
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, MARCH 11, 2024

The Millville Area School Board held their regular meeting on Monday, March 11, 2024 in the Millville Jr./Sr. High School Library beginning 7:00 pm.

1. ROLL CALL

The following Board members answered roll call: William Berger, Matthew Deihl, Susan Farr, Michael Farrell, Gena Maize, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent; Dee Davis, Director of Student Services; Matthew Mills, Secondary Principal; Matthew McWilliams, Supervisor of Buildings and Grounds; Dyson Savage, Technology Coordinator; and Chelsea Rosenberger, Assistant Board Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests -Christopher Sassaman, Samuel Faus, Abby Kakaley, Paige Fisk, Melody Noss, Ainsley Eckroth, Haydee Stout, Jaime Stout, Aaron Stout, Emily Bloom, Gwen Utt, and Wendy Faatz all signed the register.

- Ms. Haydee Stout, student, asked to speak to the Board. She shared a request for the Board to consider hiring a Chorus Teacher, explaining that Mrs. Sweeney, the current Band and Chorus teacher at the High School, has to be out quite a bit to attend music festivals with students. She shared that this puts a strain on the amount of rehearsal time available for both the band and chorus. Ms. Stout asked the Board to consider this request for students to receive a full music education, including having the ability for elective music classes.
- Then, Mr. Samuel Faus, recent graduate of MHS, asked to speak to the Board about the need for another music teacher at the high school. He shared that he is an alumnus and professional musician, and as such, he has experienced the importance of a music education. Mr. Faus shared that he felt it was a shame that band and chorus do not have a designated teacher. He explained that it is a special thing when a group of like-minded students comes together in the same room with the same goal of making music. In closing, he stated his belief that the Board should consider hiring a choral director.

3. SUPERINTENDENT'S REPORT

Volunteer Guidelines

- Mr. Rasmus began his report by sharing the purpose and goal of the proposed Volunteer Guidelines on the agenda for the Board that evening. He explained that it was a busy time with field trips happening more frequently in the spring months, and with this time in mind, the administration was looking at the procedures for volunteers. Mr. Rasmus explained that the procedures were lacking in terms of accountability and having defined expectations. The Guidelines put forth to the Board this evening were designed to outline the expectations and ground rules for what to do and what not to do, including clarifications on confidentiality and liability. Additionally, he shared that the Guidelines defined the roles of Guest Volunteer and Chaperone, to include clarification on needed clearances. However, he explained a big change from this will be that volunteers will be placed before the Board once the district has received all clearances. This is a stopgap measure being put in place to ensure the safety of all students. Mr. Rasmus did say that a few individuals may need to be reconsidered due to more recent information since the submission of their clearances.

- Along with the Volunteer Guidelines, Mr. Rasmus explained that there were updates made to Policy 121: Field Trips to reflect the changes in procedure as well as a new MASD Policy 214.1 before the Board, having to do with the volunteer and graduation process. Mr. Rasmus shared that the graduation team had a meeting and determined that there was a need to codify the current practices that led to the creation of this new policy.

4. BUSINESS MANAGER'S REPORT

Mrs. Holloway had previously submitted her report for the consideration of the Board, and no additional questions were asked.

5. APPROVAL OF BOARD MINUTES

5.1 February 26, 2024 Board Meeting Minutes

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board approve the February 26, 2024 Millville Area School District Board meeting minutes.

- Mr. Berger asked that the dates on the header of the pages be corrected.
- Ms. Rosenberger assured him that the dates would be rectified.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

6. BUDGET AND FINANCE

6.1 Expenditures

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the March 11, 2024 general fund expenditures in the amount of \$506,978.20.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.2 Repurchase Time Deposit #xx808

A motion by Susan Farr and seconded by Gena Maize that the Millville Area School Board consider and approve Millville Area School District's repurchase of time deposit #x808 at the rate of 5.10% for 6 months, with Journey Bank, up from previous rate of 4.85%.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.3 PSBA Insurance (BUCS)

A motion by Gena Maize and seconded by William Berger that the Millville Area School Board approve Millville Area School District to participate in the Better Unemployment Compensation System Comprehensive Program (BUCS) for the 2024-2025 school year through the PSBA.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

7. POLICY

7.1 First Reading New MASD Policy 214.1

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the first reading of the new Millville Area School District Board Policy 214.1 - Selection of Valedictorian and Salutatorian.

