

Parent/Guardian Field Trip Information and Consent

I. Description of Trip (an itinerary that provides the same information may be attached instead of filling out items A-E below) See section V if this is a multiple trip permission form.

A. Date/Purpose of trip _____

B. Trip destination and activities planned, including an itinerary and description of potentially hazardous activities, including but not limited to swimming/wading/boating.

C. Means of transportation _____ Cost _____

D. Arrangements for student supervision (include specific details if this trip includes activities without direct supervision such as at theme parks, museums or malls; or high risk/water activities.):

E. Arrangements for meals during trip: _____

II. Conditions for participation

A. All school rules and policies apply for this trip. The principal and/or trip sponsor may establish additional rules as deemed necessary to protect student safety and preserve the educational value of the trip for all participants.

B. If the student violates school rules or policies or the instructions of teachers or other chaperones in a way that warrants his/her removal from the trip, the student's parent/guardian will immediately come take the student home at their expense upon the request of the trip sponsor.

C. In the event the trip is postponed or cancelled, a refund of fees and deposits paid in advance is not guaranteed. However, the school will refund costs for which it is reimbursed by other parties or which are not paid by the school.

D. By signing this form, the parent/guardian consents to the trip sponsor taking or arranging any emergency medical procedures or treatment that may be required during the trip, and accepts responsibility for the costs of any such treatment. In addition, if this trip is to Appalachian State University, a roster of student names, an emergency contact, and an emergency contact phone number will be submitted to the Office of Conferences and Events in compliance with the Minors on Campus policy set forth by ASU. This information will be provided directly from our student information system. It will be kept confidential unless/until there is a crisis situation requiring this information be provided to emergency management.

III. Student

information

A. Special instructions for this child – allergies, swimming ability if applicable to trip, disabilities or health concerns, etc.

B. Medications: This student does____ does not ____ have a medical condition that requires medication on a routine basis or in case of an emergency related to that condition. *If so, please attach a completed medication administration form.*

IV. Parent/guardian Consent and Contact Information

I have read and understood all of this form. I acknowledge that my child is not covered by any insurance provided through the school system and that I am responsible for the costs of any illness or injury resulting from my child’s participation on this trip. By my signature below, I acknowledge and agree to all the above terms and conditions and give consent for my child, _____, to participate in this field trip.

Signature of parent/guardian

Date

Emergency contacts: *Please provide two emergency contacts for your child*

Name: _____ Relationship to student: _____

Best daytime phone #: _____ Other phone #: _____

Name: _____ Relationship to student: _____

Best daytime phone #: _____ Other phone #: _____

V. Multi-Trip Parent/Guardian Consent and Contact Information

A teacher may elect to send one consent form home for multiple **in-county**, day trips. The information for each trip (including purpose, activities, mode of transportation, supervision, meals, and cost) must be sent home at the same time with this form. You may give consent for all, some, or none of the trips listed here by your signature on each line.

Field Trip Name/Destination	Date	Parent Signature Giving Informed Consent