette Navarro, President @ 7:00 p.m.

The pledge of allegiance and moment of silence were lead by Yvette Navarro, President.

School Board Recognition – the board had dinner provided by the FFA BBQ Team prior to the board meeting. Gifts were received from campuses in appreciation for their time and efforts.

Aggie Recognition – Students and staff that put on Shattered Dreams at high school: Adults: Amanda Martin  
Willie Mendez, Vanessa Herrera  
Students: Isabella Herrera, Ethan Herrera, Orion Carrizales, Alyssa Rodriguez, Ezekial Rodriguez, Serenity Martell, Madyson De La Garza, Jessica Sanchez, Kacey Galan, Wendy Fuentes

Yvette Navarro, President stated - The board will take a short break the time is 7:16 p.m.  
The board is back in session the time is 7:21 p.m.

Audience with individuals or committees wishing to make reports or requests: Dr. Marcus Tinajero spoke regarding his son.

Superintendent’s Report:  
Retire – Terrell Harris, Vianey Martin {end of year}  
Leave of Absence – Brianna Calliham, Eliana Cowart, Veronica Jenks, Tina Flores, Terrell Harris, Elizabeth Mondragon, Donna Kerr, Marisol Quintero  
New Employees – Janice Segura, LVN  
Resignation – Christina Simpson, Lisa Stokes, Claudia Alday, Maria Salinas  
Governance Camp – Feb. 28 – March 2, 2024  
ACAD Update  
Atascosa County Livestock Show Results

- Motion 8333-24 Motion was made by Rocky Wilson, seconded by Albert Garza, that the board approve the minutes for November 13, December 11, 2023 and January 17, 2024.  
Yeas All  
Noes None
- Motion 8334-24 Motion was made by Rocky Wilson, seconded by Albert Garza, that the board approve the monthly financial information as presented.  
Yeas All  
Noes None
- Motion 8335-24 Motion was made by Albert Garza, seconded by Margie Martinez, that the board approve ART Masonry in the amount of \$37,978.00 to provide the masonry work for the Ag Barn.  
Yeas All  
Noes None

- Motion 8336-24      Motion was made by Rocky Wilson, seconded by Margie Martinez, that the board approve the interlocal agreement with TASB for the liability and casualty insurance effective March 2024.
- Yeas                  All  
Noes                  None
- Motion 8337-24      Motion was made by Rocky Wilson, seconded by Margie Martinez, that the board approve the District and Campus Improvement Plan Executive Summary reports for the 2023-2024 school year.
- Yeas                  All  
Noes                  None
- Motion 8338-24      Motion was made by Rocky Wilson, seconded by Albert Garza, that the board approve the district crisis, threat assessment and emergency operations plan as presented.
- Yeas                  All  
Noes                  None
- Motion 8339-24      Motion was made by Albert Garza, seconded by Margie Martinez, that the board approve the recommendation of curriculum materials for human sexuality instruction as presented.
- Yeas                  All  
Noes                  None
- Amanda Gonzales gave a report on Summer Food Service program for Summer 2024.
- Motion 8340-24      Motion was made by Albert Garza, seconded by Margie Martinez that the board approve the legal services of Walsh, Gallegos, Trevino, Kyle & Robinson P.C. for 2024.
- Yeas                  All  
Noes                  None
- Motion 8341-24      Motion was made by Rocky Wilson, seconded by Albert Garza, that the board approve the donation from Tri City Soccer to the Poteet HS Athletic Soccer Team in the amount of \$2000.00
- Yeas                  All  
Noes                  None
- Motion 8342-24      Motion was made by Albert Garza, seconded by Margie Martinez that the board approve the donation to Poteet Intermediate Campus for 6 printers/scanners/copiers from Hill Country Honda with a value amount of \$2500.00.
- Yeas                  All  
Noes                  None
- Motion 8343-24      Motion was made by Albert Garza, seconded by Margie Martinez, that the board approve to add, revise or delete local policy as offered by TASB policy service for consideration and according to instruction sheet for TASB localized policies: CQB, CSA, DC, DP, EHB, EHBC, EHBCA, EIC, FEA, FFAC, FFB and FL as presented.
- Yeas                  All  
Noes                  None
- Motion 8344-24      Motion was made by Albert Garza, seconded by Margie Martinez, that the board approve the purchase of weight room equipment for the athletic program from Image Maker 4U, Inc. in the amount of \$6,255.00 and Bolt Fitness Supply LLC in the amount of \$59,815.00.
- Yeas                  All  
Noes                  None

Motion 8345-24 Motion was made by Albert Garza, seconded by Rocky Wilson, that the board call for the Poteet ISD General Election to be held on May 4, 2024.

