

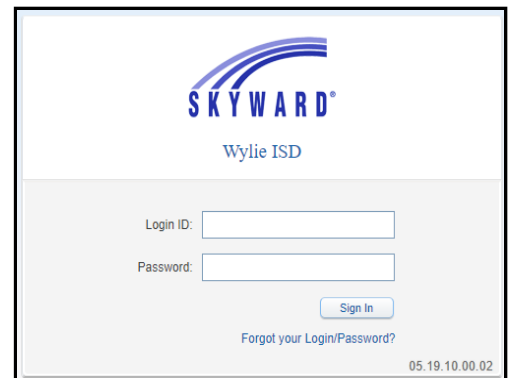
Setting À La Carte Limits to Students Account in Skyward

Limits can only be applied through the Skyward desktop site and not the mobile site or app.

This tutorial is to show parents/guardians how to set daily monetary limits for their students' a la carte purchases or how to disable a la carte purchase in their students' accounts. In Skyward, the system is unable to set limit on a specific day, any restriction that the parent/guardian set will be applied from Monday through Friday. If a parent/guardian decides to permanently stop any a la carte purchase in their student's account, but would allow the student to have a a la carte item on special occasions, parent/guardian can send money with the student to make a purchase on the serving line.

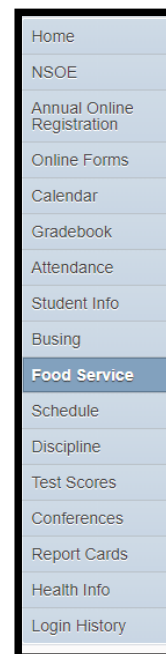
Step 1:

You will need to log in to your Wylie ISD Skyward Family Access account.
You can access this site from the
Wylie ISD website at www.wylieisd.net/skyward



Step 2:

Select "Food Service" from the menu on the left.



WYLIE ISD STUDENT NUTRITION

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Step 3:

Select "Set Ala Carte Limits" on the right hand side panel "Weekly Purchases For"

The screenshot shows the Skyward Family Access interface. On the left is a navigation menu with 'Food Service' selected. The main content area is titled 'Food Service' and includes a 'Current Account Balance' section with two student entries: Name 1 (\$20.50, ELIGIBLE PAID) and Name 2 (\$34.30, ELIGIBLE PAID). Below this is a 'Food Service Messages/Links' section for Tibbals Elementary, providing instructions on how to apply for free and reduced lunch. On the right side, the 'Weekly Purchases For' panel is active for Tuesday, October 22, 2019. It features a table with columns for Student, Total, and Key Pad Number. A red box highlights the 'Set Ala Carte Limit' link, with a red arrow pointing to it from the word 'Here' in a separate box. Below the table, there are sections for 'Sun Oct 20, 2019' (No purchases for this date) and 'Mon Oct 21, 2019' (showing purchases for Name 1: COOKIE for \$0.50 and Name 2: No purchases).

Step 4:

Once the pop-up screen appears, you will be able to set the daily limit for each of your students or select "Do Not Allow Purchase".

Once you have made your selection, press the "Save" bottom.

The 'Daily Ala Carte Limit' pop-up window contains the following information:
- Title: Daily Ala Carte Limit
- Description: This limit does not include purchases of Breakfast or Lunch meals. A value of 0.00 means that a limit is not set.
- Student 1: Name 1 (Tibbals Elementary). Radio buttons for 'Set a Limit' and 'Do Not Allow Purchase' are present, with 'Do Not Allow Purchase' selected. The 'Daily Ala Carte Limit' field is set to 0.00.
- Student 2: Name 2 (Tibbals Elementary). Radio buttons for 'Set a Limit' and 'Do Not Allow Purchase' are present, with 'Set a Limit' selected. The 'Daily Ala Carte Limit' field is set to 0.50.
- A 'Save' button is located at the bottom right of the window.

If you have any questions, please contact Student Nutrition at 972-429-2330.