

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
February 20, 2024
Ethel A. Jacobsen School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 6:30 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, New Jersey on February 20, 2024.

Board President, Colette Southwick, called the meeting to order at 6:30 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|----------------|----------------|----------------|
| Dr. Chung | Mrs. Raber | Mrs. Southwick |
| Ms. Hagler | Mr. Wright | |
| Mrs. Linkewich | Mrs. Hoffacker | |

ABSENT: Mr. Schragger, Mrs. Wasilewski

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Meghan Lee, School Business Administrator/Board Secretary

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported on the following: Students are working on being respectful, responsible, safe and kind to one another, food drive for St. Francis Pantry, Read Across America/Spirit Week, Family Sports Night, STEAM Night, EJ Science Night, PTA Meeting, TECHspo student presentation–special thanks to Ms. Smith, Ms. McBride, and Ms. Daly, and next month's Eagle Scout project presentation.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the following: PreK is working on winter themes, Kindergarten is working on letters and counting, all students were working on Valentines, Science Night was well attended and thanked staff that helped with the evening, and thanked the PTA for assemblies: Cedar Run Wildlife Refuge and STEAM Museum.
6. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for all they do for the district.
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None
8. **BOARD CORRESPONDENCE:** Thank you notes from students to Board Members that participated in Career Day.

9. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

January 16, 2024: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain(1): Mrs. Linkewich

10. **COMMITTEE REPORTS**

- Building/Grounds/Transportation/Finance: Colette Southwick reported that the committee met and discussed the following: Attorney change of firms, dewatering, Spiegle work for project, budget, ESSER funds, and reported that a date is being scheduled for a meeting with Ship Bottom.
- Curriculum: Stephanie Chung reported that the committee met on January 22nd and discussed the following: Career Day, TechSpo, Curriculum Nights (Science/STEAM), books, items, etc., facilities, emergency planning, professional development, PTA events, Yearbook, assemblies, field trips, summer programs, curriculum materials, and the next meeting is scheduled for March 18th.
- PTA Liaison: Stephanie Chung reported that the PTA met and discussed the following: Dance March 1st, combined dance with Beach Haven, Wally's fundraiser March 20th, Book Fair and lunch visitations, and SkyDome assembly on March 13th.

11. **PERSONNEL**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. **Substitute Personnel**

Motion to approve the employment of substitute personnel for the 2023-2024 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Cheryl Armato	Teacher
Nancy Baran	Paraprofessional
Sophia Ferrara	Teacher/Paraprofessional
Madison Haugh	Teacher/Paraprofessional
Tesla Teitge-Mergenthaler	Nurse

B. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2023/2024 school year with approved timesheets:

- **Classroom Support/Preparation:** 1 teacher, up to 30 hrs. @ \$50/hour: Kelly Scotto Di Carlo

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

12. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of January 2024.

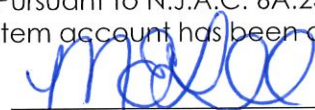
- a. Report of the Secretary dated January 31, 2024
- b. Report of the Treasurer dated January 31, 2024

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of January 2024 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of January 2024 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).



Meghan Lee, School Business Administrator

3/22

, 2024

B. Transfers

Motion to approve the January 2024 transfer report.

C. Bills List

Motion to approve the February 2024 Bills List, totaling \$460,506.37

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
3/8/24	Suzanne D'Arcangelo	Speech	SRI & ETTC Speech Language Specialist Workshop	Galloway	7 ETTC Hours and Mileage

Date	Name	Position	Workshop	Location	Cost
3/8/24	Shelley Smith	Teacher	SRSD Scholarship Donors Breakfast	Manahawkin	None
3/11/24	Mallory Mulcahy	Teacher	Early Intervention Strategies	Virtual	\$279
3/15/24 3/16/24	Denise Lake	Nurse	NJ State School Nurse Spring Conference	New Brunswick	\$249 Registration and Mileage
3/19/24	Robin Tilton	Teacher	PreK-2 Executive Function Skills	Virtual	\$279 Registration
3/21/24	Brooke Mandarakas	Head Bus Driver	School Transportation Supervisors Conference	Atlantic City	\$250 Registration and Mileage
4/16/24	Bianca Aniski	EJ Nurse	Stop the Bleed for NJ Educator	Bayville	Mileage
5/22/24	Bianca Aniski	EJ Nurse	Farm to School	Moorestown	Mileage