- Ms. Maize asked if this policy would be enacted for this school year.
- Mr. Rasmus answered that it would be enacted once approved by the Board. He clarified that the policy reflected the current practices of the district. It simply needed to be placed into a policy to codify the current practice.
- Ms. Maize commented that she wanted to make sure that it was clear to everyone.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

7.2 First Reading Updated Policy 121

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board consider and approve the first reading of the updated MASD Policy 121: Field Trips. The updated policy expands the timelines for submission of volunteer credentials to ensure comprehensive and board approval of district volunteers.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8. CURRICULUM / EDUCATIONAL

8.1 Secondary Curricular Excursions & Field Trips

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the Secondary curricular excursions and trips as presented.

- 8.1 A - K'Nex Competition - March 26, 2024 - Jestine Myers
- 8.1 B - Spring CDE Contests - April 5, 2024 - Nicole Guise
- 8.1 C - All State Wind Ensemble Festival/Conference - April 17-21, 2024 - Carolyn Sweeney
- 8.1 D - High School Envirothon - April 30, 2024 - Nicole Guise
- 8.1 E - Middle School Envirothon - May 14, 2024 - Sherry Kakaley

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8.2 - Sixth Grade Field Trip

A motion by Jessica Whitmoyer and seconded by Gena Maize that the Millville Area School Board consider and approve a Field trip for the 6th Grade class to Knoebels on May 22, 2024.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8.3 - 2023-24 Children's Service Center Agreement

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the agreement between the Millville Area School District and the Children's Service Center for the 2023-24 school year to provide partial hospitalization programming for recommended students at a rate of \$137.50 per day.

- Ms. Maize asked if this agreement was retroactive to the beginning of the year.
- Mr. Rasmus answered that it was only being brought before the Board now based on the needs of a specific student and not retroactive for any prior charges.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8.4 - 2023-2024 MASD Volunteer Guidelines

A motion by Susan Farr and seconded by Heather Mausteller that the Millville Area School Board consider and approve the 2023-2024 Volunteer Guidelines.

- Ms. Maize asked if this should be titled as a handbook or guidelines because it was stated differently in the motion.
- Mrs. Myers answered that the motion could be amended to Guidelines to match the title of the document.

The amended motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8.5 - Graduation Date for Class of 2024

A motion by Jessica Whitmoyer and seconded by Michael Farrell that the Millville Area School Board consider and approve the Class of 2024 graduation ceremony to be held Friday, May 31, 2024, at 7:00 pm. Baccalaureate Service and Award Ceremony to be held on Wednesday, May 29, 2024 at 7:00 PM. Both events will be held in the Jr. Sr. High School Auditorium.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9. BUILDINGS AND GROUNDS

9.1 - Millville Little League Facility Use

A motion by William Berger and seconded by Gena Maize that the Millville Area School Board consider and approve permission for Millville Little League to use the Elementary School Cafeteria and the High School Gym for practices during preseason, when weather precludes them from outdoor practice, from March 12 - April 11, 2024 from 5:00 - 8:00 pm on Mondays through Thursdays in the Elementary School and from 7:30 - 8:30 pm in the High School on Mondays through Thursdays when not in use by MASD athletic teams. Pending receipt of \$100 refundable deposit as per Administrative Regulation 707-AR-3. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.2 - High School Music Mural

A motion by Jessica Whitmoyer and seconded by Heather Mausteller that the Millville Area School Board consider and approve a student-painted mural showcasing the Millville Area School District Music Department to be painted on a wall near the high school band room, as reviewed by the Buildings and Grounds Committee.

- Ms. Maize asked if the one that was presented to the Board for prior consideration was the one that would be painted. She clarified that she would like to see the coloring change for the choir robes to match our school colors.
- Mrs. Myers answered that the mural should be altered to reflect our school colors on the robes.
- Mr. Mills explained that the coloring may be a bit different from the mock-up version, but for the most part, it was correct.
- Mr. Rasmus added that the mock-up version was the idea but that the coloring may change.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.3 - Keystone Pest Management

A motion by William Berger and seconded by Gena Maize that the Millville Area School Board accept the quote for recommended pest control from Keystone Pest Management to provide pest management services to Millville Area School District buildings for \$3,159 in the first year of service and \$2,160 for every subsequent year of service, as reviewed by the Buildings and Grounds Committee.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.4 - Lawn Mower Acquisition

A motion by William Berger and seconded by Gena Maize that the Millville Area School Board purchase a lawn mower for maintenance of grounds at a total cost, not to exceed \$17,300, as reviewed by the Buildings and Grounds Committee.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.5 - Illuminated Integrations Rigging Inspection Agreement

A motion by Gena Maize and seconded by Michael Farrell that the Millville Area School Board consider and approve the proposal from Illuminated Integrations for the annual rigging service and inspection in the auditorium at a total cost of \$1,400, as reviewed by the Buildings and Grounds Committee.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.6 - Master Keys Acquisition

A motion by William Berger and seconded by Gena Maize that the Millville Area School Board consider and approve the acquisition of master keys from Becks Locksmith for all Elementary and Secondary inside classroom doors at a total cost, not to exceed \$1,391, as reviewed by the Buildings and Grounds Committee.

