

WEBSTER PUBLIC SCHOOLS  
WEBSTER SCHOOL COMMITTEE  
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, February 13, 2024

Date: February 13, 2024

Time: 6:00 PM

Location: School Committee Conference Room

77 Poland Street, Webster, MA 01570

**THIS MEETING WAS HELD *visa* ZOOM DUE TO SNOW STORM**

The meeting was called to order by: Chair Seddiki

The following Committee Members were present

- Member Millet
- Member Adamopoulos
- Vice Chair Napierata

The following Committee Members were absent:

- Member Blythe

**I. Approval of January 23, 2024 Minutes**

Motion: To approve January 24, 2024 Minutes as presented

The motion was made by Member Napierata

The motion was seconded by Member Millet

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

**II. Superintendent's Report**

**Superintendent Update/ District Wide Reports / Correspondence**

**1. Personnel Update**

New Hire:	Brian Fedorczuk	WMS Paraprofessional
	Jesse Brousseau	PAE ABA
	Debbie Rivera	Curriculum Director (short bio was provided)

Resignation:	Martin Stepalavich	WMS Custodian
	Rachel Freedman	WMS SPED

## **2. Instructional Leadership Update**

- Professional Development - February 2nd we had a 1/2 day pd across the district. Professional development grids are enclosed in packets. Special shout out to Shari Haire and Kathy Baris who stepped in to present to the high school about student engagement.
- Access Testing - Access testing window will be closing this upcoming week. Shout out to Dr. Patty Mackay and all of our ELL teachers across the district. It is a lot of scheduling and time consuming to test our students across the district.
- Curriculum Renewal: The district has been undergoing two curriculum renewal processes. We currently have teams at Park Avenue researching new K-6 math curriculum programs which include Eureka Math, Illustrative, and iReady Math, and a team at the High School looking at new Science Curriculum. The new curriculum reviewed are OpenSciEd, Miller Levine and BSCS.
- On Friday February 9th Ms. Pierangeli attended the CMC Board Meeting. They are starting their budget process and are anticipating a small increase (2-3%) in out of district tuition for our students.
- Student focus groups – process of planning meetings with WMS and BHS students
- Having a WMS February Vacation Attendance Recovery Academy. This is part of the DESE initiative to help students recover some absences. We will also be giving students the opportunity to make up work.

## **4. Other Updates**

- Activity Bus: Excited to share that one of the two Multi-Function School Activity Buses (MFSAB) that were purchased in August of 2022 has been delivered. We are expecting the delivery of our second bus in the near future. Included in this agenda is a review of a proposed School Committee Policy to govern the usage of the bus which will be covered under New Business. The 14 passenger bus may be used for field trips and small events.

## **B. Business Manager Report**

### **1. School Building Committee Update**

- The School Building Committee awarded the General Contractor contract to Brait Builders in Marshfield at January 22<sup>nd</sup> meeting and contracts have been executed.
- A kick-off meeting was held on January 30 with WPS, Colliers, Flansburgh and Brait. The agenda for this meeting was included in the School Committee packet.
- Brait is mobilizing its team as well as the sub-contractors. Onboarding activities are in progress which includes CORI checks.
- Site prep is in progress and the fencing installation began Monday, January 12<sup>th</sup>.
- Asbestos abatement activities at the Bartlett High School are tentatively scheduled to begin this week. A notification regarding these activities have been shared with the school community in the Superintendent's newsletter and also posted on the District website.
- A briefing was provided to the BHS staff at a Staff meeting on February 6<sup>th</sup>. Members of the project team were introduced and the staff was notified about the commencement of the asbestos abatement. Staff was reminded and encouraged to notify Administration of any concerns via an online form. This form can also be used to submit questions as well.
- Neighbors will be notified about the start of construction this week
- The chair lift is scheduled to be installed in the cafeteria lobby during school vacation week.
- Temporary stairs are being installed near main office.

## **2. Maintenance Update**

**BHS** ~ No updates at this time

**WMS** ~ No updates at this time

**PAE** ~ No updates at this time

## **3. FY24 Budget Review**

Ms. Kontoes provided key updates with the current budget. She reported that we are running slightly under budget in salary – given unfilled positions. There are a couple items that are high – vandalism at WMS, early purchases (that will be adjusted with transfer). Overall we are slightly under budget at this time.