E. Field Trip

Motion to approve the following field trips:

Date	Grade	Destination	Teacher in Charge	Cost
3/13/24	PreK-2	LBI School	All	Transportation
5/16/24	5th	20th Street Beach, Ship Bottom	Cathy McBride	None
6/3/24	2nd	LBI School for Orientation	Ferrer/Holloway	Transportation
6/5/24	4th	Allaire State Park	Daly/Maschi	\$994.75

F. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. PTA Meeting/Jewelry Party, LBI Media Center, April 19, 2024 from 4-7 p.m.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

13. **ANNUAL APPROVALS/CONTRACTS**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

As per the recommendation of the Superintendent:

A. Semi Waiver

Motion to approve submission of a waiver to the County Office of Education for participation in SEMI for the 2024-2025 school year. The waiver is for 40 students or fewer and the current projection of eligible students in the Long Beach Island School District is 8. SEMI is a federal reimbursement program through Medicaid for special education students who receive Medicaid. A waiver will protect against noncompliance for QSAC.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker,
Mrs. Southwick

Nays: 0

Abstain: 0

14. **EDUCATIONAL**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker,
Mrs. Southwick

Nays: 0

Abstain: 0

15. **UNFINISHED/NEW BUSINESS**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

A. Bond Counsel Services Agreement

Motion to approve an agreement with Wilentz, Goldman & Spitzer, P.A. for services pertaining to an equipment lease at a rate not to exceed \$6,500.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker,
Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Kelly Linkewich, second by Brielle Hoffacker to approve the following:

- B. Department of Agriculture - Equipment Assistant Grant
Motion to approve the application of the 2023 National School Lunch Program Equipment Assistance Grant Application for the Ethel Jacobsen Elementary School as follows:

Countertop Food Warmer	\$ 379.99
Milk Cooler	\$2,607.00

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

ADDENDUM ITEM:

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

- C. Appointment of Attorney
WHEREAS, there exists a need for legal service; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Chasan, Lamparello, Mallon & Capuzzo, PC, Licensed Legal firm for the State of New Jersey is hereby appointed to conduct legal services from February 15, 2024, to June 30, 2024, at the hourly rate of \$170.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

16. ANNOUNCEMENTS

- A. Dates to Remember
February-March: After School Academy continues at EJ and LBI Schools
February-March: After School Band, Chorus, Ukulele continues
February 29: STEAM Night Grades 3 & 4
March 1: PTA Dance
March 6: Family Sports Night Grades 3 & 4
March 5-7: Parent/Teacher Conferences, Early Dismissal, PTA Book Fair
March 13: PTA SkyDome Assembly for EJ and LBI
March 19: Board of Education Meeting, EJ School, 6:30 p.m.
March 20: PTA Fundraiser - Wally's, Surf City
March 28: PTA Meeting, LBI Grade School, 4:30
- B. Project Child Find
Required annual Project Child Find information is posted on our website for children between the ages of 3-14 who may have an educational, physical, mental, or emotional disability and may be in need of special education services. Project CHILD FIND develops and distributes information to the public about early intervention services and special education programs throughout New Jersey.

17. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- LBIEA: Read statement supporting consolidation.

18. **Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:**

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on March 19, 2024, at 6:00 p.m. in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Wright, Mrs. Hoffacker,
Mrs. Southwick

Nays: 0

Abstain: 0

19. **EXECUTIVE SESSION #2 (If Needed): The Board did not return to Executive Session.**

20. **ADJOURNMENT**

At 6:44 p.m., a motion was made by Brielle Hoffacker, second by Kelly Linkewich to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary