


Low Balance Notification for Students Accounts in Skyward

This action can only be applied through the Skyward desktop site and not the mobile site or app.

This tutorial explains how parents/guardians can activate/deactivation low balance notifications on their student's food service account. If you chose, you are able to receive low balance reminders as an email notification, wall notification or both. This feature will create notifications for all students associated with the parent/guardian account.

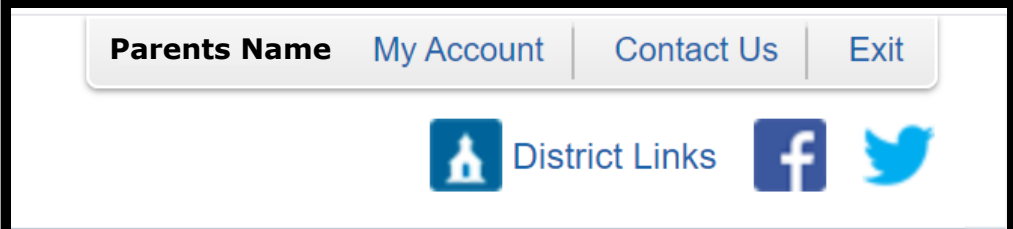
Step 1:

You will need to log in to your Wylie ISD Skyward Family Access account.
You can access this site from the
Wylie ISD website at www.wylieisd.net/skyward



Step 2:

Select "My Account" from the top right of the screen.



Step 3:

Select "Receive Notifications when Food Service Balance is under \$5.00".

Then select which method you would like to receive notifications.

The screenshot shows the Skyward Family Access interface. On the left is a navigation menu with options like Home, NSOE, Annual Online Registration, Online Forms, Calendar, Gradebook, Attendance, Student Info, Busing, Food Service, Schedule, Discipline, Test Scores, Conferences, Report Cards, Health Info, and Login History. The main content area is titled 'Account Settings' and includes fields for Email, Phone, Family Access Login, Password Last Changed, and Address (Mailing Address). Below this is the 'Email Notifications' section, which contains several notification options. The option 'Receive Notifications when Food Service Balance is under \$5.00' is checked, and its radio button options (Email, Wall Message, Email and Wall Message) are also visible. A red box highlights this option, and a red arrow points from a box containing the word 'Here' to it.

If you have any questions, please contact Student Nutrition at 972-429-2330.