

Texas Education Agency
Equal Education Opportunity

Texarkana ISD
District Name

Application for Transfer
School Year 2024-2025

019907
County-District Number

Planned Use of Data: Administration of the transfer laws, rules and regulations.

Instructions: All requested information must be completed in order to process transfers for students within the State of Texas.

Students new to TISD must complete the reverse side.

PLEASE ATTACH PROOF OF ADDRESS – EXAMPLE: CURRENT UTILITY BILL OR LEASE AGREEMENT.

Student's Name (Name First, M Initial, Last)	Student's TISD ID Number	Student's Date of Birth	District of Student's Residence	2023-24 School Attended	Transfer Previous Year Y or N	Student's Grade Level 2024-25	TISD Campus First Choice	TISD Campus Second Choice

Reason for Transfer Request:	
Siblings Already Attending:	

This section must be completed by the Student's parent or guardian:

Signed _____ Home Phone _____
Parent's (Guardian's) signature

Parent Name – Please Print _____ Cell Phone _____

Street Address _____ Work Phone _____

City, State, Zip _____

This section must be completed by Texarkana ISD:

The above transfer(s) was _____ Approved _____ on this _____ day of _____
Disapproved _____

Signature of Authorized Official

Printed Name

Notice Regarding False Information

Texarkana ISD is required to inform persons enrolling a student in this district that:

Presenting false information or false records for identification is a criminal offense under Penal Code 37.10 and that enrolling a child under false documents makes the person liable for tuition or other costs as provided below. *Education Code 25.002 (d)*

A person who knowingly falsifies information on a form required for a student's enrollment in the District shall be liable to the District if the student is not eligible for enrollment but is enrolled on the basis of false information. For the period during which the ineligible student is enrolled, the person is liable for the maximum tuition fee the District may charge or the amount the District has budgeted per student as maintenance and operating expense, whichever is greater. *Education Code 25.00 (h)*

Texarkana Independent School District
Student Transfer - Additional Information Form
To be completed for new students applying for transfer into TISD
2024 - 2025

Student's Name _____

TISD Campus Requested _____
(1st Choice) (2nd Choice)

Please circle the appropriate response.

Yes No Is English spoken in your home most of the time?
If no, what language is spoken? _____

Yes No Have you ever suspected that your child might have a learning disability?

Yes No If yes, has your child ever been referred for a comprehensive assessment?
If yes, please give referral date and who did the evaluation.
Date _____ Evaluator _____

Please identify the educational services your child may need.

Yes No Modifications in the regular classroom

Yes No Gifted & talented instruction

Yes No Special education instruction

Yes No Dyslexia services

Yes No Related services: (please circle) Occupational therapy, physical therapy, speech therapy,
psychological therapy, adaptive phys. educ., assistive technology or specialized equipmt.

Yes No Has this student been retained? If yes, list grade level(s) _____

Yes No Has this student ever been suspended, expelled and/or attended an alternative education
program for disciplinary reasons?
If yes, explain _____

Yes No Has this student ever been cited for failure to attend school or truancy?

TISD does not accept transfers into the District Alternative Education Program.

Parent Signature _____ Date _____

Out of State Residents Please Note: District policy states that out-of-state transfer students must pay tuition unless the student qualifies for one of the exemptions listed below. Tuition for the 2024-25 school year is \$6,160.00.

- Exemptions from tuition:**
- 1. The student's parent or legal guardian is currently a full-time employee of TISD.**
 - 2. One biological parent lives in Bowie or Cass County in Texas.**
 - 3. The student's parent or legal guardian currently owns a business or property in TISD and pays school property taxes to the District. School district taxes (verified by current tax statement) will be deducted from tuition owed.**

Please return this form along with a completed and signed Application for Transfer form to the TISD Welcome Center at 2208 Kennedy Lane, Texarkana, TX 75503.