- Ms. Maize asked who would be getting the keys, if it would be all staff.

- Mr. Rasmus answered that predominantly, yes, it would be staff. He explained that there a few masters in each building already, but there have recently been some safety concerns raised wherein it would be helpful for all staff to have them.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10. PERSONNEL AND ACTIVITIES

10.1 - Game/Event Staff - Laubach

A motion by Susan Farr and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve GEORGE LAUBACH, as game/event staff for the 2023-2024 school year. Clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.2 - After-School Detention Monitor

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board consider and approve KLOHE FAATZ to serve as After-School Detention Monitors at a compensated rate of \$25 per hour to supervise students assigned to after-school detention through the remainder of the 2023-2024 school year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.3 - Student Teacher Substitute Approval

A motion by Susan Farr and seconded by Michael Farrell that the Millville Area School Board consider and approve utilizing student teacher candidate, KAYLA SCHRAM, as a day-to-day teacher substitute, as outlined in the Bloomsburg University Student Teacher as Substitute Teacher Verification policy under PA Act 91, clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.4 - Volunteer Personnel

A motion by Susan Myers and seconded by Gena Maize that the Millville Area School Board consider and approve the list of Volunteer Personnel for the 2023-2024 school year as presented. Current clearances on file: Brandi Bacon; Joshua Bacon; Tara Batiuk; Angelica Beaver; Kelly Beers; Jodi Brokenshire; Kelly Davis; Brooke Deihl; Sarah Demott; Lisa Dildine; Tirele Eveland; Megan Eyer; Rebecca Eyer; Kayla Farr; Natasha Fisher; Eric Fosse; Chelsea Fry; Kate Gatski; Kaitlyn Goldhorn; Cheryl Hemsarth; Betsy Hock; Walter Karl; Yvonne Kinney; Tasha Klock; Jody Kull; Christin Laubach; Adam Lawton; Britani Lingafelt; Kimberly Lipko; Kelly Llewellyn; Jamie Long; Pamela Long; Cynthia Ludwig; Harry Lunger; April McMichael; Marissa Noss; Nicholas Pease; Brandy Powell; Caroline Reich; Jamie Reiner; Jed Rishel; Heather Roberts; Kelly Smith; Becky Stancik; Jill Stancik; Jeff Stiner; Dezray Titman; Tonia Troup; Julie Welliver; Breanna Wenner; Trisha Whispell; and Mary Womer

- Ms. Maize asked if the people on this list had already received these guidelines.
- Mr. Rasmus answered that they were not yet given to them as it was not yet approved. He explained that it would be given to the volunteers once approved.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Prioritized Motion #1A – Resignation to Substitute – A. Zerby

A motion by Susan Myers and seconded by Gena Maize that the Millville Area School Board consider and approve the inclusion of a prioritized motion that was not included within the board meeting agenda that has been posted and accessible to district stakeholders.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

Prioritized Motion #1B – Resignation to Substitute – A. Zerby

A motion by Susan Myers and seconded by Gena Maize that the Millville Area School Board consider and approve the notice of resignation from ASHLEY ZERBY as Part Time Health Room Assistant, effective March 14, 2024, and the appointment as Substitute Nurse/Paraprofessional for the remainder of the 2023-2024 school year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Prioritized Motion #1C – Resignation to Substitute – A. Zerby

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board consider and approve amending the minutes of the March 11, 2024 board meeting to reflect the inclusion of the aforementioned prioritized agenda item.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

Prioritized Motion #2A – Substitute Nurse – M. Christy

A motion by Susan Myers and seconded by Gena Maize that the Millville Area School Board consider and approve the inclusion of a prioritized motion that was not included within the board meeting agenda that has been posted and accessible to district stakeholders.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

Prioritized Motion #2B – Substitute Nurse – M. Christy

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the appointment of MERRILL CHRISTY as Nurse Substitute for the 2023-2024 school year, pending receipt of all necessary documentation.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Prioritized Motion #2C – Substitute Nurse – M. Christy

A motion by Gena Maize and seconded by Matthew Deihl that the Millville Area School Board consider and approve amending the minutes of the March 11, 2024 board meeting to reflect the inclusion of the aforementioned prioritized agenda item.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

11. ADJOURNMENT

A motion by Heather Mausteller and seconded by Susan Farr to adjourn the meeting. The meeting adjourned at 7:38 p.m. Immediately following the meeting, the Board held an Executive Session for personnel matters.

Chelsea Rosenberger
Assistant Board Secretary