## **C. Principal Report – Ryan Collins, Bartlett High School Principal**

### **1. Empty Bowls**

Thank you to the Visual Arts Dept. ~ Mr. Harrington and Ms. Gyllenhammer. Raised over \$2,500

### **2. MCAS Retake Results / Strategic Remediation Scheduling**

Started the year with a focus on SPED and MLL students. With the new master schedule we have focused on more time on learning. After review of Semester I data we are seeing improvements. Specifics on MCAS testing was provided and included in a handout.

### **3. Close of Semester I Highlights**

Overview given on events and highlights that occurred during Semester I

### **4. PLTW Internships**

Partnerships with our community and BHS students – currently have 8 students going out on internships.

Ms. Pierangeli gave a shout out to Mr. Collins and Ms. Bigelow for their work on the internships

## **III. Student Rep Update – Muhammad Aslam**

### **1. MCAS Testing**

Had Biology MCAS make-ups

### **2. Winter Carnival**

This took place at PAE on Feb 3<sup>rd</sup>. Students from BHS and WMS volunteered at this event

### **3. Empty Bowls**

Amazing annual event. All money raised goes to Webster Dudley Food Drive. Food for the event is donated by local restaurants and stores. People that come bring food items for the Food Pantry as well as purchasing bowls made by BHS students

## **IV. Old Business**

### **A. Monthly Report on Fundraising Applications**

As a reminder the School Committee reviews but does not approve Fundraisers.

- ❖ PLTW - sale of gourmet popcorn
- ❖ DECA - sale of snacks/drinks
- ❖ Class of 2025 - sale of Valentines
- ❖ Class of 2024 - Sell Rubber Cupid Ducks
- ❖ BHS Student Council - sale of Krispy Kreme donuts
- ❖ BHS Art Dept - Papa Gino's Fundraiser

### **B. FY25 Budget – Third Review**

Ms. Pierangeli and Ms. Kontoes provided an updated, reduced budget from the last presentation. The DLT reviewed and refined the budget to one that has a 5% increase. It was a deduction of 1.45%. A review of the Governor's Budget was provided. We are seeing an increase of 4% in Chapter 70 State Aid.

Made some adjustments – eliminating two Kindergarten para and SPED teacher (one has been vacant this year) at PAE. RN assistant and Academic Intervention position (this has been vacant this school year) at WMS and an Art teacher at BHS.

With the loss of ESSER funding we are reallocating some funds to purchase technology.

Ms. Puliafico provided justification about the change in the PAE position changes in the budget.

Mr. Adamopoulos asked if the Town has provided any indication on their funding. Ms. Pierangeli said they are still working on their budget and have not given any indications.

5.35% budget is the recommended budget to pass along to the Town.

Discussion about holding a Budget Workshop in early March. Public Hearing is held in April We must submit a budget to the Town by February 28<sup>th</sup>.

## **V. New Business**

### **A. Acceptance of donations – \$7,000.00 to purchase Indoor Track Equipment from the Becker Family and the Herman F. Becker Family Charity Foundation**

Randy and Donna Becker and the Herman F Becker Family Charity Foundation has donated \$7,000 that was used for misc. equipment for the indoor track team.

Motion: To accept the donation from the Becker Family as presented

The motion was made by Member Millet

The motion was seconded by Member Napierata

The following roll call vote was taken:

3 members having voted in the affirmative

   members having voted in the negative

1 members having abstained (Member Adamopoulos)

The motion:   X   passed

       Failed

### **B. Approval of additional 1.0FTE Paraprofessional at Bartlett High School**

Mrs. Baris has submitted a memo requesting an additional paraprofessional at BHS. A new student has moved from out of state, his IEP requires a 1:1 throughout the day. Funding for this position come from current budget salary savings

Motion: To approve an additional 1.0FTE Paraprofessional at BHS

The motion was made by Member Millet

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

### **C. Approval of additional 1.0FTE ABA at Park Avenue Elementary School**

Mrs. Baris has submitted a memo requesting an additional ABA at PAE. We recently evaluated a student and it has been determined that they will require a 1:1 ABA. Funding for this position will be from current budget salary savings

Motion: To approve an additional 1.0FTE ABA at PAE

The motion was made by Member Millet

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

### **D. Approval of additional 0.4FTE ABA and 0.4FTE Paraprofessional in Preschool at Park Avenue Elementary School**

Mrs. Baris has submitted a memo requesting an additional 0.4FTE ABA and 0.5 after (**further review we only need a .4 FTE**) Paraprofessional in the PreSchool at PAE. We recently had two new preschool students enroll that require support. Funding for these positions will be from current budget salary savings

Motion: To approve an additional 0.4FTE ABA and 0.4FTE Paraprofessional in PreSchool at PAE

The motion was made by Member Millet

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

#### **E. Review and Approval of Capital Improvement Plan**

Ms. Kontoes said we are required to submit a Capital Improvement Plan to the Town by February 28<sup>th</sup>. Because BHS is in a renovation project there are no items submitted for that building. There are 6 times for WMS and 2 for PAE with a three year competition plan. A review of all items was given.