Texarkana Independent School District

Guidelines for Interdistrict Transfer Requests

2024-2025

Students residing in Texas, but not within the TISD District boundaries, may apply for transfer into the District. TISD transfer policy requires students to apply for transfer every year by completing an Application for Transfer Form. The form must be returned, online, in person or by mail, to the TISD Welcome Center at 2208 Kennedy Lane, Texarkana, TX 75503-2733. A student new to TISD must provide proof of residency and also complete the Additional Information Request Form.

Important Dates

Transfer applications for 2024-2025 will be accepted beginning April 1, 2024. To retain priority placement status, students enrolled in 2023-24 must reapply by April 30, 2024.

To allow staff adequate time to meet TEA reporting requirements and to prepare for and administer state assessments, enrollment applications will not be accepted during the following time periods for some or all grade levels:

- Two weeks prior to the TEA fall snapshot date. This applies to all students and covers the period October 14 to October 25, 2024.
- Transfer applications will not be accepted after the end of the fourth six weeks.

Tuition Policy

Any Texas resident transfer student shall be admitted tuition-free to campuses in the District upon completion and acceptance of an application for transfer, and by submitting proof of Texas residency evidenced by a property tax statement, properly executed lease agreement, or current utility statement showing a Texas service address.

Change of Resident Status during the Year

A resident student who becomes a nonresident shall be permitted to continue in attendance for the remainder of the school year only if a transfer request is submitted and approved. Approval will be based on a review of the availability of programs and services needed by the student, and a review of the student's attendance, behavior and work habits.

Guidelines for Interdistrict Transfer Continued

General Guidelines

The following guidelines shall apply to interdistrict transfer requests:

1. Students who have been expelled from other districts will not be enrolled until the matter has been resolved with the home district, and the transfer has the consent and approval of the building Principal and Superintendent or designee. Discipline records of applicants will be reviewed and considered prior to acceptance.
2. Nonresident transfer students who are disruptive to the educational process during the school year shall be returned to their home district at the discretion of the Superintendent or designee.
3. Transportation is provided only to high school students in the Red Lick School District. All other transfer students must provide their own transportation to and from school. Student arrival and departure times must be within the campus guidelines for all students.
4. Students must maintain excellent attendance, behavior and work habits to be eligible for transfer. Transfer students failing to meet acceptable standards in these areas may be returned to their home district at the discretion of the Superintendent or designee.
5. Interdistrict transfer students shall be assigned to campuses throughout the District based on the space-available standard used for intradistrict transfers.
6. When assigning or re-assigning resident and transfer students on elementary campuses within assigned attendance zones, the District will follow the campus assignment policy below.

Campus Assignment Policy

Campus assignments to schools outside of the student's attendance zone will be granted on the following basis in order of priority:

1. Student who attended the school during the prior school year and reapplied by the designated deadline.
2. Sibling(s) of a current student enrolled at the requested campus.
3. Student whose parent is a current full time employee of TISD.
4. Students enrolling within their attendance zone.
5. Date and time transfer application was received by TISD Welcome Center.
6. Application and acceptance to the Martha & Josh Morriss Mathematics and Engineering Elementary School will be governed by regulation in place for that school.

The Superintendent may designate specific campuses or grade levels that will be closed to new transfer applications due to projected space availability. Elementary enrollees are subject to campus reassignment for the first two weeks of the school year if class sizes exceed State limits.

Students must follow all rules and regulations of the District, including those for attendance, student conduct, and work habits. Violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation shall be set in accordance with the written transfer agreement. Violation of the terms of the agreement may result in a transfer request not being approved the following year.

Students Requiring Special Needs or Additional Programs

If a child has special program needs, a central ARD or SIT meeting will be held to determine the type of programs/services that are needed as well as availability of these programs/services. A change in programs/services needed during the school year will require the transfer to be reevaluated to determine the availability of the needed programs/services.

Contact Information

Please contact Rosalind Mayfield at 903-794-8473 (ext. 1030) or Hailey Bird at 903-794-8473 (ext. 1037) if you have any additional questions.