

School Site Council (SSC)

TeWinkle MS

Meeting Date: October 5, 2023

| Time: 7:32am

Location: 3224 California St., Costa Mesa, CA 92626

Attendance – See sign in sheet

-Principal: 01 | **-Teachers:** 04 | **-Classified Staff:** 01 | **-Parents:** 02 | **-Students:** 04 | **-Guests:** 00

MINUTES

Legal Requirements/ Training Covered:		
Check topic(s) covered at this meeting and reflected in minutes.		
☒	1	Training provided for all SSC Members on procedures, roles, and responsibilities.
☒	2	Annual notification of Uniform Complaint Procedures .
☒	3	Develop, evaluate, and approve the Single Plan for Student Achievement (SPSA) , including the proposed expenditures of funds, and Annual Evaluation . ☒ Review and approve the SPSA Needs Assessment ☒ Approve current year SPSA/Annual Evaluation, including proposed expenditures of funds ☐ Mid-Year SPSA Progress Report ☐ Develop next year's SPSA ☐ Approve draft of next year's SPSA/Annual Evaluation
☒	4	Involve parents in planning, review, and improvement of school Parent/Family Engagement . ☒ Notification and discussion of Parent Education Opportunities and Family Engagement Opportunities that are offered during the school year ☒ Review the Parent/Family Needs Assessment (Title I Schools) ☒ Review and evaluate current Parent/Family Engagement policy ☐ Revise (if needed) and approve Parent/Family Engagement policy
☐	5	Review and approve the Comprehensive School Safety Plan .
☒	6	Review and approve the Home-School Compact (Title I Schools).
☐	7	Provide input on the Local Control Accountability Plan (LCAP) using slides provided by the Special Projects department.
☐	8	Develop and/or approve SSC Bylaws .

I. Welcome and Introductions/Call to Order

With a quorum achieved the meeting was called to order at 7:32am by Krissy Benson, Chairperson.

The meeting was called to order at 7:32am by Krissy Benson. A quorum is met.

A. Approval of Minutes

Debbie Krohnfeldt read the Minutes from the previous meeting, June 1, 2023. It was moved by Denise McKenzie and seconded by Jonathan Stouffer that the minutes be approved as written.

B. Approval of Proposed Agenda

Krissy Benson read the proposed Agenda. It was moved by Beau Nicolette and seconded by Meredith Kaufmann that the Agenda be approved.

II. Committee Reports

Budget 2023-2024 - Title 1 \$91,960.00 Title 1 PI \$2495.00 LCFF Concentrated Support \$60,422.00 Title 1 and Title 1 PI were approved at June 1, 2023 meeting. Motion from Jonathan Stouffer and second from Lupe Sampablo to approve expenses for LCFF Concentrated Support. Motion carried.

III. Requirements Covered

- A.** SSC Training - presented verbally and packet handed out
- B.** Uniform Complaint Procedures Notification - presented verbally and packet handed out
- C.** SPSA Development(Needs Assessment & Annual Evaluation) - presented verbally
- D.** Parent/Family Engagement - 9/20/23 Principal and Parent Forum discussion was communication from school to parent, Trojan Tribune going out monthly, more social media to share school information and open for more suggestions
- E.** Home-School Compact - presented verbally and packet handed out

IV. Unfinished Business/Follow Up on Topics

- A. None**

V. New Business/Other Presentations or Guest Speakers

- A.** Presented and provided packets with information to all SSC members for SSC Training, Uniform Complaint Procedures Notification, SPSA Development (Needs Assessment & Annual Evaluation), Parent/Family Engagement and Home-School Compact.
- B.** 23/24 Parent Academies - parent support of Schoology and AERIES

VI. Adjournment

Debbie Krohnfeldt moved to adjourn. The SSC Meeting was adjourned at **8:01am**.

Minutes submitted by: **Debbie Krohnfeldt, SSC Secretary**