Motion: To approve the FY25 Capital Improvement Plan as presented

The motion was made by Member Napierata

The motion was seconded by Member Millet

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

#### **F. Approval of overnight field trip – BHS DECA to States Competition**

Mr. Jenness will be bringing 7 BHS students to the DECA States Competition that will be held at the Copley Marriott in Boston March 7 -9, 2024

Motion: To approve the overnight field trip – BHS DECA to States Competition

The motion was made by Member Millet

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

#### **G. Approval of out of state field trip – Class of 2024 to High Meadows in Granby, CT**

This is an annual trip for the graduating class to go to High Meadows

Motion: To approve out of state field trip – Class of 2024 to High Meadows in Granby, CT

The motion was made by Member Millet

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

## **H. Approval of overnight field trip – BHS Student Council to MASC Annual Conference on Cape Cod**

Advisors Ms. Doherty and Ms. Beaudette will be bringing 10 BHS Student Council student to the annual conference at Emerald Resort in Hyannis, MA March 6 - 8, 2024. The group is still fundraising to fund this trip.

Motion: To approve overnight field trip – BHS Student Council to MASC Annual Conference on Cape Cod

The motion was made by Member Millet

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

## **I. Policy EEBA – Multi Function School Activity Vehicle – First Reading**

Ms. Pierangeli said that with the purchase of the new multi function vehicle we need a policy. This template is used from another district. The committee had no comments on the new policy

## **VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers:**

### **A. Amend January 23, 2024 transfer request from Webster Middle School Student Activity Savings Account to the Checking account**

At our last meeting there was a request for transfer and a motion made to transfer \$4,130.72. That was the amount listed on the cover sheet, but the correct amount should have been \$4,744.16. The transfer had not been processed so the request tonight is to VOID the 1/23/2024 transfer and request \$4,744.16 be transferred from the WMS student activity savings account to the checking account.

Motion: To approve the emended amount of \$4,744.16 from the Webster Middle School Student Activity Savings Account to the Checking Account.

The motion was made by Member Millet

The motion was seconded by Member Napierata

The following roll call vote was taken:  
    4 members having voted in the affirmative  
    \_\_ members having voted in the negative  
    \_\_ members having abstained  
The motion:   X   passed  
            \_\_\_\_\_ Failed

## **VII. Adjournment**

Motion: To adjourn the meeting at 8:00 PM

The motion was made by Member Napierata  
The motion was seconded by Member Millet  
The following roll call vote was taken:  
    4 members having voted in the affirmative  
    \_ members having voted in the negative  
    \_\_ members having abstained  
The motion:   X   passed  
            \_\_\_\_\_ Failed

Respectfully Submitted,

Lori Marrazzo

Documents included in the packet:

- January 23, 2024 Minutes
- February 2, 2024 Professional Development Grids
- Article – Student engagement Resources
- WPS K-6 Math Curriculum Review
- FY24 Budget
- BHS Renovation – Asbestos Abatement memorandum
- BHS Renovation – Pre-Construction Meeting Agenda
- Monthly Fundraising Applications
- Donation – indoor track equipment list
- Staffing Request memo – Paraprofessional at BHS
- Staffing Request memo – ABA at PAE
- Staffing Request memo – 0.4FTE ABA and 0.4FTE Para in Preschool at PAE
- FY2025 Capital Improvement Plan
- Overnight Field Trip Request – BHS DECA to States Competition in Boston
- Out of state Field Trip Request – Class of 2024 to High Meadows in Granby, CT
- Overnight Field Trip Request – BHS Student Council to Annual Conference on Cape Cod
- Policy EEBA – Multi Function School activity Vehicle Use Policy
- WMS Transfer Request (amended)
- Warrant
- FY25 State Budget & Chapter 70 Review