

Dear Resident,

You are receiving this letter and application form because you have applied for Scarborough's "Property Tax Assistance Program" in the past, or have requested an application. The Assessor's office will not keep any confidential records; however, we do need to see them for verification.

The three main qualifications are:

1. Applicant is age 62 or older by the application deadline
2. Applicant has been a Scarborough resident for at least 10 years by October 15, 2024
3. Federal Adjusted Gross Income (household) does not exceed \$60,000

As a reminder, please ensure that you have the necessary documents to show that you meet the qualifications for the program. When you submit your application, we will need to see identification and proof of income, either your 2023 Tax Return or your year-end 2023 Social Security Benefit Statement if you don't file taxes. If you rent, we will also need a statement of rent paid between July 1, 2023 and June 30, 2024.

To receive a benefit from the Town of Scarborough's Property Tax Assistance Program, you must meet the eligibility criteria listed above and your property tax burden must exceed 5% of your Federal Adjusted Gross Income. For residents who rent, including owners of properties within a Manufactured Home Park, rent paid is considered part of your property tax burden.

Please return the completed application to the Assessor's office no later than October 15, 2024. Checks are mailed by December 13, 2024.

If you have any questions, please call (207) 730-4060 or email efennell@scarboroughmaine.org.

Sincerely,

Nicholas Cloutier, CMA
Assessor
Town of Scarborough

Assessing Department

Acct: _____
Dept Approval: _____

Property Tax Assistance Program – Owner

Determination of Eligibility and Benefits for Property Taxes Assessed as of April 1, 2023
Application Deadline – October 15, 2024

Name of Owner(s): _____ Phone: _____
Property Address: _____ E-Mail: _____
Mailing Address, if different: _____

Please note that you need to provide identification and proof of income, either your **2023 Tax Return** or, if you do not file taxes, your year-end **2023 Social Security Benefit Statement**. If applicable, you must also provide a statement of rent paid.

******* FOR ASSESSOR’S USE ONLY *******

Date of Birth: _____ (applicant is 62 as of 10/15/2024, born on/before 10/15/1962)

ME Driver’s License/ID Passport Other: _____

Proof of Residency: (applicant has been a resident of Scarborough for **10+ years** as of 10/15/2024)

Assessing Record Rental Agreement Other: _____

Proof of Income:

Tax Return (State or Federal) Social Security Benefit Statement Other: _____

- 1. Federal Adjusted Gross Income _____
- 2. Income of Other Adults in Household
Includes all adults with income residing at the property address..... _____
- 3. Total Income
Line 1 plus Line 2..... _____
- 4. Income Limit
If Line 3 exceeds Line 4, not eligible \$60,000
- 5. Benefit Threshold
5% of Line 3..... _____
- 6. Real Estate Tax Assessed
July 1, 2023 through June 30, 2024..... _____
- 7. MH Park Rent Paid (If Applicable)
July 1, 2023 through June 30, 2024..... _____
- 8. Tax Attributed to Rent
18% of Line 7..... _____
- 9. Total Tax Attributable to Property
Line 6 plus Line 8..... _____
- 10. Excess of Tax Assessed over Benefit Threshold
Line 9 minus Line 5..... _____
If Line 9 does not exceed Line 5, not eligible
- 11. Benefit Cap \$1,000
- 12. Benefit Determined (Checks mailed by 12/13/2024)
Lesser of Line 10 or Line 11..... _____

Oath: I certify that the information contained herein is accurate to the best of my knowledge and belief, under penalties of perjury.

Signed: _____ Date: _____

Approved: _____ Date: _____