



Prepare | Explore | Empower

Board of Directors  
Board Meeting Minutes  
Monday, February 26, 2024

Board Members Present:

Sarah Drewlow	Chairperson
Amy McDuffee	Vice Chairperson
Dan Klenjoski	Treasurer
Kristen Cofrades	Board Member
Larissa Fransua	Board Member (online)
Kevin Sanchez	Board Member
Autumn Coffee	Secretary

Also Present:

Brent Reckman	Executive Director
Mark Wilson	COO
Stephanie Mann	HS Principal
Roxanne Ellsworth	MS Principal
Sarah Gramarossa	3-5 Principal
Suzie Galbraith	K-2 Principal

Minutes of the regular board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on February 26, 2024.

I. Open Meeting

A quorum being present, Mrs. Drewlow called the meeting to order at 5:30 pm.

II. Consent Agenda

a. Mr. Sanchez moved to approve the January 29, 2024, minutes. Seconded by Mrs. Drewlow.

Discussion: None

Ayes: Mrs. McDuffee, Mr. Klenjoski, Mrs. Cofrades, Ms. Fransua, Mrs. Coffee

Nays: None

III. Public Comment

There was no public comment this month.

IV. Reports from Directors, Principals, and Committees

a. Fall Data Presentation – Each level principal shared their respective mid-year data points as well as how they are applying the core concepts of Prepare, Explore, and Empower.

b. Executive Director Report

i. Succession Planning – we will cover this in the March meeting.

ii. Facilities Master Plan – the architects plan to have a schematic design for review at the April meeting.

c. Finance Committee

- i. This month has remained steady relating to finances. We continue to monitor the legislative work in relation to funding.
- ii. SACademic Committee – The February meeting was an opportunity to the K-2 and 3-5 principals to share the data presentations that they shared tonight.
- iii. PTO – We had a fantastic Glow Party with the elementary students.

V. Presentation and Discussion

- a. Executive Session – Mrs. Drewlow made a motion that the board enter into an Executive Session in order for the board to discuss the Executive Director’s evaluation. Mrs. McDuffee seconded the motion.

Discussion: None

Ayes: Mr. Sanchez, Mr. Klenjoski, Mrs. Cofrades, Ms. Fransua, Mrs. Coffee

Nays: None

The board entered Executive Session at 7:42 pm and ended the session at 7:58 pm.

- b. Charter Contract Review – the contract is straightforward with only a few discussion topics.

VI. Board Meeting Self-Scoring – Today’s meeting was both efficient and met expectations, so the score is 4.

VII. Adjourn Meeting

Mrs. Drewlow adjourned the meeting at 8:13 pm.