RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, January 17, 2024

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Carol Flament, and the following Board Members were present to the call of the roll: Mrs. Flament, Mrs. Garry, Mrs. Glaneman, Mrs. Ott, Mrs. Wilhelm, Mr. Mountain, Mr. Toprani, Mr. Briscoe, and Mrs. Fine

ROLL CALL

President	Mrs. Carol F. Flament
First Vice President	Mr. Steven Toprani
Second Vice President	Mrs. Heather Wilhelm
	Mrs. Sherrie L. Garry
	Mrs. Maureen A. Ott
	Mrs. Gail A. Glaneman
	Mrs. Sarah Fine
	Mr. Paul M. Mountain
	Mr. Jason Briscoe

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Assistant Superintendent	Mr. Thomas Grierson
Director of Finance & Board Secretary	Ms. Kimberley Moore
Solicitor	Mr. Timothy R. Berggren

II. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

Mr. Skrinjorich recognized Logan Neidermeyer for his outstanding achievement for attaining the rank of Eagle Scout. Logan designed, constructed, and installed 10 robust trash can vaults and a bat box for Sherwood Park in Nottingham Township, PA. He also led the Troop in a park cleanup the day of installation.

Mr. Skrinjorich also recognized and congratulated Jake Conroy on his 100th wrestling win! This is an incredible achievement that showcases hard work, dedication, and perseverance.

III. SECRETARY'S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Fine, seconded by Mrs. Ott, to accept the following minutes as presented:

A. Regular Board Meeting of Wednesday, December 20, 2023

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MRS. WILHELM

Mrs. Wilhelm reported that on Tuesday the Superintendent and herself attended a zoom meeting with the Director of the MVCTC regarding an organization, the 5013C Local Government Academy, who looking to launch a pilot program to fill the need of code enforcement officials in our area and across the state. The pilot program is looking to bring in a few recent graduates to train students in the classroom and out in the field, partnering with local municipalities. The pilot program participants would be paid six-month program, and students would be fully certified to be code enforcement officials.

VI. SHASDA REPORT – MRS. OTT

Mrs. Ott reported that SHASDA is holding a meeting on February 1, 2024, about AI.

VII. PSBA REPORT – MRS. OTT

Mrs. Ott reported that often members of the public have ideas about what a Board Member does and we as members of the Board are approached by the public with questions that Board Member may or may not be able to address. PSBA has provided a website regarding rules, authority and responsibility for board members. It also addresses the Board's legal obligation to operate in accordance with the Sunshine Law and describes how the public can participate in Board Meetings. Additionally, it

addresses board elections and how vacancies are handled. Please visit the District's website for further information.

VIII. SOLICITOR'S REPORT – MR. BERGGREN

No Report.

IX. PRESIDENT'S REPORT – MRS. FLAMENT

Mrs. Flament announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following items:

A. Personnel
B. Receive Legal Counsel
C. Receive Information from the Administration

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Dave Papak	Monongahela, PA	**Topic**: Leadership and Character Program for RHS & RMS
Paula Harshaw	Eight Four, PA	**Topic**: Literacy

XI. COMMITTEE REPORTS

A. Business And Financial Services – Chairperson: Mrs. Glaneman Co-chairpersons: Mrs. Garry and Mrs. Wilhelm

1. Treasurer's Reports

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Briscoe, to accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott and Mrs. Garry, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

3. **Final Payment to East West Manufacturing, Inc. for Administration Building**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to approve final payment to East West Manufacturing, Inc., approved by the architects HHSDR, in the amount of $46,228.36 for the Administration Building miscellaneous alterations project. Payment of final invoice #6 will be made from the Capital Reserve Fund.

4. **Authorization to file Lawsuit**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, authorizing and directing the Solicitor to file suit in the Court of Common Pleas to recover tuition reimbursement paid to a former employee.

B. Personnel and Administration – Chairperson: Mr. Toprani
Co-chairpersons: Mrs. Garry and Mrs. Ott

1. **Authorization to Hire**

The Board, by a unanimous vote to the call of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Fine, authorizing the Superintendent to hire necessary staff, including extracurricular and coaching staff, as needed through December 31, 2024, with ratification of such hirings to occur at the following School Board meeting.

