RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Tuesday, February 20, 2024

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by First Vice President Steven Toprani, and the following Board Members were present to the call of the roll: Mrs. Garry, Mrs. Glaneman, Mrs. Ott, Mrs. Wilhelm, Mr. Mountain, Mr. Toprani, and Mr. Briscoe live and Mrs. Flament and Mrs. Fine participating on a virtual platform.

ROLL CALL

President	(participating virtually)	Mrs. Carol F. Flament
First Vice President		Mr. Steven Toprani
Second Vice President		Mrs. Heather Wilhelm
		Mrs. Sherrie L. Garry
		Mrs. Maureen A. Ott
		Mrs. Gail A. Glaneman
	(participating virtually)	Mrs. Sarah Fine
		Mr. Paul M. Mountain
		Mr. Jason Briscoe

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Assistant Superintendent	Mr. Thomas Grierson
Director of Finance & Board Secretary	Ms. Kimberley Moore
Solicitor	Mr. Timothy R. Berggren

II. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

Mr. Skrinjorich presented the data collected from the employee survey and the caregiver survey related to the District's Strategic Improvement Plan. The student experience survey will be conducted in the spring. The results show that the District improved in many areas and achieved several target goals. The results of the surveys will be posted on the District's website.

III. SECRETARY'S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Briscoe, to accept the following minutes as presented:

A. Regular Board Meeting of Wednesday, January 17, 2024

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MRS. WILHELM

Mrs. Wilhelm reported that Ringgold bused the eighth-grade students to tour the MVCTC and students got an introduction to each program. Mrs. Wilhelm said it was a wonderful experience that she got to shadow, and the students were very excited to learn of the opportunities. Registration for the MVCTC opened February 12, 2024.

VI. SHASDA REPORT – MRS. OTT

Mrs. Ott reported there was a meeting on February 1, 2024, about AI. Some topics addressed were regarding how AI can be used in a classroom and how administrators can use AI in their work.

VII. PSBA REPORT – MRS. OTT

Mrs. Ott reported Spring Advocacy Day is April 8, 2024. This is a chance for Board Members to speak with legislators. Mrs. Ott also reported PSBA has established student leadership scholarships. There is a $2,500 and a $5,000 scholarship that students have the opportunity to apply for. The applications are due March 15, 2024. Mrs. Ott also reported that PSBA released the Education Report.

VIII. SOLICITOR'S REPORT – MR. BERGGREN

No Report.

IX. PRESIDENT'S REPORT – MR. TOPRANI

Mr. Toprani, on behalf of Mrs. Flament, announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following items:

A. Personnel
B. Student Discipline
C. Receive Information from the Administration
D. Litigation

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Kristen Scalise and Janine Tolliver Finleyville, PA **Topic**: Girls' Wrestling

John Sperandio Monongahela, PA **Topic**: Swim and Dive Team

XI. COMMITTEE REPORTS

A. Business And Financial Services – Chairperson: Mrs. Glaneman Co-chairpersons: Mrs. Garry and Mrs. Wilhelm

1. Treasurer's Reports

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Wilhelm, to accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mr. Briscoe, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

3. Payment to Caliber Contracting Services for Administration Building

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to approve payment to Caliber Contracting Services, in the amount of $9,370.20 for the Administration Building. Payment of invoice #851 will be made from the Capital Reserve Fund.

4. **Approval of Intermediate Unit I Budget**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, accepting the 2024-2025 Intermediate Unit I Budget in the amount of $549,552.00 with no increase over last year's budget. Ringgold's share of the budget will be $28,584.14 (a decrease of $402.07). A copy of the General Operational Budget was included in the Board packet.

5. **Ratification of Gas Lease**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to approve and ratify the Oil and Gas Lease Addendum and related documents with EQT Production Company for the lease of 5.379 acres owned by the District in Union Township. Approval of this Lease, Addendum and related documents is contingent upon final review by the Administration and Solicitor. The documents have been included in the Board packet.

6. **Lamar Advertising – Billboard Advertisements**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to approve an agreement with Lamar Advertising not to exceed $5,000.00 for billboard advertising. Approval is subject to final review by the Solicitor and Administration.

B. Personnel and Administration – Chairperson: Mr. Toprani
Co-chairpersons: Mrs. Garry and Mrs. Ott

1. **Agreement with Employee**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Ott, entering into an Agreement with Employee A, whereby Employee A shall change positions in the Ringgold School District under the terms contained in the Agreement.

2. **Resignations of Personnel**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to accept the following resignations:

Lydia Jordanovic - Administrative Assistant for the Ringgold Elementary School South effective end of the day January 19, 2024.