Yeas All  
Noes None

Motion 8346-24 Motion was made by Albert Garza, seconded by Margie Martinez, that the board appoint Shelia Merrell as Election Judge and Jessica Turnball as Alternate Judge for the 2024 School General Trustee Election; Esther Ramos as Early Voting Clerk and Central Office Staff as Deputy Early Voting Clerks. The salary for the judges and election day clerks will be set at \$12.00 per hour.

Yeas All  
Noes None

Campus administrative reports were given by principals and athletic director.

Yvette Navarro, President stated the board will convene into closed session under Texas Government Code 551.074 to consider the following:

Consider employment of new personnel  
a. Non-Certified Professional

Personnel: Appointment, employment, employment staffing, evaluation, reassignment, duties, discipline, dismissal of employees

Consider approval of the proposed 2024-2025 teacher salary scale

Discussion regarding the purchase of an appropriate 7.312 acre tract of land located in the Joaquin DeLaGarza survey, abstract no. A00003, Atascosa County, Texas from Sophia Mendez Ambriz

Time is 9:26 p.m.

Yvette Navarro, President, stated we are back in open session. The time is 11:30 p.m.

“No final action decision or vote was taken while the board was in closed session.”

Motion 8347-24 Motion was made by Albert Garza, seconded by Margie Martinez, that the board approve the employment recommendation made by the Superintendent for Mia Torres and Beatrice Martinez to receive a non-certified professional contract for the 2023-2024 school year.

Yeas All  
Noes None

Motion 8348-24 Motion was made by Albert Garza, seconded by Rocky Wilson, that the board approve the 2024-2025 teacher salary scale as presented.

Yeas All  
Noes None

Motion 8349-24 Motion was made by Albert Garza, seconded by Margie, that the board adopt the resolution presented by the Superintendent authorizing the purchase of an appropriate 7.312 acre tract of land located in the Joaquin DeLaGarza survey, abstract no. A00003, Atascosa County, Texas from Sophia Mendez Ambriz.

Yeas Yvette Navarro, Margie Martinez, Rocky Wilson, Albert Garza  
Noes None  
Abstain Ronnie Ambriz

Motion 8350-24 Motion was made by Albert Garza, seconded by Margie Martinez, that the board approve the revisions to the Poteet ISD facilities use agreement as discussed.

Yeas All  
Noes None

Motion 8351-24      Motion was made by Albert Garza, seconded by Margie Martinez, that the board approve a resolution to be attached to the minutes to award a one-time stipend for employees (excluding temporary employees, substitutes, tutors, non-renewals, retirement and resignations) for the 2023-2024 school year and to be paid as follows:

1. If the employee has been employed with the district before September 1, 2023 they will get 100% in the amount of \$2000.00.
2. If the employee has been employed with the district before October 1, 2023 the employee will receive the stipend in the amount of \$1500.00.
3. If the employee has been with the district before November 1, 2023 the employee will receive the stipend in the amount of \$1000.00.
4. If the employee has been employed with the district before December 1, 2023 they will receive the stipend in the amount of \$500.00.
5. Employees hired December 1, 2023 or later are not eligible for the retention incentive stipend.
6. Employees who have submitted a resignation or retirement letter or intend to resign or retire from the district at the end of the school year are not eligible for the retention incentive stipend.
7. Any employee that has been recommended for non-renewal during the 2023-2024 school year shall not be eligible for the incentive pay.
8. Employees who resign or retire prior to or at the end of the school year, will be required to return the issued retention incentive stipend prior to the processing of their final paycheck.

It is further resolved that the one-time retention incentive stipend will be awarded in December, 2023, and that any employee who is employed by the District after December 1, 2023 shall not be eligible for this stipend.

Be it resolved, that the Board of Trustees has determined that the additional expenditures authorized in the Resolution will serve a valid school district purpose, that sufficient controls will be put into place prior to the expenditure and that such benefits will be received by the District. The District will maintain all information and documentation regarding this matter, in order to permit the District to verify that this matter was carried out in accordance with the law and in full compliance with Article III of the Texas Constitution.

Yeas	All
Noes	None

Yvette Navarro, President stated this meeting is adjourned. Time: 11:34 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date