2. **Approval of Revised Policies**

A motion was made by Mr. Toprani, seconded by Mrs. Glaneman, to accept the following policy revisions. Copies of the policies were included in the Board packet.

Policy #005 – Organization
Policy #006.2 – Procedures and Rules of Order for School Board Meetings

During Board discussion Mrs. Ott motioned to table the item. The motion to table was seconded by Mrs. Wilhelm. The motion to table failed by a vote 4-5 by a call of the roll of the members present.

Voting Yes – Messr: Mountain, Mesdames: Glaneman, Wilhelm and Ott

Voting No – Messrs:, Toprani and Briscoe, Mesdames: Garry, Fine, and Flament

During Board discussion, Mrs. Ott motioned to separate the two policies and vote on them individually. The motion to separate was seconded by Mr. Toprani. The motion to separate passed by a unanimous vote by a call of the roll of the members present.

Mr. Toprani motioned to accept the policy revisions to **Policy #005** – Organization. The motion was seconded by Mrs. Garry. The motion to accept the policy revisions to **Policy #005** – Organization, failed by a 3-6 vote by a call of the roll of the members present.

Voting Yes –Mesdames: Garry, Fine, and Flament

Voting No – Messrs:, Mountain, Toprani, and Briscoe, Mesdames: Glaneman, Wilhelm, and Ott

Mr. Toprani motioned to accept **Policy #006.2** as revised in discussion – Procedures and Rules of Order for School Board Meetings. The motion was seconded by Mr. Briscoe. The motion to accept **Policy #006.2** as revised in discussion - Procedures and Rules of Order for School Board Meetings, passed by an 8-1 vote by a call of the roll of the members present.

Voting Yes – Messrs:, Mountain, Toprani, and Briscoe, Mesdames: Glaneman, Ott, Garry, Fine, and Flament

Voting No – Mesdame: Wilhelm

3. **Resignations of Personnel**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Fine, to accept the following resignations:

Kristen Scalise - Kindergarten Teacher for the Ringgold Elementary School North effective on or before the completion of a 60 day hold period.

Mary Ann Fee - Special Education Teacher for the Ringgold Elementary School South effective end of the day January 12, 2024.

Mary Schettler - Custodian for the Ringgold Elementary School South effective end of the day January 11, 2024.

4. **Letters of Retirement**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Wilhelm, to accept the following retirements.

Sherry Rhodes - Bus Driver for the Ringgold School District effective end of the day January 30, 2024.

Tammy Sinclair - Cook Manager for Ringgold Elementary School South effective the last working day of the school year.

5. **Additions to the Substitute Roster**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Glaneman and Mrs. Garry, granting permission to add the following individuals to the substitute roster, pending receipt of proper documentation:

Custodian

Chelsey Criss	Monessen, PA
Mary Schettler	Monongahela, PA

6. **Appointment of Extracurricular Positions**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Fine and Mr. Briscoe, to appoint the following extracurricular positions. In the event that the COVID-19 or similar pandemic forces the cancellation of all or part of the extracurricular activity/season, the individuals will be paid at a prorated amount or no compensation if the season is canceled.

Zach Smith – Lighthouse Team Leader at Ringgold Middle School at a stipend amount of $1,200 to be prorated to the number of days worked in the position.

Donna Vaccari – Lighthouse Team Leader at Ringgold Elementary School North at a stipend amount of $1,200 to be prorated to the number of days worked in the position.

Sarah Lesko – Lighthouse Team Leader at Ringgold Elementary School South at a stipend amount of $1,200 to be prorated to the number of days worked in the position.

7. **Request To Attend A Conference**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Ott, granting permission for the following conference request:

2024 PDE Data Summit
Child Accounting/PIMS – Jennifer Caulkett
Hershey, PA
March 11-13, 2024
Total $1,205.85

8. **Request for Sabbatical**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Garry and Mr. Briscoe, granting a half year school term Sabbatical Leave of Absence, as per the Contract, to Judith Roche, a Mathematics Teacher at Ringgold High School beginning the 2023-2024 school year.

9. **Approval of 2024-2025 School Calendar**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Garry, to accept the 2024-2025 School Calendar. A copy of the calendar was included in the Board packet.

C. **Curriculum, Education & Technology – Chairperson: Mrs. Ott**
Co-chairpersons: Mrs. Glaneman and Mr. Briscoe

1. **Adoption of Program of Studies for RHS**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to adopt a program of studies at Ringgold High School for the 2024-2025 school year. Additional information regarding the program was included in the Board packet in December 2023.

2. **Adoption of Program of Studies for RMS**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to adopt a program of studies at Ringgold Middle School for the 2024-2025 school year. Additional information regarding the program was included in the Board packet in December 2023.

3. **Professional Development for Ringgold High School**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to purchase Reading Apprenticeship professional development services from WestEd at a cost of $62,500. The services will be paid for using a combination of

federal funding and funding through the curriculum department. Approval is subject to final review by the Solicitor and Administration.

4. **Washington & Jefferson College - Affiliation Agreement**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to enter into the Public School District Affiliation Agreement with Washington & Jefferson College. The agreement creates the opportunity for Ringgold School District to accept education students from the college for student teaching experiences and related activity. Approval is subject to final review by the Solicitor and Administration.

5. **Life's Work of Western PA**

The Board, by an 8-1 vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Fine, entering into an agreement with Life's Work of Western PA, Youth and Transitional Program to provide IEP transitional services for selected students who qualify. Ringgold agrees to send a minimum of two students with an option for a maximum of 8 students to the 9-week program in Monessen and the surrounding Mon Valley. The cost is $3,330.00 per student. A copy of the agreement has been included in the board packet. Approval is subject to final review by the Solicitor and Administration.

Voting Yes – Messrs:, Toprani, Mountain, and Briscoe, Mesdames: Glaneman, Fine, Ott, Garry, and Flament

Voting No – Messr: Wilhelm

6. **Lil' Rams Camp Summer Program**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to provide a summer program for incoming Kindergarten students enrolling in the 2024-25 school year and granting permission to post for staffing of the program. The proposed Lil' Rams Camp Summer Program would operate June 10, 2024 through June 27, 2024, Monday – Thursday, at Ringgold Elementary School South. There will be clerical time and family/student orientation the week prior. The program will require approximately six elementary teachers, 6 paraprofessionals, 1 nurse, student transportation, student meals, and supplies.

7. **Extended School Year (ESY) Program**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission to post the Extended School Year (ESY) program positions for 2024. The Ringgold School District will need 3 special education teachers and 5 paraprofessionals for the Extended School Year (ESY) program. The program will run from June 10, 2024, through June 27, 2024, Monday – Thursday, at Ringgold Elementary School South. The program will require nursing services, student transportation, student meals, and supplies.

8. **Request To Attend an Overnight Field Trip**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following overnight trip requests:

ACC Indoor Percussion Championships
RHS Indoor Percussion - Dawn Mason
Wildwood, New Jersey
May 1, 2024 - May 5, 2024
Approximate number of students: 20
Price per student: $350.00 - $425.00

Ms. Mason will follow the chaperone policy set by the District.

D. **Athletics – Chairperson: Mrs. Garry**
Co-chairpersons: Mrs. Fine and Mr. Briscoe

1. **Resignation of Coach**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Fine, to accept the following resignation:

Sarah Noll - Assistant Swim Coach

2. **Appointment of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Fine, to hire the following coaches pending receipt of proper documentation. Please note that salaries will be based on the 2023-2024 budget. Clearances and other required paperwork have been obtained and appointments are subject to contract documents prepared by the Administration and Solicitor.

High School Football
Robert Heller – Head Varsity Football Coach at a salary of $10,000.00.

High School Baseball
Scott Sokol - Assistant High School Baseball Coach at a salary of $2,400.00 (contract will follow head coach).

E. Health, Wellness, and Security – Chairperson: Mr. Mountain
Co-chairpersons: Mr. Toprani and Mrs. Wilhelm

1. Approval of Health and Safety Plan for the 2023-2024 School Year

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mountain, seconded by Mr. Briscoe, to accept and approve the Ringgold School District Health and Safety Plan. The Ringgold School District's Health and Safety Plan is subject to amendments and changes as determined necessary by the Superintendent as a result of changing direction and guidance from the State. A copy of the plan is enclosed in the Board packet.

F. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine
Co-chairpersons: Mrs. Glaneman and Mr. Mountain

1. Use of Facility Requests

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Fine, seconded by Mr. Briscoe, to approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.

Middle School Cheer Boosters (Jen Czaniecki)
A. Use of the Middle School Cafeteria on February 1, 2024, from 5:00pm - 7:30pm for an end of season Middle School Cheer banquet.
B. Fees – No fees associated with this usage as the request occurs during normal business hours and does not require the presence of additional custodial or security personnel.

Kaitlyn "Moe" Rosensteel Scholarship Foundation
A. Use of the Joe Montana Stadium on August 24, 2024, from 8:00am – 6:00pm for the Moe's Soccer Tournament held by the girls' soccer team.
B. Fees - No fees because this is a high school tournament and school event.

RYAA Baseball and Softball Association (Stephanie Casteel)
A. Use of the RHS Auditorium for a youth parent meeting on April 4, 2024, from 5:45pm –8:00pm.

B. Fees - No fees associated with this usage as the request occurs during normal business hours and does not require the presence of additional custodial or security personnel.

RAYSA Ringgold Area Youth Soccer Association (Stephanie Casteel)
A. Use of the Ringgold Elementary School South Gym to hold a soccer clinic for players ages 8-12 years old on Saturdays starting February 3, 2024 - March 9, 2024, from 9:30am –11:00am.
B. Fees - Group will be charged a $30/hour custodial fee.

Beadling Soccer (Rob Fabean)
A. Use of the Joe Montana Stadium 6:00pm - 9:00pm from March 12, 2024, to May 30, 2024, on Tuesdays and Thursdays for club practice.
B. Fees - Fees in place at time of event.

PA House of Representatives (Rep. Andrew Kuzma and Rep. Tim O'Neal)
A. Use of the RMS parking lot on September 21, 2024 from 7:00am-12:00pm for document shredding, hard-drive destruction and data security services for businesses and individuals.
B. Fees - No fees.

2. **Authorization to Sell Vehicles and Equipment**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Fine, seconded by Mr. Toprani, directing and authorizing the Administration to advertise and sell the following vehicles and equipment using the government surplus auction site "govdeals.com".

The Administration is also authorized to sell each of the vehicles for the highest bid received by a date to be determined, exceeding any "RESERVE" prices with the individual vehicle as listed below.

The Administration is then authorized to take all actions and steps necessary to convey the title of each vehicle to the successful/winning bidder.

2000 Ford E-350 Box Van (RSD # 75) (VIN 1FDXE45F4YHB64834) (NO RESERVE).

2006 Ford E-350 Box Van (RSD # 76) (VIN 1FDWE35P06HB14444) (NO RESERVE).

2007 Ford F-550 Dump (RSD # 77) (VIN 1FDAF56P87EB28791) at a price of not less than $500.00 (RESERVE).

2014 Chevy 3500 Express Van (RSD #80) (VIN 1GCZGTCLXE1159670) at a price not less than $500.00 (RESERVE).

2008 Ford E-350 Van (RSD # 92) (VIN 1FTSS34P48DA85134) at a price not less than $500.00 (RESERVE).

2008 Ford F-350 Pickup (RSD # 93) (VIN 1FTWW31R78ED18803) at a price not less than $500.00 (RESERVE).

G. ADJOURNMENT

The Board President announced the Board would meet in Executive Session immediately after the meeting for reasons of personnel.

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to adjourn.

The Board adjourned at 8:51 PM.

Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors