

CLARENCE CENTRAL SCHOOL DISTRICT



Dear Parent:

In order to register your child at Clarence Schools, you must both be District residents. If you are in the process of moving into the District, prior to registering your children, you will need to:

- a. Fill out the attached "Permission to Enroll as a Non-resident" form
- b. Be granted permission to enroll as a Non-resident (*Please note tuition information on the back of form)

Please return the completed form to the District Office along with documentation that would confirm your intentions to become a Clarence resident. Acceptable forms of documentation would include:

- Signed lease with dates on location in Clarence Central School District
- Signed purchase offer with closing date on home in CCSD
- Signed Building contract with certificate of occupancy date for home in CCSD or a letter from the builder on his letterhead stating your names, the address where he is building the home and the certificate of occupancy date
- If there are unusual circumstances involved, please call and we will explain what will constitute "proof of residency"

Send to: Clarence Central Schools
9625 Main Street
Clarence, New York 14031
Attn: Megan Sutton

Thank you.

Sincerely,

R. J. Mancuso

Richard J. Mancuso
Business Administrator

CLARENCE CENTRAL SCHOOL DISTRICT

APPLICATION FOR PERMISSION TO ENROLL NON-RESIDENT STUDENTS

Parent Name: _____

Current Address: _____

(Telephone#)

Planning on Moving to: _____

(Telephone#)

CHILDREN

Name	DOB	Entrance Date & Grade	School to Attend

Circumstances: Please explain briefly why application is being made to enroll your child(ren) in the Clarence Schools, prior to becoming school district residents.

Date applicant will become resident of the Clarence Central School District: _____

Signature of Applicant: _____ Date: _____

Approved for Enrollment: _____ Date: _____

Richard J Mancuso, Bus.Administrator

IMPORTANT – PLEASE READ BELOW

Limitations:

1. Please review Board of Education Policy/Tuition Charges on reverse side of form.
2. No Transportation Service.

**CLARENCE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION POLICY**

A student whose parents intend to become residents of the School District by the end of the year in which he/she seeks enrollment, and who can provide bona fide evidence of their intent; i.e., sales contract, deed, etc. In the event the student and parents do not become residents during that school year, they then become liable for the payment of tuition.

Tuition rates for the current school year are as follows:

K-6th Grade	\$ 9,365.
7-12th Grade	\$ 11,642.