SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

January 17, 2024
5:00 P.M.
Meeting # 916

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	5:00 P.M.
Sandy Handin, Vice Chairperson	5:00 P.M.
Kathleen Hobiger, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

Call to Order

The meeting was called to order at 5:00 P.M. by Lori Rhoades, Chairperson.

Flag Salute

The flag salute was led by Ms. Rhoades.

Agenda
Motion #24.01.17.1

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the Agenda, as presented.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Consent Agenda
Motion #24.01.17.2

On a motion by Ms. Handin, seconded by Ms. Hohiger and carried, the Personnel Commission approved the Consent Agenda, as presented.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Minutes
Motion #24.01.17.3

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of December 14, 2023, as presented.
Vote 3-0; Aye- Handin, Hohiger, and Rhoades; No-None; Abstained-None; Absent-None.

Commission Comments

Ms. Hohiger announced the passings of Gary Meltzer and Robert Fowler.

Public Comments

Ms. Wood mentioned awards that were given to students at the Board Meeting.

Personnel Items
Director's Report

Ms. Henson discussed the Classified department's meeting that focused on ways to improve current processes. A trend of increase in qualifying candidates has been noticed and a decrease in retirements this year. Ms. Henson mentioned upcoming trainings that she and some of the staff will be attending and well as the career fairs and the CSPCA conference. New security measures that were implemented by IT department were presented as well.

General Items
2023-2024 Budget Status

The 2023-2024 Budget was reviewed and discussed.

2024-2025 Calendar of Regular Meetings was discussed.

2024-2025 Calendar of Regular Meetings

Questions in regards to CSPCA Conference were discussed.

CSPCA Conference

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved Revision of Personnel Commission Rules Article 6 Section 90.1, to reflect new subsection A and realign the lettering of subsection B.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Revision of Personnel Commission Rules Article 6 Section 90.1
Motion #24.01.17.4

Future Commission meeting dates were announced:
February 14, 2024..... March 13, 2024..... April 10, 2024..... 5:00 p.m. Board Room

Information
Meeting Dates

School Services Assistant II; School Services Assistant III.

Job Opportunities

No items for future consideration.

Future Consideration

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission adjourned the meeting at 5:57 P.M.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Adjournment
Motion #24.01.17.5

L Rhoades
Lori Rhoades, Chairperson

Handin
Sandy Handin, Vice Chairperson

Kathleen Hobiger
Kathleen Hobiger, Member