



SALMEN HIGH SCHOOL
REQUEST FOR TRANSCRIPT

You **MUST REQUEST A FINAL TRANSCRIPT** for the college/university you plan to attend. A Final Transcript is a college requirement to finalize your registration requirements.

If you are undecided about your choice of college, you may bring your request to the **MAIN School Office** during the summer when your decision has been made. Call ahead of time to ensure that someone is in the office (985-643-7359).

ATHLETES may need an additional transcript to be sent to the NCAA Eligibility Center.

**Please note: In-state, public colleges and universities can pull all transcripts from the state transcript system (STS). Test scores are NOT included on the transcript and must be requested from ACT directly.*

REQUEST FOR FINAL TRANSCRIPT
(Please PRINT CLEARLY)

Name: _____

Telephone #: _____

Name of
College/University/Military: _____

***Complete Mailing Address of College/University/Military: (or OTHER address you want them sent to. Please include city, state and zip code) *This information MUST be provided. (If additional space is needed, use the back of this form)**

_____ **Send additional transcript to the NCAA Eligibility Center**

Office Use Only:

Revised: 3/7/24

Date Request Received: _____ Date Transcript(s) Sent: _____ Sent by: _____

***FINAL TRANSCRIPTS SHOULD BE READY IN MID-JUNE**