

Credit by Demonstrated Mastery (CDM)
Student and Family Application 2024-2025

STUDENT INFORMATION		
Name:		Birthdate:
School:	Grade Level:	Student ID:
Parent/Guardian Name:	Email:	Phone

CREDIT BY DEMONSTRATED MASTERY APPLICATION
Instead of traditional course enrollment and seat-time, I am requesting the opportunity to earn Credit by Demonstrated Mastery (CDM) for the following course(s): Note: Students are limited to a maximum of three course requests. Please consult the list of eligible courses prior to filling out this form. _____ (course name)

STUDENT/FAMILY AGREEMENT
Please review the following regarding the CDM process: • I understand this assessment will include a two-phase process. • Phase 1 will include an examination to establish my mastery of the foundational skills and content that this course requires. ○ I must earn a minimum score on Phase 1 to move forward to Phase 2. The minimum score for each type of assessment is as follows: ▪ 90% for a locally-developed exam ▪ 90% for a CTE Post-Assessment ▪ Novice High for World Language Assessments ▪ Level V on an EOC ○ I have one attempt at the exam. ○ Prior to the exam, I may review the content standards for the course or subject. Standards can be found at this link: http://www.ncpublicschools.org/curriculum/ ○ If I earn the appropriate score, I will move onto Phase 2. If not, I will not have the opportunity to earn CDM for this course. Results of Phase 1 cannot be appealed.

- In Phase 2, I will participate in an assessment that reflects a deep understanding of the content standards, including the ability to apply the skills and knowledge expected at the end of the course. Phase 2 may require a presentation, on-demand writing, performance assessment, or interview as evidence of my abilities.
- The CDM Review Panel will determine if I have demonstrated mastery of the course content and skills. If I am successful, I will get credit for the course which will appear on my transcript as “CDM.” No grade or quality points will be granted; this process will have no impact on my GPA. [Appeals](#) for unsuccessful attempts on Phase 2 must be submitted to the school based CDM contact, in writing, within 10 school days of notification of results.
- I understand that I will meet with my school’s CDM Contact to discuss the process and long-term implications.

I understand all of the above and agree to abide by the process defined above.

Student Signature: _____

Parent/Guardian Signature: _____

Date: _____

For Office Use Only:	Date Received:
Conference Date:	Other:
In Attendance:	