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Director

City of Medford

BOARD OF HEALTH

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RE: New responsibilities under the Housing Stabilization Notification Ordinance - Effective June 26th, 2023

Dear Medford Property Owner,

This information is for residential landlords in the City of Medford.

Please be reminded that the City of Medford adopted Housing Stability Notification Ordinance, Chapter 49, which requires, in part, that landlords provide a document "Notice of Tenant Rights and Resources" to new tenants: 1) at the *start* of any residential tenancy, regardless of the length of the tenancy, on or before the fifth day of the tenancy, and 2) at the *end* of any residential tenancy, in conjunction with service of a notice to quit or notice of lease non-renewal or expiration. The Housing Stability Notification Ordinance seeks to promote housing stability to Medford residents and to ensure that the residents are aware of their basic housing rights and housing resources.

The document "Notice of Tenant Rights and Resources", including translations in multiple languages, and the City's Ordinance are both available at the Office of the City Clerk and can be found online by visiting <https://www.medfordma.org/noticetenantrights> or by scanning the QR code below.

Please be further reminded that in addition to providing residential tenants with the document "Notice of Tenant Right and Resources" in accordance with the City's Housing Stability Notification Ordinance, landlords must also provide the Massachusetts "Notice to Quit Accompanying Form" to residential tenants when issuing a notice to quit for nonpayment of rent pursuant to Section 31 of Chapter 186 of Massachusetts General Law. Information and to access the "Notice to Quit Accompanying Form" can be found online by visiting <https://www.mass.gov/info-details/notice-to-quit-accompanying-form>

If you have any questions, please contact Adithi Moogoor, Staff Planner, Housing via e-mail ocd@medford-ma.gov or by phone at 781-393-2480.

With Regards,

MaryAnn O'Connor
Director of Board of Health