Ronald Hatfield - Bus Driver for the Ringgold School District effective end of the day February 2, 2024.

Leslie Egan - Special Education Teacher for the Ringgold High School effective on or before the completion of a 60 day hold.

3. **Letter of Retirement**

The Board, by a 5-4 vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Briscoe, to accept the following retirement.

Gregory Locy - Assistant Principal for the Ringgold High School effective end of the day June 30, 2024.

Voting Yes – Messr: Toprani and Briscoe, Mesdames: Glaneman, Flament, and Ott

Voting No – Messrs:, Mountain, Mesdames: Garry, Fine, and Wilhelm

4. **Employment of Personnel**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman and Mrs. Ott, granting permission to employ the following individual, pending receipt of proper documentation:

Leidy Montoya - 6.5 Hour Utility Worker for the Ringgold High School.

Michel Horner - Full-time Paraprofessional for the Ringgold School District effective February 21, 2024.

Janet Keffer - Full-time Custodian for Ringgold Elementary School South.

5. **Ratification of Hirings**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Briscoe, ratifying and confirming the hiring of the following individuals, pending receipt of proper documentation:

Garrett Whalen – Social Studies Teacher for the Ringgold High School at a salary of Bachelor's Step 3, which equates to $44,000 based on the 2023-24 school year.

James Folsom – Full-time Bus Driver for the Ringgold School District effective February 8, 2024.

6. **Additions to the Substitute Roster**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, granting permission to add the following individuals to the substitute roster, pending proper documentation:

Bus Driver
Ronald Hatfield New Eagle, PA

Cafeteria
Christine Pietroboni New Eagle, PA

Clerical
Alyse Atkins Monongahela, PA

7. **Ratification of Addition to the Substitute Roster**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Ott, granting permission to add the following individuals to the substitute roster, pending proper documentation:

Bus Driver
James Folsom Charleroi, PA
Sherry Rhodes Monongahela, PA

Teacher
Natalie Andrews Pittsburgh, PA

8. **Approval of Revised Policies**

A motion was made by Mrs. Garry, seconded by Mr. Briscoe, to accept the following policy revisions. Copies of the policies were included in the Board packet.

Policy #005 – Organization
Policy #819 – Suicide Awareness, Prevention and Response

During Board discussion, Mrs. Glaneman motioned to separate the two policies and vote on them individually. The motion to separate was seconded by Mrs. Ott. The motion to separate passed by a unanimous voice vote of the members present.

Mrs. Flament motioned to accept the policy revisions to **Policy #005** – Organization. The motion was seconded by Mrs. Garry.

Before a vote could be taken Mrs. Ott motioned to table the item. The motion to table was seconded by Mr. Mountain. The motion to table failed by a vote 4-5 by a call of the roll of the members present.

Voting Yes – Messr: Mountain, Mesdames: Glaneman, Wilhelm and Ott

Voting No – Messrs:, Toprani and Briscoe, Mesdames: Garry, Fine, and Flament

A vote was then taken on Mrs. Flament motion to accept the policy revisions to **Policy #005** – Organization. The motion was seconded by Mrs. Garry. The motion failed by a vote 3-6 by a call of the roll of the members present.

Voting Yes – Messr: Mountain, Mesdames: Garry and Flament

Voting No – Messrs: Toprani and Briscoe, Mesdames: Glaneman, Fine, Wilhelm, and Ott

Mrs. Wilhelm motioned to accept **Policy #819**. The motion was seconded by Mrs. Glaneman. The motion to accept **Policy #819**, passed by a unanimous vote by a call of the roll of the members present.

9. **Request To Attend A Conference**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, granting permission for the following conference request:

2024 PA School Nurse Association Annual Conference
School Nurse – Lynnette Kurutz
Hershey, PA
March 22-24, 2024
Total $694.34

10. **Approval of Resolution to Nominate a Candidate for IU #1 Board of Directors**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Briscoe, adopting the Resolution to nominate Mrs. Glaneman as a candidate to serve on the Intermediate Unit 1 Board of Directors. A copy of the Resolution is enclosed in the Board packet.

11. **Calendar Approval of Resolution/Nomination to Nominate a Candidate for ACSHIC Board of Directors**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, adopting the Resolution/nomination to nominate Mrs. Maureen Ott as a candidate to serve on the ACSHIC Board of Directors and allow the Administration to effectuate the supporting documentation. A copy of the document is enclosed in the Board packet.

12. **Approval of Revised 2024-2025 School Calendar**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Wilhelm, to accept the revised 2024-2025 School Calendar. A copy of the calendar was included in the Board packet.

13. **Motion to Approve Leave of Absence**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Ott, granting Robert Taylor an unpaid leave of absence for a period not to exceed one hundred eighty (180) working days.

