

Making Online Payments through Family Access

This tutorial was made for desktop computer users, but is very similar for mobile app users as well.

This tutorial is to show parents/guardians how to add funds to their students' accounts with an one time payment option online.

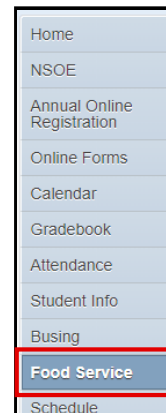
Step 1:

You will need to log in to your Wylie ISD Skyward Family Access account. You can access this site from the Wylie ISD website at www.wylieisd.net/skyward



Step 2:

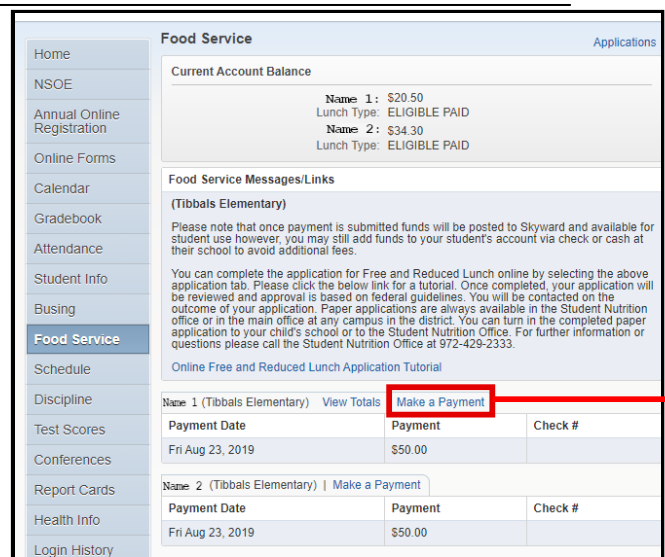
Select "Food Service" from the menu on the left.



Here

Step 3:

Select "Make a Payment". This will take you to a different website called "RevTrack"



Here

WYLIE ISD STUDENT NUTRITION

200 Pirate Drive, Wylie, TX 75098

Step 4:

Log into RevTrak or Create New Account.

Log in to the Web Store

Email @

Password

[Forgot password?](#)

Step 5:

Select "Make One-Time Payment"

Skyward [Log Out Of Skyward](#)

ALL
FOOD

FOOD ACCOUNTS

Student Name 1	Balance: \$20.50
<input type="button" value="MAKE ONE-TIME PAYMENT"/>	
Student Name 2	Balance: \$34.30
<input type="button" value="MAKE ONE-TIME PAYMENT"/>	

Here

Step 6:

Enter a specific amount or select predetermined amount. Once you are done, click "ADD TO CART"

One-Time Payment

Please type in how much you would like to deposit or select \$25, \$50, or \$100.

Balance: \$20.50

Step 7:

Click on "CHECKOUT" from cart

< CART

[Clear Cart](#)

SKYWARD QC FOOD SERVICE
For: Student: 1 (*****)

REMOVE \$5.00

SUB TOTAL \$5.00
SERVICE FEE \$0.20
TOTAL \$5.20

WYLIE ISD STUDENT NUTRITION

200 Pirate Drive, Wylie, TX 75098

Step 8:

Verify "Bill To:" address and "Payment Method"
then click on "Place Order"

VERIFY

Review & Submit

BILLING EDIT

BILL TO:
Care Giver Name
200 Pirate Drive
Wylie, TX 75098

PAYMENT METHOD CHANGE

VISA Visa
....


ITEMS

SKYWARD QC FOOD SERVICE \$5.00
Quantity: 1
For Students Name (*****)

SUB TOTAL	\$5.00
SERVICE FEE	\$0.20
TOTAL	\$5.20

PLACE ORDER

Step 9:



Your order has been placed

PRINT RECEIPT

You will receive an email notification
from RevTrack with a copy of your receipt.

**If you have any questions, please contact
Student Nutrition at 9724292330.**