C. **Curriculum, Education & Technology – Chairperson: Mrs. Ott**
Co-chairpersons: Mrs. Glaneman and Mr. Briscoe

1. **Exclusion of Students**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept and approve the Agreement between the District and the parents of Student "24DA01", whereby Student "24DA01" shall be excluded from in-person instruction under the terms contained in the Agreement and to accept and approve the Agreement between the District and the parents of Student "24DA02", whereby Student "24DA02" shall be excluded from in-person instruction under the terms contained in the Agreement.

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to approve Motions 2 and 3 as stated below:

2. **Approval of Settlement Agreement**

To approve Agreement with parents of student 24SA01 and the District, and to authorize the Board President to sign any necessary paperwork to effectuate same. Approval is subject to final review by the Solicitor and Administration.

3. **Approval of Settlement Agreement**

To approve Agreement with parents of student 24SA02 and the District, and to authorize the Board President to sign any necessary paperwork to effectuate same. Approval is subject to final review by the Solicitor and Administration.

4. **RHS Program of Studies Amendment**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Briscoe, to amend the 2024-2025 RHS Program of Studies. Details of the changes are included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

5. **Community College of Beaver County – Dual Enrollment**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to enter into the High School Academy & Dual Enrollment Programming Agreement with Community College of Beaver County (CCBC). The agreement creates the opportunity for Ringgold High School students to earn college credits through CCBC. A copy of the agreement is included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

6. **Moodle US – Learning Management System**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to contract with Moodle US LLC to continue to maintain the student learning management system known as Moodle, including server hosting and maintenance, technical support, and professional development. The cost is 23,498.00 from July 1, 2024, through June 30, 2025. A copy of the

agreement is included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

7. **Permission To Establish Clubs at the Ringgold High School**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission for the following teachers at the Ringgold High School, to establish the clubs listed below. The bylaws have been included in the Board packet.

Personal Wellness Club - Vito Villani

8. **Request To Attend an Overnight Field Trip**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following overnight trip requests:

Mock Trial State Finals
RHS Mock Trial Team - Rhonda Baertsch
Harrisburg, PA
March 21, 2024 - March 23, 2024
Approximate number of students: 13
Price per student: TBD

Ms. Baertsch will follow the chaperone policy set by the District.

D. **Athletics – Chairperson: Mrs. Garry**
Co-chairpersons: Mrs. Fine and Mr. Briscoe

1. **Resignation of Coach**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament and Mr. Briscoe, to accept the following resignation:

Bob Reynolds - High School Track Assistant Coach
Steve Kerr - Middle School Track Coach

2. **Appointment of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to hire the following coaches pending receipt of proper documentation. Please note that salaries will be based on the 2023-2024

budget. Clearances and other required paperwork have been obtained and appointments are subject to contract documents prepared by the Administration and Solicitor.

Football
Devin Owens - Assistant Football Coordinator at a salary of $7,000.00 (Contract follows head coach).
Alfon Cook - Assistant Football Coach at a salary of $5,000.00 (contract follows head coach).
Tyler Garcia - Assistant Football Coach at a salary of $5,000.00 (contract follows head coach).
Kurt Dietz - Assistant Football Coach at a salary of $5,000.00 (contract follows head coach).
Greg Levander - Assistant Football Coach at a salary of $5,100.00 (contract follows head coach).

Track
Gary Shawley - Assistant Track Coach at a salary of $4,638.04 (Contract follows head coach; 6-year $500.00 increase).
Brett Seich - Assistant Track Coach at a salary of $2,448.00 (Contract follows head coach).
Kirsten McMichael - Assistant Track Coach at a salary of $2,400.00 (Contract follows head coach).

Middle School Track
Chris Lenhart - Head 8th Grade Coach at a salary of $2,550.00 (2% increase, yearly contract).

E. Health, Wellness, and Security – Chairperson: Mr. Mountain
Co-chairpersons: Mr. Toprani and Mrs. Wilhelm

No report.

F. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine
Co-chairpersons: Mrs. Glaneman and Mr. Mountain

1. **Use of Facility Requests**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman and Mrs. Fine, to approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.

Ringgold Girls' and Boys' Varsity Basketball (Cindy Buell and Devin Owens)
A. Use of the RHS Gymnasium on April 13, 2024, from 9:00am – 3:30pm for a girls' basketball clinic grades 3 - 8.
B. Fees - No fees associated with this usage as the request occurs during normal business hours and does not require the presence of additional custodial or security personnel.

G. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Briscoe, to adjourn.

The Board adjourned at 8:16 PM.



Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors